



Kementerian Pembangunan Wanita,
Keluarga dan Masyarakat

LAPORAN TAHUNAN ANNUAL REPORT

2018



MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT

VISI / *VISION*

Menjadi peneraju utama untuk mencapai kesaksamaan gender, pembangunan keluarga dan masyarakat penyayang dan sejahtera sebagai asas pembentukan sebuah negara maju yang terbilang.

Forefront to achieve gender equality, family and community development as a caring and prosperous basis of a fairly developed country.

MISI / *MISSION*

Mengintegrasikan perspektif wanita dan masyarakat ke dalam arus perdana pembangunan negara serta memperkukuhkan institusi keluarga ke arah peningkatan kesejahteraan sosial.

Integrate the perspectives of women and society into the mainstream of national development and strengthen the family institution towards improving social welfare.



MATLAMAT / **GOAL**

Membentuk masyarakat yang sejahtera melalui perkongsian tanggungjawab yang strategik dan penyampaian perkhidmatan pembangunan sosial yang cekap dan berkesan.

Develop a prosperous society through the sharing of responsibility of the strategic development and delivery of social services efficiently and effectively.

OBJEKTIF / **OBJECTIVES**

- Meningkatkan penyertaan dan peranan aktif wanita, keluarga dan masyarakat sebagai penyumbang dan penerima faedah pembangunan negara.
- Memelihara hak-hak kepentingan wanita, keluarga dan masyarakat dengan adil dan saksama tanpa unsur diskriminasi.
- Memperluaskan peluang yang saksama kepada wanita dan masyarakat dalam bidang sosial, ekonomi dan politik
 - Memantapkan institusi keluarga.
 - Memastikan sistem penyampaian dan sokongan yang cekap dan berkesan.
- *To increase the participation and active role of women, families and communities as contributors and benefits of developed country.*
- *Importance of preserving the rights of women, families and communities fairly and impartially without discrimination element.*
 - *Extending equal opportunities to women and society in the field of social, economics and politics.*
 - *Strengthen the family institution.*
 - *To ensure the delivery and support systems that efficiently and effectively.*

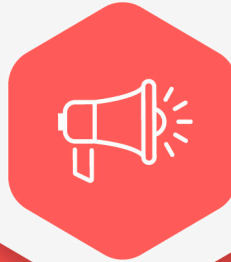


PIAGAM PELANGGAN / *CLIENT CHARTER*



Masa Menunggu Untuk Mendapatkan Perkhidmatan Di Kaunter *Waiting Time At Our Service Counters*

Kami akan melayan anda dalam masa LIMA BELAS (15) minit anda tiba di kaunter perkhidmatan kami
We will entertain you within FIFTEEN (15) minutes upon your arrival at the counter.



Pengurusan Aduan/ Pertanyaan *Complaint / Enquiries Management*

Kami akan mengakui penerimaan aduan/ pertanyaan anda dalam tempoh SATU (1) hari bekerja;
Kami akan memberi maklumbalas terhadap aduan/pertanyaan anda dalam tempoh TIGA (3) hari bekerja
*We will acknowledge receipt of your complaint/enquiries within ONE(1) working day;
We will provide response to your complaint/enquiries within THREE (3) working days.*



Bayaran Pembekal Pengurusan *Suppliers / Vendors Payment Management*

Kami akan memproses bayaran anda (setelah dokumen lengkap) dalam tempoh EMPAT BELAS (14) hari bekerja
We will ensure payment to suppliers/ vendors within FOURTEEN (14) working days.



Pendaftar Kaunselor *Counselor Registration*

Kami akan memproses pendaftaran anda (semua dokumen lengkap) dalam tempoh TIGA PULUH (30) hari bekerja
We will process your registration (with complete documents) within THIRTY (30) working days.

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Seulas Pinang

“

Matlamat KPWKM untuk membentuk masyarakat yang sejahtera melalui perkongsian tanggungjawab yang strategik dan penyampaian perkhidmatan pembangunan yang cekap dan berkesan...”

“Ministry of Women, Family and Community Development's goal is to develop a prosperous society through the sharing of responsibility of the strategic development and delivery of social services efficiently and effectively...”



Assalamualaikum Warahmatullahi Wabarakatuh.
Salam Sejahtera,

Bersyukur ke hadrat Allah S.W.T kerana dengan limpah dan izinNya jua, Kementerian Pembangunan Wanita, Keluarga dan Masyarakat (KPWKM) telah berjaya menerbitkan buku Laporan Tahunan 2018 bertema “Memperkukuhkan Pembangunan Inklusif dan Kesejahteraan Rakyat”. Laporan ini merekodkan pelbagai pencapaian kementerian bersama Jabatan dan Agensi ke arah fasa akhir melaksanakan teras strategi KPWKM (2016 hingga 2020) sebagai kementerian yang sentiasa menjadi peneraju utama bagi mencapai kesaksamaan gender, pembangunan keluarga dan masyarakat penyayang serta sejahtera sebagai asas pembentukan sebuah negara maju yang terbilang.

Assalamualaikum Warahmatullahi Wabarakatuh. Best wishes,

All the Praises and thanks be to Allah, Whom with His permission and blessing that the Ministry of Women, Family and Community Development (MWFCDD) has successfully published the 2018 Annual Report entitled “Strengthening Inclusive Development and People's Well-Being.” Reporting the various achievements of the Ministry together with the Departments and Agencies under its purview towards the final phase of implementing the MWFCDD's strategy (2016 to 2020), to wit, as the Ministry has always been a leading force in achieving gender equality, family development, prosperous and caring community as the foundation for developing a vibrant nation.

Sepanjang tahun 2018, warga KPWKM bersama Jabatan dan Agensi telah secara bersepadu menyampaikan perkhidmatan sosial kepada pelbagai lapisan masyarakat bagi memastikan kesejahteraan dan kemakmuran masyarakat terlaksana. Syabas dan tahniah kepada semua warga KPWKM yang telah mempergiatkan usaha yang berterusan dalam melaksanakan peranan kementerian ke arah mencapai matlamat membentuk masyarakat yang sejahtera melalui perkongsian tanggungjawab yang strategik dan penyampaian perkhidmatan pembangunan yang cekap dan berkesan.

Dalam pada itu, Laporan Tahunan KPWKM 2018 juga merakamkan kejayaan menyampaikan perkhidmatan pembangunan sosial di seluruh negara bagi tahun ini telah melangkaui kumpulan sasar KPWKM dengan memperkukuh pembangunan komuniti yang terdiri daripada Wanita, Keluarga, Kanak-kanak, Orang Kurang Upaya, Warga Emas dan Remaja.

Penglibatan kementerian dalam pelbagai peringkat antarabangsa pada tahun ini telah memberi inspirasi kepada KPWKM bersama Jabatan dan Agensi untuk merangka aktiviti-aktiviti yang bermanfaat kepada kumpulan sasar tersebut di peringkat akar umbi melalui penganjuran program pada masa kini dan hadapan supaya lebih memperkukuh pembangunan inklusif dan meningkatkan kesejahteraan rakyat. Setinggi-tinggi penghargaan dirakamkan jua kepada pelbagai pihak yang menyokong dan menjayakan pelbagai program kolaborasi dengan KPWKM untuk manfaat rakyat di seluruh negara.

Throughout the year 2018, the MWFCF staff, together with the Departments and Agencies, have rendered innumerable social services to ensure the well-being and prosperity of the community. Congratulations to all MWFCF members who have intensified their efforts in fulfilling the Ministry's role in achieving the goal of building a prosperous society through the sharing of strategic responsibilities and the delivery of efficient and effective development services.

The MWFCF Annual Report 2018 also documents the success of delivering social development services nationwide for this year, surpassing the MWFCF's focus group by strengthening the community development of Women, Families, Children, Disabled, Senior Citizens and Teenagers.

The Ministry's involvement at various international levels this year has inspired the Ministry and the Departments and Agencies to develop beneficial activities for the focus group at the grass-roots level by organizing current and future programs to further strengthen inclusive development and improve the well-being of the people. The highest appreciation is conveyed to the various parties who support and enable various collaborative programs with MWFCF for the benefit of the people nationwide.

Besarliah harapan kementerian kepada semua warga KPWKM bersama-sama kepimpinan untuk mempergiatkan usaha dengan penuh komitmen membangunkan kesejahteraan rakyat melalui pelbagai teras strategi kementerian yang amat menumpukan bantuan kepada wanita, keluarga dan masyarakat yang memerlukan perkhidmatan pembangunan sosial. Semoga penerbitan Laporan Tahunan kali ini menjadi sumber rujukan dan hebahan maklumat kepada umum dalam meningkatkan pengetahuan mengenai perkhidmatan-perkhidmatan di bawah KPWKM.

It is hope of the Ministry that all the MWFCD staff together with the leadership to intensify their efforts with a commitment to developing the well-being of the people through various departments of the Ministry's strategies that focus primarily on helping women, families, and communities in need of social development services. We hope that the publication of this Annual Report will be a source of reference and information for the general public to further understand the services of the Ministry.

Rose Lena

YBhg. Datuk Dr. Rose Lena binti Lazemi

Ketua Setiausaha

Kementerian Pembangunan Wanita,
Keluarga dan Masyarakat

Secretary General

*Ministry of Women, Family and Community
Development*

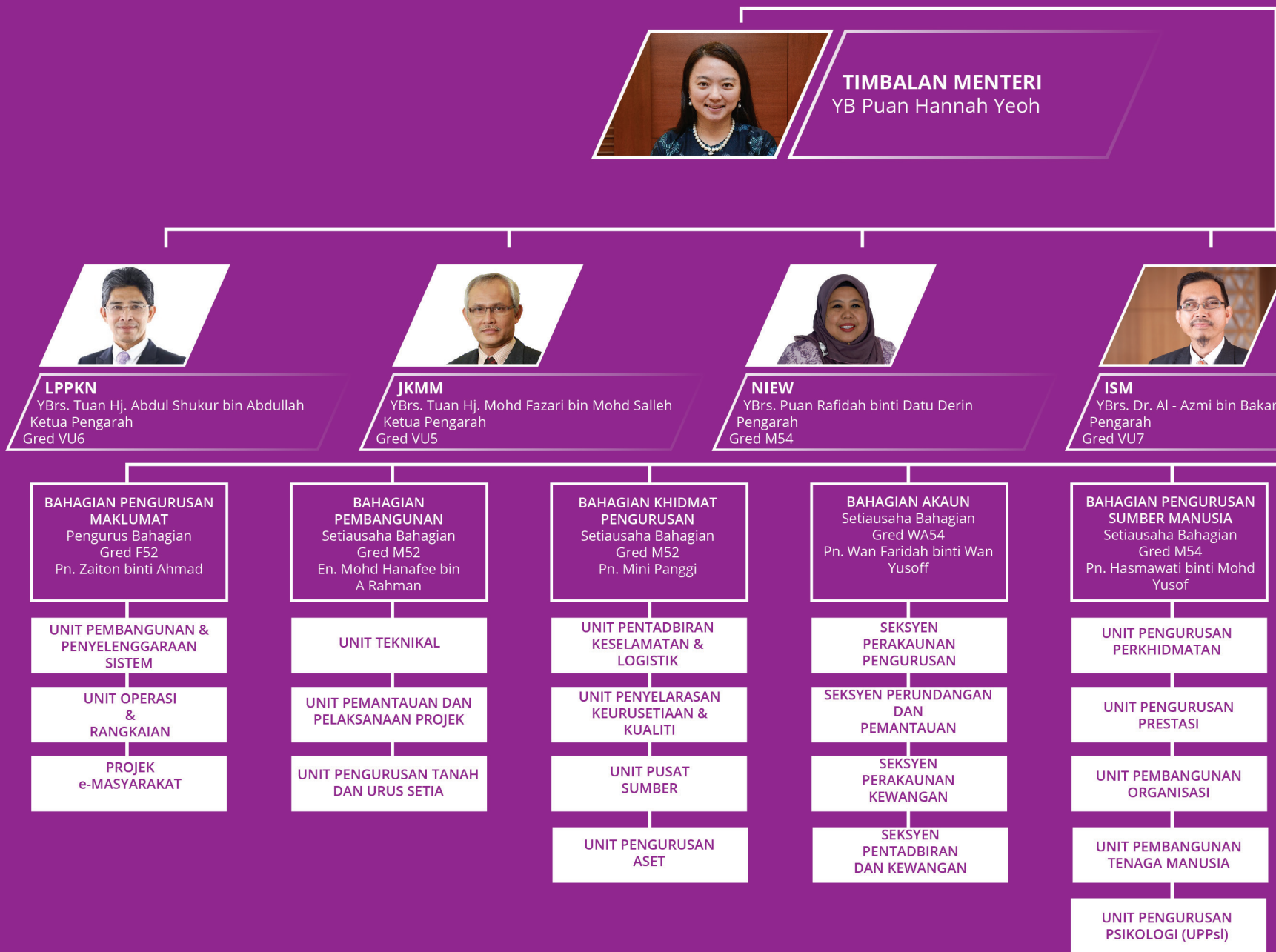
“Memperkukuhkan
Pembangunan
Inklusif dan
Kesejahteraan
Rakyat”

“Strengthening
Inclusive
Development and
People’s
Well-Being”



CARTA ORGANISASI

ORGANISATIONAL CHART





MENTERI
YAB Dato' Seri Dr. Wan Azizah
Dr. Wan Ismail



KETUA SETIAUSAHA
YBhg. Datuk Dr. Rose Lena
binti Lazemi
PTD Utama/Turus III



JPW
YBhg. Datuk Saidatu Akhma binti Hassan
Ketua Pengarah
Gred VU6



**TIMBALAN KETUA SETIAUSAHA
(OPERASI)**
YBrs. Dr. Waitchalla R.R.V Suppiah
PTD Utama B



**TIMBALAN KETUA SETIAUSAHA
(STRATEGIK)**
YBrs. Dr. Hishamuddin bin Mohd Hashim
PTD Utama B

BAHAGIAN KEWANGAN
Setiausaha Bahagian
Gred M54
Puan Hanani binti Sidek

UNIT KEWANGAN

UNIT AKAUN

**BAHAGIAN DASAR DAN
PERANCANGAN STRATEGIK**
Setiausaha Bahagian
Gred VU7
En. Chua Choon Hwa

**UNIT WANITA DAN
GENDER**

**UNIT KELUARGA DAN
KEPENDUDUKAN**

**UNIT
KANAK - KANAK**

**UNIT
SOSIAL**

**UNIT OKU DAN
WARGA EMAS**

**UNIT
MASYARAKAT**

**UNIT
PENYELIDIKAN DATA**

**BAHAGIAN HUBUNGAN
ANTARABANGSA**
Setiausaha Bahagian
Gred M54
Pn. Fadzilah binti Fadzil

**UNIT PELBAGAI
HALA**

UNIT SERANTAU

**UNIT ASEAN DAN
DUA HALA**

**BAHAGIAN KOLABORASI
STRATEGIK**
Setiausaha Bahagian
Gred M54
Pn. Zarena binti Shuib

**UNIT PEMERKASAAN
EKONOMI**

UNIT CSR

UNIT KPI

**UNIT KOMUNIKASI
KORPORAT**
Ketua Unit (Gred 54 (T))
Pn. Junainah binti Mohd Zaid

**UNIT PENASIHAT
UNDANG - UNDANG**
PUU (Gred L52)
Pn. Asma binti Ibrahim

**UNIT AMALAN
KAUNSELOR**
Ketua Unit (Gred S48)
En. Suhaimee bin Abd Ghani

**UNIT AUDIT
DALAM**
Ketua Unit (Gred W52)
En. Zunaini bin Alias

UNIT INTEGRITI
Ketua Unit (Gred M52)
Pn. Intan Syahrina binti
Zainal Abidin

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



BAHAGIAN/**DIVISION**

DASAR DAN PERANCANGAN **STRATEGIK** **POLICY AND STRATEGIC** **PLANNING**



Laporan Aktiviti

Activity Report

KONVENSYEN PENGHAPUSAN SEGALA BENTUK DISKRIMINASI TERHADAP WANITA ATAU CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW) YANG KE-69

- Tarikh : 20 Februari 2018
- Tempat : Geneva, Switzerland
- Info / Berita Ringkas mengenai program dan aktiviti :

Konvensyen Penghapusan Segala Bentuk Diskriminasi Terhadap Wanita atau Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) yang ke-69 telah diadakan di Geneva, Switzerland pada 20 Februari 2018. Setiausaha Bahagian Dasar dan Perancangan Strategik turut serta sebagai delegasi Malaysia bersama wakil-wakil Kementerian Pembangunan Wanita, Keluarga dan Masyarakat (KPWKM) yang diketuai Ketua Setiausaha KPWKM, YBhg. Dato' Suriani Dato' Ahmad. Laporan berkala yang dikemukakan adalah mengenai dasar, inisiatif dan langkah konkrit yang telah dikemaskini dan dilaksanakan oleh Kerajaan Malaysia untuk menghapuskan diskriminasi terhadap wanita dan menyediakan ruang dan peluang bagi wanita untuk membangun dengan pencapaian yang lebih baik selaras dengan kewajipan di bawah CEDAW.



THE 69TH CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW)

- Date : 20th February 2018
- Venue : Geneva, Switzerland
- Info / News on programs and activities:

The 69th Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) was held in Geneva, Switzerland on 20 February 2018. The Secretary of the Policy and Strategic Planning Division participated as a Malaysian delegation with representatives from the Ministry of Women, Family and Community Development (MWFCD) led by MWFCD Secretary General, YBhg. Dato' Suriani Dato' Ahmad. The Periodic Reports provided an update on policies, initiatives and concrete measures that are being undertaken by the Government of Malaysia to eliminate discrimination against women and to provide space and opportunities for them to thrive with greater achievements in line with the obligations under the CEDAW.



SESI KE-62 COMMISSION ON THE STATUS OF WOMEN (CSW)

- Tarikh : 12 Hingga 23 Mac 2018
- Tempat : United Nation, New York
- Info / Berita Ringkas mengenai Program dan aktiviti :

Sesi ke-62 Commission on the Status of Women (CSW) Empowering Rural Women and Girls: Reaching the Farthest First at United Nation, New York Malaysia Government Side Event panel- "Empowering Rural Women and Girls: Reaching the Farthest First." Dipimpin oleh YBrs. Dr. Waitchalla R.R.V. Suppiah, Timbalan Ketua Setiausaha (O) dan Puan Hallie Tan Hun Wee, Ketua Penolong Setiausaha Unit Wanita dan Gender, Bahagian Dasar dan Perancangan Strategik, KPWKM bersama wakil dari PKW, UKM, UITM dan NCWO.



THE 62ND SESSION OF THE COMMISSION ON THE STATUS OF WOMEN (CSW)

- Date : 12th - 23rd March 2018
- Venue : United Nation, New York
- Info / News on programs and activities:

The 62nd session of the Commission on the Status of Women (CSW) Empowering Rural Women and Girls: Reaching the Farthest First at United Nation, New York Malaysia Government Side Event panel- "Empowering Rural Women and Girls: Reaching the Farthest First." Led by YBrs. Dr. Waitchalla R.R.V. Suppiah, Deputy Secretary General of Operations and Mrs Hallie Tan Hun Wee, Principal Assistant Secretary, Policy and Strategic Planning Division together with representatives from PKW, UKM, UITM and NCWO.





SESI DIALOG BERSAMA PROFESOR SANDRA FREDMAN, UNIVERSITI OXFORD BERKENAAN CADANGAN PERWUJUDAN UNDANG-UNDANG KESAKSAMAAN GENDER DI MALAYSIA

- Tarikh : 30-31 Mei 2018
- Tempat : Auditorium KPWKM, ARAS 7
- Info / Berita Ringkas mengenai program dan aktiviti :

Unit Wanita dan Gender, Bahagian Dasar dan Perancangan Strategik telah mengadakan Sesi dialog bersama Profesor Sandra Fredman, Universiti Oxford pada 30 hingga 31 Mei 2018 berkaitan keperluan untuk mewujudkan undang-undang kesaksamaan gender di Malaysia. Beliau merupakan seorang pakar dalam bidang perundangan kesaksamaan gender. Sesi dialog ini bertujuan untuk meneliti perundangan sedia ada selain memahami persekitaran Malaysia yang majmuk dan pelbagai bangsa serta mempelajari bagaimana negara-negara lain yang telah membangunkan akta gender dengan mengambil kira kepentingan persekitaran. Sesi dialog ini telah melibatkan wakil Kementerian/Jabatan/Agensi dan pemegang taruh seperti Jabatan Peguam Negara, Kementerian Luar Negeri, Kementerian Kesihatan dan lain-lain.



DIALOGUE SESSION WITH PROFESSOR SANDRA FREDMAN FROM OXFORD UNIVERSITY AS A PRELUDE TO FORMULATION OF THE GENDER EQUALITY BILL IN MALAYSIA.

- Date : 30-31 May 2018
- Venue : MWFCDA Auditorium, Level 7
- Info / News on programs and activities

Women and Gender Unit, Policy and Strategic Planning Division organised a dialogue session with Professor Sandra Fredman from Oxford University on May 30 to 31, 2018 as a prelude to formulation of the Gender Equality Bill in Malaysia. She is an expert in the field of gender equality legislation. The dialogue session aimed at examining existing legislation as well as understanding the pluralistic and multi-racial Malaysia environment and to learn how other countries have developed acts on gender equality by taking into consideration the importance of the environment. This dialogue session involved representatives of Ministries/ Departments/Agencies and stakeholders such as the Attorney General's Chambers, Ministry of Foreign Affairs, Ministry of Health and others.



SESI POCKET TALK DI KONVENSyen WANITA GEMILANG

- Tarikh : 13 Mei 2018
- Tempat : Hotel Pullman, Putrajaya
- Info / Berita Ringkas mengenai Program dan aktiviti :

Sesi Pocket Talk sempena Konvensyen Wanita Gemilang telah diadakan di Hotel Pullman, Putrajaya pada 13 Mei 2018. Sesi yang berkonsepkan forum ini membincangkan tentang isu-isu kesaksamaan gender dan isu-isu gangguan seksual bersama panel jemputan dalam kalangan ahli akademik dari universiti awam dan juga NGO.



POCKET TALK SESSIONS AT THE CONVENTION OF WANITA GEMILANG

- Date : 13th May 2018
- Venue : Pullman Hotel, Putrajaya
- Info / News on programs and activities

In conjunction with the Convention of Wanita Gemilang that was held on May 13, 2018 at Pullman Putrajaya Hotel, Pocket Talk Sessions were conducted. Academicians from public universities as well as NGOs were invited in as panels to discuss and explore gender equality issues and sexual harassment issues.



SESI PERSIDANGAN WANITA HARAPAN NEGARA SEMPENa HARI WANITA KEBANGSAAN 2018

- Tarikh : 19 September 2018
- Tempat : Dewan Perdana Hall B (2), PICC
- Info / Berita Ringkas mengenai Program dan aktiviti :

Sesi Persidangan “Wanita Harapan Negara” sempena Hari Wanita Kebangsaan 2018 telah diadakan pada 19 September 2018 di PICC. Persidangan adalah dalam

THE WANITA HARAPAN NEGARA CONFERENCE IN CONJUNCTION WITH NATIONAL WOMEN'S DAY 2018

- Date : 19th September 2018
- Venue : Dewan Perdana Hall B (2), PICC
- Info / News on programs and activities

In conjunction with the National Women's Day 2018 that was held on September 19, 2018 at PICC, The “Wanita Harapan Negara” Conference session was organised. The conference

format perbincangan panel bagi topik-topik yang berkaitan dengan Dasar dan Pelan Tindakan Wanita Negara dan diikuti dengan sesi soal jawab. Antara panel-panel yang terlibat adalah pakar gender, pegawai kerajaan, ahli NGO, ahli akademik dan pelajar universiti.

was conducted in a panel discussion format for topics related to the National Women's Policy and Action Plan and was followed through by questions and answers session. Among the panels involved were gender experts, government officers, NGOs, academics and university students.



HARI ANTARABANGSA BAGI PENGHAPUSAN KEGANASAN TERHADAP WANITA, KEMPEN BERSATU UNTUK MENGHENTIKAN KEGANASAN TERHADAP WANITA: #HEARMETOO

- Tarikh : 7 Disember 2018
- Tempat : Dewan Perdana NUR, KPWKM
- Info / Berita Ringkas mengenai Program dan aktiviti :

Program International Day For The Elimination Of Violence Against Women, Unite Campaign To End Violence Against Women: #HEARMETOO ini adalah program yang dianjurkan secara kolaborasi bersama-sama dengan United Nations Population Fund (UNFPA). Dianggarkan seramai 150 orang peserta telah hadir terdiri daripada Ahli-ahli Parlimen, wakil Kedutaan, wakil-wakil dari agensi Kerajaan dan Pertubuhan Bukan

INTERNATIONAL DAY FOR THE ELIMINATION OF VIOLENCE AGAINST WOMEN, UNITE CAMPAIGN TO END VIOLENCE AGAINST WOMEN: #HEARMETOO

- Date : 7th December 2018
- Venue : Perdana NUR Hall, MWFC
- Info / News on programs and activities

International Day For The Elimination Of Violence Against Women Program, #HEARMETOO is a program organized in collaboration with the United Nations Population Fund (UNFPA). An estimated 150 attendees were made up of MPs, embassy representatives, representatives from government agencies and non-governmental organizations (NGOs). The program aims to raise awareness of violence against women

Kerajaan (NGO). Program ini bertujuan untuk meningkatkan kesedaran mengenai keganasan terhadap wanita dengan melibatkan semua pemegang taruh. Selain itu, ia juga bertujuan untuk mewujudkan platform kepada mangsa keganasan dan gangguan seksual untuk berkongsi pengalaman dan membantu mewujudkan persekitaran yang lebih selamat.

by engaging all stakeholders. In addition, it also aims to create a platform for victims of violence and sexual harassment to share experiences and help create a safer environment.



SEMINAR KEPEKAAN GENDER (GENDER SENSITISATION)

- Tarikh : 30 Oktober 2018
- Tempat : Institut Sosial Malaysia
- Info / Berita Ringkas mengenai Program dan aktiviti :

Unit Wanita dan Gender, Bahagian Dasar dan Perancangan Strategik telah terlibat dalam penganjuran Seminar Kepekaan Gender (Gender Sensitisation) pada 30 Oktober 2018 di Institut Sosial Malaysia. Tujuan seminar ini dilaksanakan adalah untuk mewujudkan kefahaman di kalangan peserta mengenai konsep gender serta apakah yang dimaksudkan dengan kepekaan terhadap gender.

GENDER SENSITISATION SEMINAR

- Date : 30th October 2018
- Venue : Institute of Social Malaysia
- Info / News on programs and activities

Women and Gender Unit, Policy Division and Strategic Planning was involved in organising the Gender Sensitisation Seminar, which was held on 30 October 2018 at the Institute of Social Malaysia. The purpose of this seminar was to create an understanding among participants about the concept of gender and what it is meant by gender sensitivity.



PROJEK GENDER MAINSTREAMING – STRENGTHENING AND ENHANCING THE INCLUSIVENESS OF WOMEN TOWARDS AN EQUITABLE SOCIETY IN THE 11TH MALAYSIA PLAN (2016-2020)

- Tarikh : Julai – November 2018
- Tempat : Institut Sosial Malaysia
- Info / Berita Ringkas mengenai Program dan aktiviti :

Projek Gender Mainstreaming: Strengthening and Enhancing the Inclusiveness of Women Towards an Equitable Society in the 11th Malaysia Plan (2016-2020) merupakan projek kerjasama antara Kementerian, Unit Perancang Ekonomi dan United Nations Development Programme (UNDP). Pelaksanaan projek ini adalah sehingga tahun 2020.

Projek ini telah meneliti dan menilai keberkesanan Dasar Wanita Negara dan Pelan Tindakan Pembangunan Wanita sepanjang tempoh Rancangan Malaysia Ke-10 (2011-2015). Tahun 2018, sebanyak 8 sesi dialog bersama pemegang taruh termasuk di Sabah dan Sarawak telah dilaksanakan bagi membangunkan cadangan kerangka mengarusperdanakan gender.

Projek ini juga telah menghasilkan satu Laporan Analisis Gender berdasarkan buku statistik tahunan yang dikeluarkan oleh kementerian dalam tempoh 2010-2015.

GENDER MAINSTREAMING PROJECT: STRENGTHENING AND ENHANCING THE INCLUSIVENESS OF WOMEN TOWARDS AN EQUITABLE SOCIETY IN THE 11TH MALAYSIA PLAN (2016-2020)

- Date : July - November 2018
- Venue : Institute of Social Malaysia
- Info / News on programs and activities

Gender Mainstreaming Project: Strengthening and Enhancing the Inclusiveness of Women Towards an Equitable Society in the 11th Malaysia Plan (2016-2020) is a joint project between the Ministry of Women, Family and Community Development (MWFC), Economic Planning Unit and United Nations Development (UNDP). The project is expected to conclude in 2020.

This project has reviewed and evaluated the effectiveness of the National Policy on Women and Plan of Action for the Advancement of Women during the 10th Malaysia Plan (2011-2015). In 2018, eight dialogue sessions with stakeholder including in Sabah and Sarawak were carried out to develop the Proposal for a Gender Mainstreaming Framework.

The project also produced a Gender Analysis Report of Statistics based on the annual statistic book published by MWFC for the period 2010-2015.



BENGKEL PEMURNIAN LAPORAN PENCAPAIAN DASAR DAN PELAN TINDAKAN PENDIDIKAN KESIHATAN REPRODUKTIF DAN SOSIAL KEBANGSAAN (PEKERTI)

- 29 November 2019
- Dewan Persidangan Aras 21, KPWK
- Perasmi: YBrs. Dr. Hishamuddin Bin Mohd Hashim, Timbalan Ketua Setiausaha (STRATEGIK)
- Info / Berita Ringkas mengenai Program dan aktiviti :

Bengkel Pemurnian Laporan Pencapaian Dasar dan Pelan Tindakan Pendidikan Kesihatan Reproduksi dan Sosial Kebangsaan (PEKERTI) adalah bengkel kolaborasi bersama-sama agensi pelaksana iaitu tiga belas agensi kerajaan dan lima pertubuhan bukan kerajaan yang terlibat secara langsung atau tidak langsung dalam pelaksanaan Pelan Tindakan PEKERTI. Antara agensi berkenaan termasuklah Kementerian Pendidikan Malaysia (KPM), Polis Diraja Malaysia (PDRM), Kementerian Pembangunan Luar Bandar (KPLB), Kementerian Hal Ehwal Ekonomi (MEA), Kementerian Komunikasi dan Multimedia Malaysia (KKMM), Kementerian Kesihatan Malaysia (KKM), Kementerian Belia dan Sukan (KBS), Jabatan Kemajuan Islam Malaysia (JAKIM), Jabatan Perpaduan Negara dan Integrasi Nasional (JPNIN), Jabatan

WORKSHOP ON THE REFINING OF POLICY ACHIEVEMENT AND NATIONAL REPRODUCTIVE AND SOCIAL HEALTH EDUCATION ACTION PLAN (PEKERTI) REPORTS

- November 29, 2019
- Conference Hall, Level 21, MWFC
- Officiated by: YBrs. Dr. Hishamuddin Bin Mohd Hashim, Deputy Secretary General (STRATEGIC)
- Info / News on Programs and activities:

Workshop on Refining of Policy achievements and the National Reproductive and Social Health Education Action Plan (PEKERTI) is a collaborative workshop with implementing agencies of thirteen government agencies and five non - governmental organizations involved directly or indirectly in implementing the PEKERTI Action Plan. Among these agencies are the Ministry of Education Malaysia (Ministry of Education), Royal Malaysian Police (PDRM), Ministry of Rural Affairs (KPLB), Economic Affairs Ministry (MEA), Ministry of Communications and Multimedia Malaysia (KKMM), Ministry of Health Malaysia (MOH), Ministry Youth and Sports (KBS), Department of Islamic Development Malaysia (JAKIM), Department of National Unity and National Integration (JPNIN), Department of Local Government (JKT), Department of Community Welfare (JKM) and National Population and

Kerajaan Tempatan (JKT), Jabatan Kebajikan Masyarakat (JKM) dan Lembaga Penduduk dan Pembangunan Keluarga Negara (LPPKN). Bengkel ini bertujuan untuk membentangkan draf laporan pencapaian PEKERTI yang telah disediakan oleh KPWKM dan LPPKN, juga mendapatkan pandangan dan cadangan penambahbaikan dari setiap agensi pelaksana serta membincangkan hala tuju pendidikan kesihatan reproduktif dan sosial yang baharu.

Family Development Board (LPPKN). The workshop aims to present a draft PEKERTI achievement report prepared by the MWFC and LPPKN, as well as seek out ideas and suggestions from each implementing agency and discuss the direction of the new reproductive and social health education.



INTERNATIONAL DAY FOR THE ELIMINATION OF VIOLENCE AGAINST WOMEN, UNITE CAMPAIGN TO END VIOLENCE AGAINST WOMEN: #HEARMETOO

- Tarikh : 7 Disember 2018
- Tempat : Dewan Perdana NUR, KPWKM
- Perasmi: YB Puan Hannah Yeoh, Timbalan Menteri Pembangunan Wanita, Keluarga Dan Masyarakat

Info / Berita Ringkas mengenai Program dan aktiviti :

Program International Day For The Elimination Of Violence Against Women, Unite Campaign To End Violence Against Women: #HEARMETOO ini adalah program yang dianjurkan secara kolaborasi bersama-sama dengan United Nations Population Fund (UNFPA). Dianggarkan seramai 150 orang peserta telah hadir terdiri daripada Ahli-ahli Parlimen, wakil Kedutaan, wakil-wakil dari agensi Kerajaan dan Pertubuhan Bukan Kerajaan (NGO). Program ini bertujuan untuk meningkatkan kesedaran mengenai keganasan terhadap wanita dengan melibatkan semua pemegang taruh. Selain itu, ia juga bertujuan untuk mewujudkan platform kepada mangsa keganasan dan gangguan seksual untuk berkongsi pengalaman dan membantu mewujudkan persekitaran yang lebih selamat.

INTERNATIONAL DAY FOR THE ELIMINATION OF VIOLENCE AGAINST WOMEN, UNITE CAMPAIGN TO END VIOLENCE AGAINST WOMEN: #HEARMETOO

- Date: December 7, 2018
- Venue: Dewan Perdana NUR, MWFCO
- Officiated By: YB Puan Hannah Yeoh , Deputy Minister Of Women, Family and Community Development

Info / News on Programs and activities:

International Day For The Elimination Of Violence Against Women Program, #HEARMETOO is a program organized in collaboration with the United Nations Population Fund (UNFPA). An estimated 150 attendees were made up of MPs, embassy representatives, representatives from government agencies and non-governmental organizations (NGOs). The program aims to raise awareness of violence against women by engaging all stakeholders. In addition, it also aims to create a platform for victims of violence and sexual harassment to share experiences and help create a safer environment.



PERBINCANGAN MEJA BULAT: ACCESSIBILITY AND QUALITY OF EARLY CHILD CARE: WHAT NEEDS TO BE DONE

- Tarikh : 20 September 2019
- Tempat : Dewan Perdana NUR, KPWKM
- Perasmi: YB Puan Hannah Yeoh, Timbalan Menteri Pembangunan Wanita Keluarga Dan Masyarakat

Info / Berita Ringkas mengenai Program dan aktiviti :

Perbincangan Meja Bulat: Accessibility And Quality Of Early Child Care: What Needs To Be Done dianjurkan secara kolaborasi bersama-sama dengan ECCE Council. Perbincangan meja bulat ini bertujuan untuk melihat senario pendidikan awal kanak-kanak di Malaysia dari aspek aksesibiliti dan kualiti, menilai polisi dan peraturan sedia ada berkaitan pengasuhan kanak-kanak agar bersesuaian dengan senario semasa, membincangkan alternatif pengasuhan kanak-kanak serta memberi cadangan yang bersesuaian berkaitan isu pengasuhan dan pendidikan awal kanak-kanak. Seramai 60 orang peserta telah menghadiri perbincangan meja bulat ini terdiri pegawai daripada Kementerian serta agensi yang berkaitan dengan pengasuhan dan pendidikan awal kanak-kanak. Agensi-agensi berkenaan termasuklah Kementerian Kesihatan Malaysia (KKM), Polis Diraja Malaysia (PDRM), Dewan Bandaraya Kuala Lumpur (DBKL), Jabatan Tenaga Kerja Semenanjung Malaysia (JKSM), Jabatan Bomba dan Penyelamat, Jabatan Kebajikan Masyarakat (JKM), dan Syarikat Swasta. Selain itu, KPWKM juga menjemput Badan Bukan Kerajaan (NGO) serta institusi akademik yang terlibat aktif dalam isu-isu berkaitan seperti Persatuan Pengasuh Berdaftar Malaysia (PPBM), Persatuan Pengasuh Kanak-Kanak Berdaftar Sarawak, Malaysian Community & Education Foundation, Kelab Rekreasi Pengasuh Malaysia, Pusat Penyelidikan Perkembangan Kanak-Kanak Negara (NCDRC), UPSI dan beberapa individu untuk menyertai perbincangan meja bulat ini bagi memastikan semua

ROUNDTABLE DISCUSSION: ACCESSIBILITY AND QUALITY OF EARLY CHILD CARE: WHAT NEEDS TO BE DONE

- Date: 20 September 2019
- Venue: Dewan Perdana NUR, MWFC
- Officiated By: YB Puan Hannah Yeoh, Deputy Minister Of Women, Family and Community Development

Info / News on Programs and activities:

Round Table Discussions: Accessibility And Quality Of Early Child Care: What Needs To Be Done in collaboration with ECCE Council. This roundtable discussion aims to look at early childhood education scenarios in Malaysia in terms of accessibility and quality, evaluate existing policies and regulations on parenting to fit the current scenario, discuss alternative parenting alternatives and make relevant recommendations. issues of parenting and early childhood education. A total of 60 participants attended this roundtable discussion by officials from the Ministry and agencies related to parenting and early childhood education. These agencies include the Ministry of Health Malaysia (MOH), Royal Malaysian Police (PDRM), Kuala Lumpur City Hall (DBKL), Manpower Department Peninsular Malaysia (JKSM) Department, Fire and Rescue Department, Department of Social Welfare (JKM), and Private sectors. In addition, MWFC also invites Non-Governmental Organizations (NGOs) and academic institutions involved in such issues as the Malaysian Registered Childcare Association (PPBM), Sarawak Registered Childcare Association, Malaysian Community & Education Foundation, Malaysian Childcare Club Malaysia, National Children's Development Research Center (NCDRC), UPSI and several individuals to participate in this roundtable discussion to ensure that all issues from all aspects of parenting and early childhood education can be addressed and discussed.

isu dari semua aspek berkaitan pengasuhan dan pendidikan awal kanak-kanak dapat dikupas dan dibincangkan.

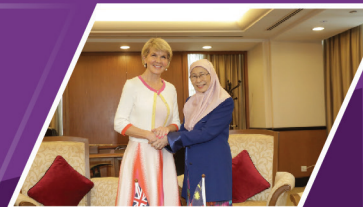


"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



BAHAGIAN/**DIVISION**

HUBUNGAN ANTARABANGSA **INTERNATIONAL RELATIONS** **DIVISION**



Laporan Aktiviti *Activity Report*

1. PEMBENTANGAN LAPORAN NEGARA KETIGA, KEEMPAT DAN KELIMA BAGI PELAKSANAAN CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN

- Malaysia telah meratifikasi *Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW)* pada 5 Julai 1995. Di bawah Artikel 18 CEDAW, semua negara yang telah menerima pakai konvensyen tersebut perlu mengemukakan laporan berkala kepada Jawatankuasa CEDAW setiap 4 tahun sekali.

- Kementerian Pembangunan Wanita, Keluarga dan Masyarakat (KPWK) telah menyediakan Laporan Negara Ketiga, Keempat dan Kelima mengenai pelaksanaan CEDAW bagi tempoh sehingga tahun 2012 dengan kerjasama kementerian dan agensi berkaitan serta melalui perundingan melibatkan pertubuhan bukan kerajaan (NGO).

- Kombinasi laporan berkenaan telah dikemukakan kepada Jawatankuasa CEDAW pada 30 Ogos 2016 dan dipersetujui dibentangkan semasa Sesi ke-69 Mesyuarat CEDAW di Pertubuhan Bangsa-Bangsa

1. PRESENTATION OF THE THIRD, FOURTH AND FIFTH WORLD COUNTRIES REPORTS ON THE IMPLEMENTATION OF THE CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN BY MALAYSIA

- *Malaysia has ratified the Convention on the Elimination of All Forms of Discrimination against Women (CEDAW) on 5 July 1995. Under Article 18 CEDAW, all countries that have adopted the Convention have to submit periodic reports to the CEDAW Committee every 4 years.*

- *Thus, the Ministry of Women, Family and Community Development (MWFC) has prepared the Third, Fourth and Fifth World Countries Reports on the implementation of CEDAW for the period up to 2012 with the cooperation of relevant ministries and agencies as well as through consultations involving non-governmental organisations (NGOs).*

- *The combined report was submitted on 30 August 2016 to the CEDAW Committee and agreed to be tabled during the 69th Session of the CEDAW Meeting at the United Nations, Geneva, Switzerland on*





Sesi pembentangan Laporan Negara Ketiga, Keempat dan Kelima mengenai pelaksanaan CEDAW oleh delegasi Malaysia semasa Sesi ke-69 Mesyuarat CEDAW di PBB, Geneva, Switzerland pada 20 Februari 2018.
Third, Fourth, Fifth World countries reports presentation on the implementation of CEDAW by Malaysia delegation.

Delegasi Malaysia semasa Sesi ke-69 Mesyuarat CEDAW di PBB, Geneva, Switzerland pada 20 Februari 2018.
Malaysia delegation during the 69th CEDAW meeting, Geneva UN.

Bersatu (PBB), Geneva, Switzerland pada 20 Februari 2018.

- Pada 20 Februari 2018, Malaysia telah berjaya membentangkan laporan tersebut yang menjelaskan tentang kepentingan wanita dalam agenda pembangunan nasional serta pencapaian wanita Malaysia dalam pelbagai aspek seperti perundangan, pendidikan, kesihatan, ekonomi dan politik dengan perincian data sehingga tahun 2017.
- Jawatankuasa CEDAW seterusnya telah mengeluarkan *Concluding Observations* hasil daripada pembentangan dan semakan Laporan Negara Ketiga, Keempat dan Kelima Pelaksanaan CEDAW oleh Malaysia, yang mengandungi pemerhatian serta syor bagi pelaksanaan CEDAW di Malaysia.
- Oleh itu, kementerian dan agensi Kerajaan akan memastikan pelaksanaan intervensi serta tindakan susulan ke atas syor yang telah dikemukakan oleh Jawatankuasa CEDAW bagi memastikan Malaysia melaksanakan obligasi di bawah CEDAW.

20 February 2018.

- *On 20 February 2018, the report was successfully presented, among others highlighting on the important role of women in the national development agenda as well as the accomplishment of Malaysian women in various aspects such as legislation, education, health, economy and politics with detail data until year 2017.*
- *The CEDAW Committee subsequently issued Concluding Observations following the presentation and review of the third, fourth and fifth world countries reports on the implementation of CEDAW by Malaysia which contained observations and recommendations for the implementation of the CEDAW in Malaysia.*
- *Moving forward, the ministries and agencies will ensure the implementation of interventions as well as follow-up actions on recommendations made by the CEDAW Committee to ensure Malaysia performs its obligations under CEDAW.*



2. SESI KE-62 THE COMMISSION ON THE STATUS OF WOMEN (CSW)

- Sesi ke-62 CSW telah diadakan di Ibu Pejabat PBB di New York pada 12 hingga 23 Mac 2018. Perwakilan dari KPWK M serta NGO yang telah menghadiri sesi tersebut adalah seperti berikut:

2. THE 62ND SESSION OF THE COMMISSION ON THE STATUS OF WOMEN (CSW)

The 62nd Session of the CSW was held at the United Nations Headquarters, New York on 12 - 23 March 2018. Malaysian delegation led by MWFC D are as follows:



- YBrs. Dr. Waitchalla R.R.V Suppiah
Timbalan Ketua Setiausaha (Operasi), KPWK M
 - Puan Hallie Tan Hun Wee
Ketua Penolong Setiausaha
Bahagian Dasar dan Perancangan Strategik, KPWK M
 - Ms. Omana Rani Sreenivas
Ahli NCWO
Majlis Kebangsaan Pertubuhan-Pertubuhan Wanita Malaysia (NCWO)
- IV YBhg. Datin Norizan Ab Razak
Pusat Kepimpinan Wanita Tun Fatimah Hashim
- V. YBrs. Dr. Jamaluddin Aziz
Pusat Kepimpinan Wanita Tun Fatimah Hashim
- Tema utama sesi ke-62 CSW adalah *“Challenges and Opportunities in Achieving Gender Equality and the*

- YBrs. Dr. Waitchalla R.R.V Suppiah
Deputy Secretary General (Operational), MWFC D
 - Puan Hallie Tan Hun Wee
Principal Assistant Secretary
Policy and Strategic Planning Division, MWFC D
 - Ms. Omana Rani Sreenivas
Member of NCWO
National Council of Women's Organizations Malaysia (NCWO)
- IV. YBhg. Datin Norizan Ab Razak
Tun Fatimah Hashim Women's Leadership Centre
- V. YBrs. Dr. Jamaluddin Aziz
Tun Fatimah Hashim Women's Leadership Centre
- The theme for this session was *“Challenges and Opportunities in Achieving Gender Equality and the Empowerment of Rural*

Empowerment of Rural Women and Girls". Malaysia juga menganjurkan acara sampingan untuk berkongsi dasar dan amalan responsif jantina dalam memperkasakan wanita dan kanak-kanak perempuan luar bandar, serta mengenai cabaran dan peluang dalam mencapai kesaksamaan gender di Malaysia.

3. KUNJUNGAN HORMAT DARIPADA PYT DR. MASOUMEH EBTEKAR, NAIB PRESIDEN IRAN BAGI HAL EHWAL WANITA DAN KELUARGA KE ATAS YAB DATO' SERI DR. WAN AZIZAH DR. WAN ISMAIL, TIMBALAN PERDANA MENTERI MERANGKAP MENTERI PEMBANGUNAN WANITA, KELUARGA DAN MASYARAKAT, 10 JULAI 2018

• **Tujuan/ objektif:**

Untuk membincangkan mengenai status terkini memorandum persefahaman (MoU) antara Hal Ehwal Wanita dan Keluarga Iran dan KPWKM serta hal-hal berkaitan hubungan dua hala antara Malaysia dan Iran.

• **Topik Perbincangan:**

Naib Presiden Iran bagi Hal Ehwal Wanita dan Keluarga berharap bahawa hubungan dengan KPWKM mengenai wanita dan keluarga akan terus utuh.

Women and Girls". Malaysia also organised a side event to share on gender responsive policies and practices in empowering rural women and girls, as well as on challenges and opportunities in achieving gender equality in Malaysia.

3. COURTESY CALL BY H.E. DR. MASOUMEH EBTEKAR, VICE PRESIDENT FOR WOMEN AND FAMILY AFFAIRS, IRAN ON YAB DATO' SERI DR. WAN AZIZAH DR. WAN ISMAIL, DEPUTY PRIME MINISTER AND MINISTER OF WOMEN, FAMILY AND COMMUNITY DEVELOPMENT, 10 JULY 2018

• **Aim/ Objective:**

To discuss about the current status of the Memorandum of Understanding (MoU) between Women and Family Affairs, Iran and MWFCM and other related affairs on bilateral relation between Malaysia and Iran.

• **Topic of Discussion:**

The Vice President for Women and Family Affairs of Iran hoped that the bond between Iran and Malaysia regarding women and family affairs will remain strong.



PYT Dr. Masoumeh Ebtekar menyampaikan tanda kenangan kepada YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail
PYT Dr. Masoumeh Ebtekar presenting a souvenir to YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail



YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail menyambut ketibaan PYT Dr. Masoumeh Ebtekar di lobi KPWK. *YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail invited H.E. Dr. Masoumeh Ebtekar at the MWFC lobby*



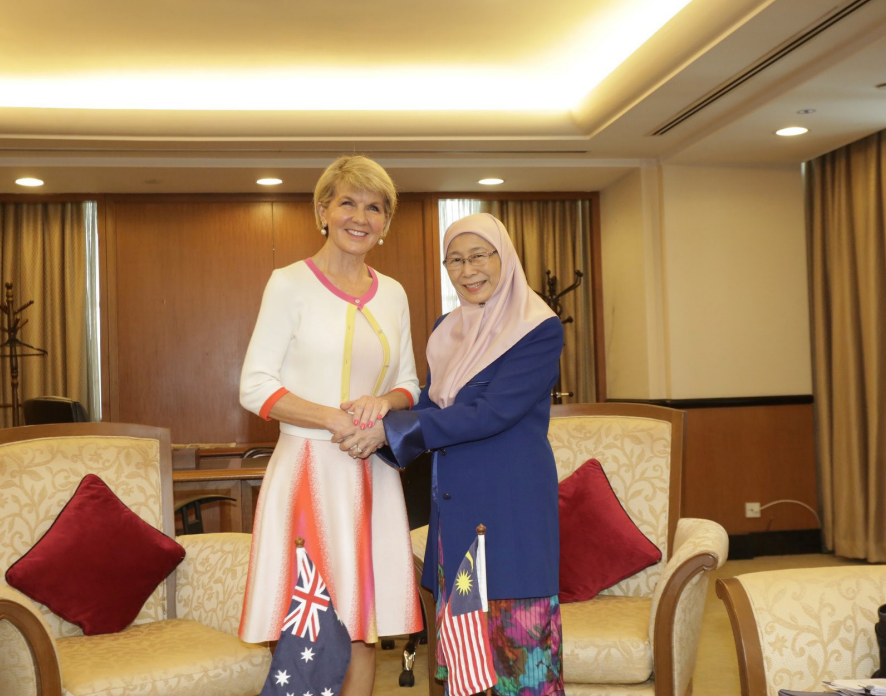
Delegasi bertukar-tukar pendapat mengenai MoU di antara Kementerian Wanita dan Keluarga Iran dengan KPWK. *The delegation exchanged views on the MoU between the Iranian Ministry of Women and Family and the MWFC*

4. KUNJUNGAN HORMAT DARIPADA HON. JULIE BISHOP MP, MENTERI LUAR NEGERI AUSTRALIA KE ATAS YAB DATO' SERI DR. WAN AZIZAH DR. WAN ISMAIL, TIMBALAN PERDANA MENTERI MERANGKAP MENTERI PEMBANGUNAN WANITA, KELUARGA DAN MASYARAKAT, 1 OGOS 2018

- **Tujuan/ objektif:**
Untuk membincangkan perkara mengenai isu-isu bilateral antara Malaysia dan Australia yang berbangkit termasuk kumpulan sasar KPWK.
- **Topik Perbincangan:**
Status terkini Dialog Meja Bulat yang bakal dianjurkan oleh Australia dan Malaysia.

4. COURTESY CALL BY HON. JULIE BISHOP MP, FOREIGN MINISTER OF AUSTRALIA ON YAB DATO' SERI DR. WAN AZIZAH DR. WAN ISMAIL, DEPUTY PRIME MINISTER AND MINISTER OF WOMEN, FAMILY AND COMMUNITY DEVELOPMENT, 1 AUGUST 2018

- **Aim/ Objective:**
To discuss on bilateral issues between Malaysia and Australia and issues related to MWFC's focus groups.
- **Topic of Discussion:**
Current status of the Round Table Dialogue that will be co-organised by Malaysia and Australia.



YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail dan Hon. Julie Bishop bergambar kenangan sebelum sesi perbincangan. *YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail with Hon. Julie Bishop posing for the camera.*

5. KUNJUNGAN HORMAT DARIPADA PYT VICKI TREADELL, PESURUHJAYA TINGGI BRITISH DAN DELEGASI NEW ZEALAND KE ATAS YB PUAN HANNAH YEOH, TIMBALAN MENTERI PEMBANGUNAN WANITA, KELUARGA DAN MASYARAKAT, 14 SEPTEMBER 2018

- **Tujuan/ objektif:**
Untuk membincangkan perkara mengenai kanak-kanak serta isu-isu yang berbangkit mengenai kumpulan sasar KPWK.
- **Topik Perbincangan:**
Perkahwinan kanak-kanak, *Female Genital Mutilation* (FGM) dalam kalangan kanak-kanak perempuan dan kehamilan dalam kalangan remaja.



YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail menerangkan corak kain songket kepada Hon. Julie Bishop MP. *YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail explaining the songket to Hon. Julie Bishop MP.*

5. COURTESY CALL BY THE BRITISH HIGH COMMISSIONER TO MALAYSIA AND THE DELEGATION OF NEW ZEALAND ON YB MADAM HANNAH YEOH, DEPUTY MINISTER OF WOMEN, FAMILY AND COMMUNITY DEVELOPMENT, 14 SEPTEMBER 2018

- **Aim/ Objective:**
To discuss about the issues regarding children and other issues related to MWFC's focus groups.
- **Topic of Discussion:**
Child marriage, Female Genital Mutilation (FGM) among girls and teen pregnancy.

- Cara-cara untuk mengatasi dan menyelesaikan masalah - masalah terutamanya yang melibatkan kumpulan sasar KPWK.
- *Best practices and solutions to overcome these issues which are related to MWFC's focus groups.*



YB Puan Hannah Yeoh dan delegasi membincangkan mengenai perkahwinan kanak-kanak, Female Genital Mutilation (FGM) dalam kalangan kanak-kanak perempuan dan kehamilan dalam kalangan remaja. *YB Madam Hannah Yeoh and the delegation discuss child marriage, Female Genital Mutilation (FGM) among girls and pregnancy among teenagers.*

6. PERSIDANGAN ASEAN SOCIAL WORK CONSORTIUM (ASWC) KE-7 DI THE EVERLY PUTRAJAYA PADA 17 - 21 SEPTEMBER 2018

- **Tujuan/ objektif:**
Persidangan ini bertujuan untuk mengukuhkan rangkaian kerjasama dalam kalangan pengamal, pendidik dan institusi pengajian bidang kerja sosial dan pembangunan masyarakat di rantau ASEAN. Persidangan ini juga berperanan untuk membangun dan memantapkan aktiviti serta program yang berkualiti dalam bidang kerja sosial selain berkongsi amalan terbaik dalam kalangan negara anggota.



Sesi fotografi bersama Pesuruhjaya Tinggi British di Malaysia dan Delegasi New Zealand / *Photography sessions with the British High Commissioner in Malaysia and the New Zealand Delegation.*

6. 7TH ASEAN SOCIAL WORK CONSORTIUM (ASWC) CONFERENCE, THE EVERLY PUTRAJAYA, 17 - 21 SEPTEMBER 2018

- **Aim/ Objective:**
The objective of the conference is to strengthen the cooperation and networking among practitioner, academicians and institutions in ASEAN Region in the field of social work. This conference is also an ideal platform for member countries to share their best practices in the field of social work to develop and strengthen quality programmes and activities.

• **Topik Perbincangan:**

- Persidangan telah membincangkan pelbagai isu dan perkara berkaitan kerja sosial dan memuktamadkan Pelan Kerja ASWC 2016 – 2020.
- Cadangan bahawa negara anggota selaku tuan rumah ASWC untuk menanggung kos penyelenggaraan laman web ASWC yang telah dibangunkan oleh Filipina.
- Viet Nam telah mengemukakan niat selaku tuan rumah untuk penganjuran Persidangan ASWC ke-9 dan ke-10 pada tahun 2020 dan 2021.

• **Topic of Discussion:**

- *The Conference discussed various issues and substantive matters pertaining to social work and finalised the ASWC Work Plan for the period of 2016–2020.*
- *It was proposed that host country to bear the cost for the maintenance of the ASWC website which was developed by the Philippines.*
- *Viet Nam has announced their intention to host the 9th and 10th ASWC Conference in 2020 and 2021.*



Sesi bergambar peserta-peserta dari negara anggota ASEAN (Filipina, Indonesia, Cambodia, Malaysia, Singapura, Thailand, Viet Nam) dan negara ASEAN+3 (Republik Korea dan Jepun) dan Sekretariat ASEAN. *A photo session of participants from ASEAN member countries (Philippines, Indonesia, Cambodia, Malaysia, Singapore, Thailand, Viet Nam) and ASEAN + 3 countries (Republic of Korea and Japan) and ASEAN Secretariat*



Majlis Perasmian Persidangan ASWC Ke-7 yang telah disempurnakan oleh Ketua Setiausaha KPWK, YBhg. Datuk Dr. Rose Lena binti Lazemi. *The opening ceremony of the 7th ASWC Conference was officiated by the Secretary General of the Ministry, YBhg. Datuk Dr. Rose Lena binti Lazemi.*



7. LAWATAN RASMI KE MALAYSIA OLEH PELAPOR KHAS MAJLIS HAK ASASI MANUSIA PERTUBUHAN BANGSA-BANGSA BERSATU (PBB) MENGENAI PENJUALAN DAN EKSPLOITASI SEKSUAL KANAK-KANAK, 24 SEPTEMBER – 1 OKTOBER 2018

- Cik Maud de Boer-Buquicchio, Pelapor Khas Majlis Hak Asasi Manusia Pertubuhan Bangsa-Bangsa Bersatu (PBB) mengenai Penjualan dan Eksploitasi Seksual Kanak-Kanak telah mengadakan lawatan rasmi ke Malaysia dari 24 September hingga 1 Oktober 2018.
- Lawatan Pelapor Khas ke Malaysia ini adalah bertujuan untuk melihat jenis-jenis eksploitasi, punca dan faktor risiko yang membawa kepada penjualan dan eksploitasi seksual kanak-kanak. Pelapor Khas juga telah meneliti undang-undang, dasar dan program yang telah dilaksanakan di Malaysia bagi memastikan hak kanak-kanak sentiasa terpelihara.
- Pelapor Khas memberi tumpuan kepada tiga isu utama iaitu perkahwinan kanak-kanak, eksploitasi seksual kanak-kanak dalam konteks industri pelancongan dan penjualan kanak-kanak.
- Sepanjang lawatan rasmi tersebut, Pelapor Khas telah mengadakan beberapa sesi pertemuan dengan agensi-agensi Kerajaan yang berkaitan seperti KPWK, Kementerian Luar Negeri, Kementerian Dalam Negeri (Polis Diraja Malaysia, Majlis Antipemerdagangan Orang dan unit yang terlibat dalam kes-kes transnasional) dan Jabatan Peguam Negara.
- Justeru, Pelapor Khas telah menyediakan satu laporan merangkumi pemerhatian dan syor-syor susulan lawatan rasmi beliau ke Malaysia dan laporan tersebut dijangka akan dibentangkan semasa mesyuarat Majlis Hak Asasi Manusia di Geneva pada bulan Mac 2019.

7. OFFICIAL VISIT TO MALAYSIA BY THE UN HUMAN RIGHT COUNCIL SPECIAL RAPPOREUR ON THE SALE AND SEXUAL EXPLOITATION OF CHILDREN, 24 SEPTEMBER - 1 OCTOBER 2018

- *Ms. Maud de Boer-Buquicchio, Special Rapporteur, Human Rights Council for United Nation on the Sale and Sexual Exploitation of Children had made an official visit to Malaysia on 24 September - 1 October 2018.*
- *The aim of the visit is to identify the type of exploitation, its causes and risk factors leading to the sale and exploitation of children. The Special Rapporteur also looks into the laws, policies and programmes that have been implemented in Malaysia to ensure that the rights of children are always protected.*
- *The Special Rapporteur focused on three key issues which are child marriage, child sexual exploitation in tourism industry and the sale of children.*
- *During the official visit, the Special Rapporteur held several meetings with relevant Government agencies such as MWFC, the Ministry of Foreign Affairs, the Ministry of Home Affairs (Royal Malaysian Police, Anti-Human Trafficking Council and the units involved in the transnational cases) and the Attorney General Chambers.*
- *The Special Rapporteur has prepared a report covering observations and recommendations following her official visit to Malaysia and the report is expected to be tabled during the Human Rights Council in Geneva in March 2019.*

MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT

- Di samping itu, Cik Maud de Boer-Buquicchio juga mengadakan kunjungan hormat kepada YB Puan Hannah Yeoh, Timbalan Menteri Pembangunan Wanita, Keluarga dan Masyarakat pada 24 September 2018. Ms. Maud de Boer-Buquicchio dan YB Puan Hannah Yeoh telah membincangkan isu berkaitan penjualan dan eksploitasi seksual kanak-kanak.
- *Ms. Maud de Boer-Buquicchio also paid a courtesy call on YB Madam Hannah Yeoh, Deputy Minister of Women, Family and Community Development on 24 September 2018 to discuss about sales and sexual exploitation among children.*



YB Puan Hannah Yeoh, Timbalan Menteri Pembangunan Wanita, Keluarga dan Masyarakat menerima kunjungan hormat Cik Maud de Boer-Buquicchio pada 24 September 2018. *YB Madam Hannah Yeoh, Deputy Minister MWFCDD receiving Ms. Maud de Boer-Buquicchio on 24th September 2018.*



Cik Maud de Boer-Buquicchio menandatangani buku pelawat Kementerian Pembangunan Wanita, Keluarga dan Masyarakat pada 24 September 2018. *Ms. Maud de Boer-Buquicchio signing the MWFCDD visitors book on 24 September 2018.*



Perbincangan Laporan Khas oleh Cik Maud de Boer-Buquicchio untuk mesyuarat Majlis Hak Asasi Manusia di German pada Mac 2019. *Discussion on the special report by Ms. Maud de Boer-Buquicchio for the Human Rights Council Meeting in Germany on March 2019.*



Sesi - sesi perbincangan semasa lawatan rasmi pelapor khas Majlis Hak Asasi Manusia Pertubuhan Bangsa-Bangsa Bersatu (PBB) mengenai penjualan dan Eksploitasi Seksual Kanak-Kanak di KPWK pada 24 September 2018. *Discussions during the official visit of the special rapporteur at MWFC, 24 September 2018 on the sale and sexual exploitation of children.*



8. SAMBUTAN HARI UNESCO MALAYSIA 2018, 29 – 30 SEPTEMBER 2018

- Majlis perasmian Hari UNESCO Malaysia 2018 telah disempurnakan oleh YB Dr. Maszlee bin Malik, Menteri Pendidikan Malaysia selaku Presiden Suruhanjaya Kebangsaan UNESCO Malaysia pada 29 September 2018. Sambutan Hari UNESCO Malaysia 2018 telah diadakan selama 2 hari (29 dan 30 September 2018) bertempat di Bulatan Sultan Azlan Shah, Ipoh, Perak.
- Tema sambutan kali ini ialah *Youth for Change*. Selaras dengan tema sambutan tersebut, aktiviti-aktiviti yang telah dijalankan direka khas untuk menarik minat golongan belia bagi membolehkan mereka mengetahui visi dan aspirasi UNESCO serta peranan yang dimainkan dalam mendukung mandat dan usaha ke arah kesejahteraan dan keamanan sejagat.
- KPWK sebagai Jawatankuasa Kecil Tetap Sains Sosial (JKTSS) di bawah Suruhanjaya Kebangsaan UNESCO

8. NATIONAL UNESCO DAY CELEBRATION 2018, 29 – 30 SEPTEMBER 2018

- *The National UNESCO Day 2018 was officiated by YB Dr. Maszlee bin Malik, the Minister of Education cum President of the Malaysian National Commission for UNESCO (MNCU) on the 29th September 2018. The National UNESCO Day was held for two days (29th and 30th September 2018) at the Bulatan Sultan Azlan Shah, Ipoh, Perak.*
- *The theme for 2018's celebration was "Youth for Change". In line with the theme, the activities carried out were specially designed to attract youths to enable them to learn about UNESCO's vision and aspirations as well as the roles played in supporting mandates and efforts towards universal peace and well-being.*
- *The Ministry as the Permanent Sub-Committee for Social Sciences under the JKTSS together with its agencies, the Department of Women Development (JPW), the Department*

Malaysia turut mengadakan pameran mengenai peranan dan fungsi kementerian dalam pembangunan wanita, keluarga dan masyarakat. Jabatan Pembangunan Wanita (JPW), Jabatan Kebajikan Masyarakat (JKM), Lembaga Penduduk dan Pembangunan Keluarga Negara (LPPKN), Institut Sosial Malaysia (ISM) dan Unit Komunikasi Korporat terlibat secara langsung dalam pameran JKTSS.

- Antara aktiviti dan perkhidmatan yang telah ditawarkan adalah kafe@teen dan klinik bergerak oleh LPPKN; kempen hentikan keganasan terhadap wanita, pemuzik jalanan wanita dan sudut berdandan oleh JPW; seni semburan cat dan dinding imiginasia yang telah dibawa oleh Bahagian Hubungan Antarabangsa; serta maklumat-maklumat penerangan kementerian dan agensi termasuk peluang menjadi sukarelawan yang telah disediakan oleh Unit Komunikasi Korporat KPWKM, ISM dan JKM. Secara keseluruhannya, sambutan pengunjung terutamanya dalam kalangan golongan belia ke pameran JKTSS/KPWKM amat menggalakan.

of Social Welfare, the National Population and Family Development Board, the Institute of Social Malaysia and Corporate Communication Unit have participated during the event to exhibit essential information on the Ministry and its services.

- *Among the activities and services provided during the event was the kafe@teen and a mobile clinic by LPPKN; end violence against women campaign, ladies busking and a makeup corner by JPW; spray paint art and wall of dreams activities which were prepared by International Relations Division; as well as information on the Ministry and agencies including volunteer opportunities by Corporate Communications Unit of MWFC, ISM and JKM. Overall, the Ministry's exhibition was well received by visitors, especially youths.*

Majlis Perasmian Hari UNESCO Malaysia 2018 telah disempurnakan oleh YB Dr. Maszlee bin Malik, Menteri Pendidikan Malaysia selaku Presiden Suruhanjaya Kebangsaan UNESCO Malaysia pada 29 September 2018. *UNESCO Malaysia Day Opening ceremony 2018 was officiated by YB Dr. Maszlee bin Malik, Minister of Education Malaysia as President of the UNESCO Malaysia National Commission on September 29, 2018*



Pengunjung ke pameran JKTSS / KPWKW menurunkan tandatangan sebagai tanda sokongan ke atas kempen menangani keganasan terhadap wanita. *Visitors to JKTSS / MWFCF exhibition booth with signatures in support of campaign to address violence against women*



Antara pengunjung di pameran Jawatankuasa Kecil Tetap Sains Sosial (JKTSS) / Kementerian Pembangunan Wanita, Keluarga dan Masyarakat (KPWKW). *Visitors to the JKTSS / MWFCF exhibition booth*





kafe@teen telah menyediakan pelbagai aktiviti untuk golongan muda.
kafe@teen has provided a variety of activities for young people.



Ladies busking oleh JPW
Ladies busking by JPW



Makeup corner oleh JPW.
Make-up demonstrations corner



Aktiviti spray paint art yang disaksikan oleh YB Dr. Maszlee bin Malik, Menteri Pendidikan Malaysia selaku Presiden Suruhanjaya Kebangsaan UNESCO Malaysia. *The spray paint art activity witnessed by YB Dr. Maszlee bin Malik, Minister of Education Malaysia as President of the UNESCO Malaysia National Commission.*

9. MESYUARAT PERINGKAT MENTERI WANITA (ASEAN MINISTERIAL MEETING ON WOMEN-AMMW) KE-3 DAN MESYUARAT BERKAITAN DI HANOI, VIETNAM PADA 20 - 25 OKTOBER 2018

• **Tema:**

"Social Protection for Women and Girls towards the ASEAN Community Vision 2025"

• Terdapat 5 mesyuarat utama iaitu:

- i) Mesyuarat ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC) ke-17 pada 20 Oktober 2018;
- ii) Mesyuarat Konsultasi ACWC dan ASEAN Committee on Women (ACW) ke-5 pada 21 Oktober 2018;
- iii) Mesyuarat ACW ke-17 pada 23-24 Oktober 2018;
- iv) Mesyuarat ACW+3 ke-10 pada 24 Oktober 2018; dan
- v) Mesyuarat AMMW ke- 3 pada 25 Oktober 2018

• **Tujuan/objektif:**

Objektif utama Mesyuarat AMMW ke-3 adalah membincangkan pelaksanaan inisiatif dan aktiviti serantau utama ASEAN yang melibatkan wanita. Mesyuarat juga membincangkan kemajuan dan pencapaian di bawah Pelan Kerja ACW bagi tempoh 2016-2020 dan keputusan yang dimuktamadkan semasa Mesyuarat ACW ke-17.

YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail, Timbalan Perdana Menteri Malaysia merangkap Menteri Pembangunan Wanita, Keluarga dan Masyarakat telah menghadiri Mesyuarat AMMW ke-3 dan menyampaikan kenyataan negara mengenai inisiatif dan pencapaian yang dibuat oleh Malaysia dalam kesaksamaan jantina dan pemberdayaan wanita dan kanak-kanak perempuan. Beliau juga berkongsi mengenai inisiatif perlindungan sosial baharu yang diperkenalkan sebagai i-Suri. Ini merupakan inisiatif kerajaan khas untuk kumpulan sasaran wanita dari golongan suri rumah yang berpendapatan rendah. i-Suri adalah skim sumbangan bagi suri rumah, ibu tunggal dan wanita tunggal oleh Kerajaan.

9. THE 3RD ASEAN WOMEN MINISTERS MINISTERIAL MEETING ON WOMEN (AMMW) AND RELATED MEETINGS IN HANOI, VIETNAM ON 20-25 OCTOBER 2018

• **Theme:**

"Social Protection for Women and Girls towards the ASEAN Community Vision 2025"

• There are 5 main meetings:

- i) The 17th ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC) on 20 October 2018;
- ii) The 5th ACWC and ASEAN Committee on Women (ACW) Consultation on 21 October 2018;
- iii) The 17th ACW Meeting on 23-24 October 2018;
- iv) The 10th ACW +3 Meeting on 24 October 2018; and
- v) The 3rd AMMW on 25 October 2018

• **Aim/objective:**

The main objective of the 3rd AMMW meeting is to discuss the implementation of ASEAN's key regional initiatives and activities involving women. The meeting also discussed on the progress and achievement made under the ACW Work Plan for the period 2016 – 2020 and endorsed decision made during the 17th ACW meeting.

YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail, Deputy Prime Minister and the Minister of Women, Family and Community Development attended the 3rd AMMW meeting and delivered Malaysia's statement on the initiative and achievement made by Malaysia in gender equality and empowerment of women and girls. Her Excellency also shared about the new social protection initiative that was introduced known as i-Suri. It is a special Government initiative for focus groups of women from the poor and bottom lower-income housewives. i-Suri is a voluntary contribution scheme for housewives, single mothers and single women by the Government.

- **Hasil:**

Mesyuarat juga telah memuktamadkan Kenyataan Bersama (*Joint Statement*) oleh menteri-menteri AMMW. Kenyataan Bersama menegaskan komitmen oleh Menteri untuk terus mempromosikan kesaksamaan gender dan pemberdayaan wanita dan kanak-kanak perempuan di rantau ASEAN. Negara anggota ASEAN digalakkan untuk bekerjasama bagi mencapai kemajuan kesaksamaan dan mengurusperdanakan gender merangkumi tiga tonggak utama ASEAN.

- **Outcome:**

At the end of the meeting, a Joint Statement of the 3rd AMMW was adopted by the AMMW Ministers. The Joint Statement reaffirms the commitment by the Ministers to further promote gender equality and empowerment of women and girls in the ASEAN region. Member states are encouraged to work together to achieve progress of gender equality and gender mainstreaming across the three pillars of ASEAN.



Barisan menteri-menteri yang menghadiri Mesyuarat AMMW Ke-3 /
Ministers Attending 3rd AMMW Meeting

YAB
Dato' Seri Dr.
Wan Azizah
Dr. Wan Ismail,
Timbalan Perdana
Menteri Malaysia
merangkap Menteri
Pembangunan Wanita, Keluarga
dan Masyarakat bersama YBhg. Datuk
Dr. Rose Lena binti Lazemi, KSU KPWK
selaku delegasi Malaysia ke Mesyuarat AMMW
ke-3 pada 25 Oktober 2018. *YAB Dato' Seri Dr. Wan
Azizah Dr. Wan Ismail, Deputy Prime Minister of Malaysia-
CUM- the Minister of Women, Family and Community Development
with YBhg. Datuk Dr. Rose Lena bint Lazemi, Secretary General of
MWFC as Malaysian delegate to the 3rd AMMW Meeting on October
25, 2018.*





YBhg. Datuk Dr. Rose Lena binti Lazemi selaku Ketua Delegasi bagi menghadiri Mesyuarat ACWC ke-17 pada 23-24 Oktober 2018. *YBhg. Datuk Dr. Rose Lena binti Lazemi as Head of delegation attending the 7th ACWC on October 23-24, 2018 meeting.*

THE 17th ASEAN COMMITTEE ON WOMEN MEETING

23rd - 24th October 2018
Hanoi, Viet Nam



10. MESYUARAT PEGAWAI KANAN ASEAN MENGENAI KEBAJIKAN DAN PEMBANGUNAN SOSIAL (SOMSWD) KE-14, MESYUARAT SOMSWD+3 KE-13 DAN FORUM ASEAN GO-NGO MENGENAI KEBAJIKAN DAN PEMBANGUNAN SOSIAL KE-13 DI SINGAPURA PADA 21 - 23 NOVEMBER 2018

- **Tujuan/objektif:**

Mesyuarat bertujuan untuk membincangkan isu dan perkara substantif berkaitan kebajikan dan pembangunan sosial di peringkat ASEAN yang melibatkan kumpulan sasaran terdiri daripada golongan wanita, kanak-kanak, warga emas dan orang kurang upaya (OKU).

- **Topik Perbincangan:**

Pelan tindakan dan deklarasi yang telah dirangka di peringkat ASEAN berkaitan kebajikan dan pembangunan sosial

10.14TH SENIOR OFFICIALS MEETING ON SOCIAL WELFARE AND DEVELOPMENT (SOMSWD), 13TH SOMSWD+3 AND 13TH ASEAN GO-NGO FORUM ON SOCIAL WELFARE AND DEVELOPMENT, 21 - 23 NOVEMBER 2018, SINGAPORE

- **Aim/objective:**

The objective of the meeting is to discuss issues and substantive matters related to social welfare and development at ASEAN level. It involves target groups comprising of women, children, senior citizens and person with disabilities (PWDs).

- **Topic of discussion:**

Action plans and declarations that have been drafted at ASEAN level on social welfare and development.

MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT

- Status kemajuan inisiatif dan projek di bawah Rangka Kerja Strategik Kebajikan dan Pembangunan Sosial bagi tempoh 2016 – 2020 yang dilaksanakan oleh negara anggota ASEAN dan negara ASEAN+3.
- *Updates of projects and initiatives under Strategic Framework on Social Welfare and Development 2016 – 2020, implemented by ASEAN Member States and the ASEAN+3 Countries.*



Sesi bergambar Ketua Delegasi negara anggota ASEAN bersama Pengerusi SOMSWD (Singapura) di mesyuarat SOMSWD Ke-14.
/ ASEAN Member Delegation's photo session with SOMSWD Chairman (Singapore) at the 14th SOMSWD meeting.



Pembentangan Malaysia oleh YBrs. Dr. Hishamuddin bin Mohd Hashim, Timbalan Ketua Setiausaha (Strategik), KPWKMM mengenai status pelaksanaan projek-projek di bawah SOMSWD. Malaysia presentation by YBrs. Dr. Hishamuddin bin Mohd Hashim, Deputy Secretary General (Strategic), MWFCDD on the status of implementation of projects under SOMSWD



Sesi bergambar Ketua Delegasi negara anggota ASEAN bersama negara ASEAN+3 (China, Republik Korea dan Jepun) semasa Mesyuarat SOMSWD+3 Ke-13. / *ASEAN Member States Delegate's photo session with ASEAN + 3 countries (China, Republic of Korea and Japan) during the 13th SOMSWD + 3 Meeting.*

11. LAWATAN RASMI YAB DATO' SERI DR. WAN AZIZAH DR. WAN ISMAIL KE LONDON, UNITED KINGDOM, 5 – 7 DISEMBER 2018

11. OFFICIAL VISIT BY YAB DATO' SERI DR. WAN AZIZAH DR. WAN ISMAIL TO LONDON, UNITED KINGDOM (UK), 5th-7th DECEMBER 2018

YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail menyampaikan ucapan semasa Forum Kepimpinan Muslim Sedunia Keempat. *YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail delivered her keynote address at the Fourth World Muslim Leadership Forum.*



- **Tujuan/objektif:**
Mengadakan sesi kunjungan hormat ke atas rakan sejawat di United Kingdom's dan diaspora Malaysia di London.
- Menyampaikan ucapan di Forum Kepimpinan Muslim Sedunia Keempat di London dengan tajuk 'Peranan Wanita dan Kanak-Kanak Perempuan dalam Mencapai Matlamat Pembangunan Mampan Pertubuhan Bangsa-Bangsa Bersatu (SDGs) Menjelang 2030'.
- **Hasil Lawatan:**
YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail bertemu dengan rakan sejawat United Kingdom bagi membincangkan isu-isu dua hala antara Malaysia dan United Kingdom.

Beliau menyampaikan hasrat semasa pertemuan dengan diaspora Malaysia di London mengenai kepentingan mengeratkan hubungan dua hala antara Malaysia dan United Kingdom.

- **Aim/objective:**
Courtesy calls on United Kingdom's counterparts and Malaysian diaspora in London.
- *To present the keynote speech at the Fourth World Muslim Leadership Forum in London entitled, 'Roles of Women and Girls in Achieving SDGs by United Nation in 2030.'*
- **Outcome from the visit:**
YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail met with United Kingdom's counterparts to discuss on bilateral issues between Malaysia and the United Kingdom.

She conveyed her hopes during her meeting with Malaysian diaspora in London to strengthen bilateral relations between Malaysia and the United Kingdom.



YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail meninjau gambar-gambar yang dipamerkan sambil mendengar penerangan mengenai gambar-gambar tersebut. *YAB Dato' Dr. Wan Azizah Dr. Wan Ismail viewing the pictures displayed while being brief of the pictures.*

12. KEJAYAAN MALAYSIA TERPILIH SEBAGAI NEGARA ANGGOTA KEPADA COMMISSION ON THE STATUS OF WOMEN (CSW) DAN COMMISSION ON POPULATION AND DEVELOPMENT (CPD) BAGI PENGGAL 2019 HINGGA 2023

- Malaysia telah menjadi ahli Commission on the Status of Women (CSW) untuk penggal 2010 hingga 2014 dan aktif dalam sesi tahunan CSW. Pada 16 April 2018, Malaysia telah sekali lagi dipilih sebagai ahli bagi penggal 2019 hingga 2023 bagi mewakili rantau Asia Pasifik.
- Di samping itu, Malaysia juga telah dipilih sebagai ahli dalam Commission on Population and Development (CPD) bagi penggal 2019 hingga 2023 bagi mewakili rantau Asia Pasifik.
- Keanggotaan Malaysia dalam CSW dan CPD mencerminkan kesungguhan dan komitmen negara dalam isu wanita, kependudukan dan pembangunan negara.

12. SUCCESSFUL ELECTION OF MALAYSIA AS MEMBERS STATES TO THE COMMISSION ON THE STATUS OF WOMEN (CSW) AND THE COMMISSION ON POPULATION AND DEVELOPMENT (CPD) FOR THE TERM 2019 TO 2023

- *Malaysia was a member of the Commission on the Status of Women (CSW) for the term 2010 to 2014 and was active in the annual CSW session. On April 16, 2018, Malaysia was reelected as a member for the term 2019 to 2023 to represent the Asia-Pacific group.*
- *Malaysia has also been elected as a member of the Commission on Population and Development (CPD) for the term 2019 to 2023 to represent the Asia Pacific group.*
- *Malaysia's membership in CSW and CPD reflects Malaysia's commitment to the issues related to women, population and development.*



Pemilihan Badan-Badan Subsidiari Majlis Ekonomi dan Sosial (ECOSOC). Malaysia bertanding untuk keanggotaan CSW dan CPD untuk penggal 2019-2023. *Election of Economic and Social Council Subsidiaries (ECOSOC). Malaysia is contesting for CSW and CPD membership for the 2019-2023 term.*



Majlis resepsi di Pejabat Perwakilan Tetap Malaysia ke Pertubuhan Bangsa-Bangsa Bersatu (PBB) di New York, Amerika Syarikat bagi tujuan keanggotaan Malaysia dalam CSW. *Reception at Permanent Representative office to United Nation (UN) New York, USA, for Malaysian membership in CSW.*

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



BAHAGIAN/**DIVISION**

KEWANGAN

FINANCE



Laporan Aktiviti

Activity Report

a) PENGURUSAN BAJET

Kementerian Pembangunan Wanita, Keluarga dan Masyarakat (KPWKM) telah menerima peruntukan asal sebanyak RM2,033,629,500.00 di bawah Perbelanjaan Mengurus pada tahun 2018.

Pecahan peruntukan KPWKM bagi tahun 2018 adalah seperti di Rajah 1:

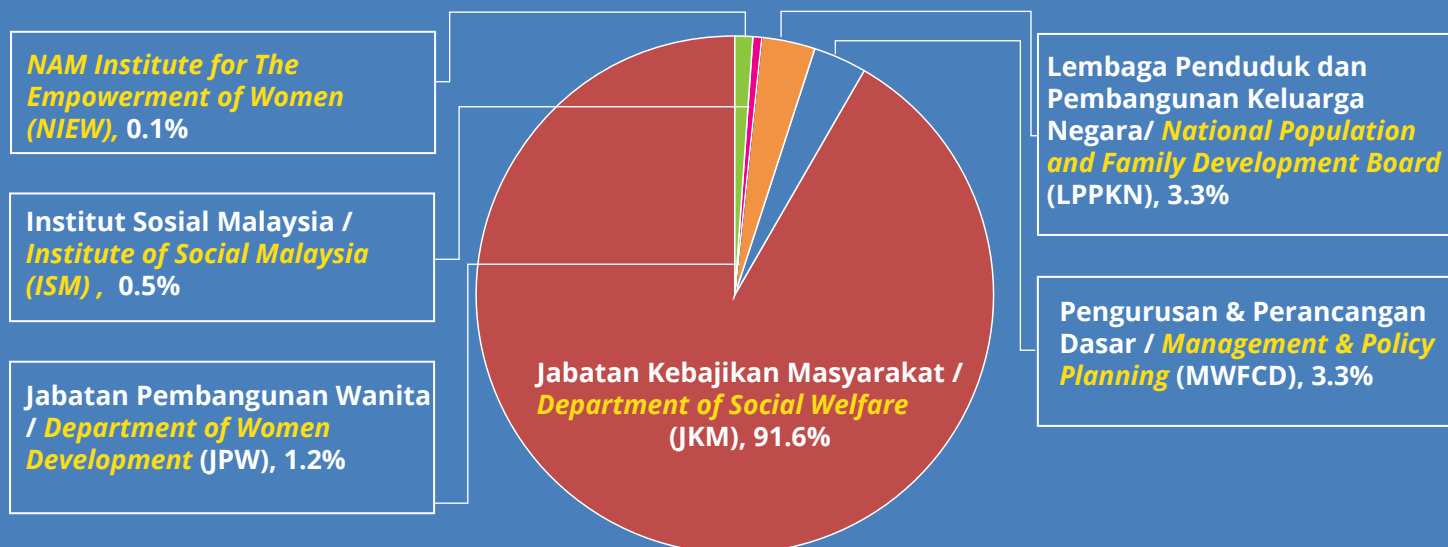
a) BUDGET MANAGEMENT

The Ministry of Women, Family and Community Development (MWFCDD) has received an initial allocation of RM2,033,629,500.00 under the Management Expenditure in 2018.

The function of the MWFCDD allocation for 2018 is as shown in Diagram 1:

Rajah 1: Pecahan peruntukan KPWKM Tahun 2018 / *Diagram 1: The allocation fraction for 2018*

PERUNTUKAN MENGURUS TAHUN 2018 / <i>MANAGEMENT ALLOCATION YEAR 2018</i>	
BAHAGIAN/JABATAN/AGENSI / <i>DIVISION / DEPARTMENT / AGENCY</i>	JUMLAH / <i>TOTAL (RM)</i>
Pengurusan & Perancangan Dasar / <i>Management & Policy Planning (MWFCDD)</i>	67,840,800
Jabatan Kebajikan Masyarakat / <i>Department of Social Welfare (JKM)</i>	1,862,097,800
Jabatan Pembangunan Wanita / <i>Department of Women Development (JPW)</i>	24,446,100
Institut Sosial Malaysia / <i>Social Institute of Malaysia (ISM)</i>	9,353,500
NAM Institute for The Empowerment of Women / <i>NAM Institute for The Empowerment of Women (NIEW)</i>	2,891,300
Lembaga Penduduk dan Pembangunan Keluarga Negara / <i>National Population and Family Development Board (LPPKN)</i>	67,000,000
JUMLAH KESELURUHAN / <i>OVERALL TOTAL</i>	2,033,629,500



Pada 14 Ogos 2018, Kementerian Kewangan Malaysia telah meluluskan permohonan sekatan daripada Kementerian ini sebanyak RM500,000.00 melalui surat KK/BPB(26.00)202/14-1 JD.12. Jumlah peruntukan mengurus selepas sekatan ialah RM2,033,129,500.00.

On August 14, 2018, the Ministry of Finance approved an application for sanctions from the Ministry for RM500,000.00 by letter of KK / BPB (26.00) 202 / 14-1 JD.12. The total allocation for management after sanction is RM2,033,129,500.00.

Secara keseluruhannya, prestasi perbelanjaan KPWKM bagi tahun 2018 adalah berjumlah RM2,001,931,898.47 atau 98.47%. Lebihan peruntukan yang tidak habis dibelanjakan adalah antara lainnya disebabkan langkah perbelanjaan berhemat di samping tanggungan tidak sempat dibayar kerana tarikh akhir pembayaran telah dipendekkan ke 16 Disember 2018 dan tiada tempoh Akaun Kena Bayar (AKB) bagi tahun 2018.

Overall, MWFC expenditure performance for 2018 amounted to RM2,001,931,898.47 or 98.47%. The excess provision that was not fully spent is due to prudent spending measures as well as obligations that were not paid in time as the payment deadline was shortened to December 16, 2018 and there is no Payable Account for 2018

b) PENGURUSAN PEROLEHAN

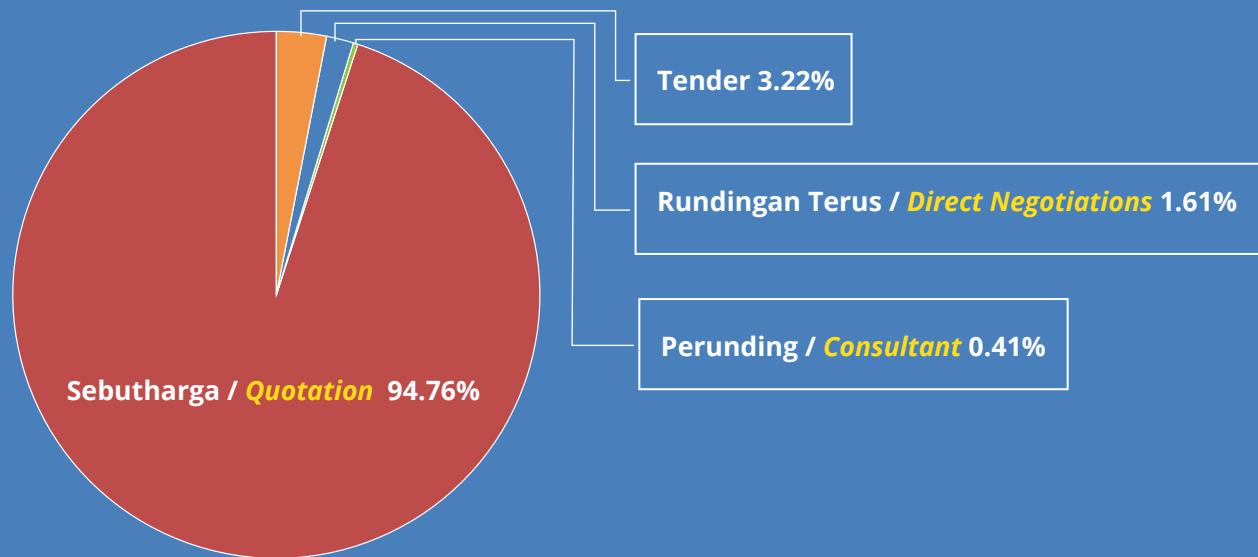
Bagi urusan perolehan, Bahagian Kewangan bertindak sebagai penyelaras semua urusan perolehan di Kementerian dan Jabatan / Agensi di bawahnya berpandukan kepada tatacara kewangan dan kaedah perolehan semasa yang berkuat kuasa. Ringkasan

b) PROCUREMENT MANAGEMENT

For business procurement, the Finance Department acts as coordinator for all business procurements in the Ministry and Department/Agency under its purview based according to the financial procedures and current procurement methods in force. The overall summary of business procurements for

keseluruhan urusan perolehan bagi KPWKM dan Jabatan / Agensi di bawahnya adalah seperti **Rajah 2** di bawah.

MWFCD and Department/Agency under it is as shown in **Diagram 2** below.



Rajah 2: Pecahan perolehan KPWKM Tahun 2018 / *Diagram 2: Breakdown of MWFCF 2018 procurements*

Berdasarkan **Rajah 2** di sebelah, sebanyak **248** urusan perolehan telah dilaksanakan pada tahun 2018 yang terdiri dari **235 perolehan** melalui sebut harga (94.76%), **8 perolehan** melalui tender (3.22%), 4 perolehan secara rundingan terus (1.61%) dan **1 perolehan** perunding (0.41%).

Selaras dengan inisiatif baru dalam perolehan Kerajaan, KPWKM telah memproses penyediaan Pesanan Kerajaan secara elektronik di mana pada tahun 2018 sebanyak **10,800 Pesanan Tempatan** Kerajaan telah diproses melalui sistem ePerolehan.

Pencapaian Penggunaan Sistem eP untuk perolehan bekalan dan perkhidmatan tahun 2018 pula, jumlah keseluruhan perbelanjaan yang dirancang adalah

Based on **diagram 2**, a total of **248** business procurements were carried out in 2018 consisting of **235 procurements** through quotations (94.76%), **8 procurements** through tenders (3.22%) 4 procurements via direct negotiation (1.61%) and **1 procurement** through consultant (0.41%).

In line with the new initiative in Government procurements, MWFCF has processed Government Order preparations electronically whereas in 2018 a total of **10,800 Government Local Orders** were processed through ePerolehan system.

The eP Consumption Achievements System for acquisition supply and service in the year 2018, the overall total planned expenditure was **RM126,828,825.56** and achievement

sebanyak **RM126,828,825.56** dan pencapaian dari 1 Januari hingga 31 Disember 2018 adalah berjumlah **RM91,310,218.52**. Secara keseluruhannya, peratus pencapaian adalah sebanyak **71.99%** sehingga 31 Disember 2018.

Bagi meningkatkan kecekapan pengumpulan dan pengurusan maklumat perolehan, Kementerian Kewangan telah membangunkan Government Procurement Information System (GPIS). Sehubungan itu, semua maklumat perolehan Kementerian bagi tahun 2018 telah dimasukkan ke dalam Sistem GPIS meliputi peringkat awal pelaksanaan perolehan / projek sehingga perolehan/projek selesai.

Sebanyak **enam (6) kali Mesyuarat Jawatankuasa Sebut Harga (JKSH)**, KPWK M telah dilaksanakan yang melibatkan **14 kertas pertimbangan** telah disemak dan dibentangkan kepada ahli Mesyuarat JKSH, KPWK M. Manakala sebanyak sebelas **(11) kali Mesyuarat Lembaga Perolehan telah dilaksanakan** yang melibatkan 34 kertas pertimbangan telah disemak dan dibentangkan kepada ahli Mesyuarat Lembaga Perolehan, KPWK M.

C) PENGURUSAN BAYARAN DAN PERAKAUNAN

Bahagian Kewangan juga bertanggungjawab bagi memastikan semua bayaran bil dan tuntutan disempurnakan dalam tempoh 14 hari seperti mana yang ditetapkan dalam Arahan Perbendaharaan 103 (a). Semua bayaran dan terimaan telah diperakunkan dan diselenggara dengan teratur. Semua penyata penyesuaian bagi terimaan/bayaran /amanah telah dibuat secara berkala mengikut jenis vot masing-masing.

Secara keseluruhan, prestasi pembayaran bil Kementerian (tidak termasuk agensi) pada tahun 2018 bagi tempoh empat belas (14) hari adalah 99.55% iaitu sebanyak 3,514 bil daripada jumlah 3,530 bil.

*from 1st January until 31 December 2018 amounted to **RM91,310,218.52**. Overall, the achievement percentage was **71.99%** as of 31 December 2018.*

To increase the efficiency of collection and data management of procurements, the Ministry of Finance has established Government Procurement Information System (GPIS). Accordingly, all Government procurement data for the year 2018 has been incorporated into the GPIS System covering the early stages of procurement/projects execution till procurement/project completion.

***Six (6) MWFC D Quotation Committee Meetings (JKSH)** were implemented which consisted of **14 consideration papers** which were reviewed and presented to the members of the JKSH, MWFC D Meeting. A total of eleven **(11) Procurement Board Meetings were held involving** 34 consideration papers, inspected and presented to members of the Procurement Board Meeting, MWFC D.*

C) PAYMENT AND ACCOUNTING MANAGEMENT

The Finance Division is also responsible for ensuring that all bills and claims are settled within 14 days as stipulated in Treasury Instructions 103 (a). All payments and receipts have been accounted for and organized accordingly. All adjusting entries for receipts/payments/ trusts have been made on a regular basis according to their respective votes.

Overall, the Ministry's bill payment performance (excluding agencies) in 2018 for the fourteen (14) day period was 99.55%, which is 3,514 bills out of a total of 3,530 bills.

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



BAHAGIAN/**DIVISION**

PEMBANGUNAN **DEVELOPMENT**



Laporan Aktiviti

Activity Report

1. Pembangunan yang diluluskan untuk Kementerian Pembangunan Wanita, Keluarga dan Masyarakat bagi tahun 2018 adalah sebanyak RM189.32 juta yang melibatkan 36 projek. Bahagian Pembangunan selaku agensi yang bertanggungjawab telah melaksanakan kerjasama erat dengan semua Jabatan dan Agensi di bawah KPWKM serta agensi pusat seperti Kementerian Hal Ehwal Ekonomi (MEA), Unit Penyelarasan dan Pelaksanaan di Jabatan Perdana Menteri (ICU, JPM), Kementerian Kewangan (MOF), Jabatan Ketua Pengarah Tanah dan Galian (JKPTG) dan juga Jabatan Kerja Raya (JKR) bagi memastikan pelaksanaan projek pembangunan dilaksanakan dengan jayanya.
2. Bahagian Pembangunan sentiasa memantau prestasi fizikal dan prestasi perbelanjaan projek pembangunan Kementerian dari semasa ke semasa. Sebagai langkah dalam mengekalkan kecemerlangan prestasi perbelanjaan, Bahagian ini telah meneliti semula keperluan peruntukan pembangunan berdasarkan prestasi semasa pelaksanaan projek, unjuran aliran tunai oleh agensi pelaksana dan kedudukan fiskal negara. Kementerian telah memulangkan semula peruntukan pembangunan berjumlah RM49.55 juta melalui waran sekatan kepada MOF. Sehingga penghujung tahun 2018, Bahagian Pembangunan telah mencapai prestasi perbelanjaan sebanyak 99.1%.
1. The approved development allocation for the Ministry for 2018 is RM189.32 million involving 36 projects. The Development Division as the responsible agency has worked closely with all the Departments and Agencies under the Ministry of Women, Family and Community Development as well as central agencies such as the Ministry of Economic Affairs (MEA), Implementation and Coordination Unit of the Prime Minister's Department (ICU, JPM), Ministry of Finance (MOF), The Department of Director General of Lands and Mines (JKPTG) and the Public Works Department (JKR) to ensure the successful implementation of development projects.
2. The Development Division regularly monitors both the physical performance and the performance of the Ministry's development projects expenditure from time to time. As a step towards maintaining efficiency in spending performance, the Division has reviewed the requirements for development allocation based on performance during project implementation, cash flow projections by the implementing agencies and the country's fiscal standing. The Ministry has returned RM49.55 million in development allocation through the expenditure sanction warrant to MOF. As of the end of 2018, the Development Division had achieved expenditure performance of 99.1%.

Pencapaian Utama Bahagian Pembangunan Tahun 2018

3. Seterusnya, dari segi pencapaian sepanjang tahun 2018, Kementerian telah berjaya menyiapkan 6 projek pembangunan sepanjang tahun 2018 iaitu:
3. In terms of achievements throughout 2018, the Ministry has successfully completed 6 development projects during the year 2018:

Key achievements of the Development Division of 2018

Bil. No.	Projek Project	Kos Projek Project Cost	Tarikh Siap Completion Date
1.	Taman Sinar Harapan (TSH) Jubli, Johor Fasa 2 Kapasiti: 200 orang Fungsi: Memberi penjagaan, perlindungan dan pemulihan kepada orang kurang upaya (OKU). <i>Taman Sinar Harapan (TSH) Jubilee Park, Johor Phase 2</i> <i>Capacity: 200 people</i> <i>Function: Provide care, protection and rehabilitation for the disabled (OKU)</i>	RM29.0 juta/ <i>m</i>	30 Januari/ <i>January</i> 2018
2.	iWanita (Integrasi Wanita) <i>iWanita (Women's Integration)</i>	RM3.75 juta/ <i>m</i>	15 Mac/ <i>March</i> 2018
3.	Penambahbaikan Sistem Manis dan Pemetaan Isu-Isu Sosial <i>Manis System Improvement and Social Issues Mapping</i>	RM6.0 juta/ <i>m</i>	30 Jun/ <i>June</i> 2018
4.	Depoh Simpanan Keperluan Mangsa Bencana Pahang Fungsi: Tempat penyimpanan bekalan bahan mentah dan keperluan mangsa bencana. <i>Pahang Disaster Relief Fund Depot</i> <i>Functions: Storage of raw materials and disaster relief needs.</i>	RM10.0 juta/ <i>m</i>	14 September 2018
5.	Projek Pembangunan ICT: Perneriksaan Sistem Aplikasi Pembangunan Sosial <i>ICT Development Project: Empowerment of Social Development Application System</i>	RM0.6 juta/ <i>m</i>	9 November 2018
6.	Program 'Exit' Bagi Penerima Bantuan JKM Yang Produktif <i>'Exit' Program for productive recipients of JKM's Aid</i>	RM5.0 juta/ <i>m</i>	31 Disember/ <i>December</i> 2018

Lawatan Tapak Oleh Pengurusan Tertinggi KPWKMBersama Agensi Pusat

- Bahagian Pembangunan sentiasa memantau dengan terperinci pelaksanaan setiap projek melalui kehadiran ke mesyuarat tapak projek bagi memastikan projek disiapkan mengikut jadual. Selain itu, komitmen daripada semua pihak iaitu JKR, Agensi Pusat dan Pengurusan Tertinggi KPWKMB turut memainkan peranan dalam memastikan pelaksanaan sesebuah projek dapat disiapkan.
- Bagi tahun 2018, terdapat sebanyak 2 siri lawatan tapak oleh Pengurusan Tertinggi KPWKMB ke atas projek pembangunan yang sedang berjalan untuk melihat dan mengenal pasti penyelesaian terhadap isu-isu di tapak. Lawatan ini turut melibatkan wakil dari agensi pusat seperti ICU, MEA dan MOF. Antara projek-projek yang telah dilawati adalah seperti berikut:

Site Visit by Top Management of MWFCDB with Central Agency

- The Development Division regularly monitors strictly the implementation of each project by attending project site meetings to ensure projects are completed on schedule. In addition, the commitment from all parties, namely JKR, Central Agencies and MWFCDB's top management, also plays a role in ensuring the implementation of the project.
- In 2018, there were 2 series of site visits by the MWFCDB's top management on ongoing development projects to witness and identify solutions of issues on the site. The visit also involved representatives from central agencies such as the ICU, MEA and MOF. Some of the projects visited are as follows:

BIL. NO.	PROJEK PROJECT	TARIKH DATE
1.	Membina dan Menaik Taraf Kuarters Institusi JKM di Taman Seri Puteri (TSP) Batu Gajah, Perak <i>Building and Upgrading JKM Institution Quarters in Taman Seri Puteri (TSP) Batu Gajah, Perak</i>	11 Oktober 2018 <i>October 11, 2018</i>
2.	Membina dan Menaik Taraf Kuarters Institusi JKM di Pusat Perkembangan Kemahiran Kebangsaan (PPKK) Serendah, Selangor <i>Building and Upgrading JKM Institution Quarters at Serendah National Skills Development Center (PPKK), Selangor</i>	20 Disember 2018 <i>December 20, 2018</i>

- Selain itu, pada 1 April 2018, Bahagian Pembangunan bersama Jabatan Kebajikan Masyarakat (JKM) dan Jabatan Pembangunan Wanita (JPW) telah menganjurkan 4 program yang dirasmikan oleh YB Menteri Pembangunan Wanita, Keluarga dan Masyarakat, iaitu:
- In addition, on April 1, 2018, the Joint Development Division of the Department of Social Welfare (JKM) and the Department of Women Development (JPW) organized 4 programs officiated by the Minister of Women, Family and Community Development, namely:

BIL. NO.	PROGRAM PROGRAM	TEMPAT LOCATION
1.	Perasmian TSH Jubli, Johor <i>Opening of TSH Jubilee, Johor</i>	TSH Jubli, Johor <i>TSH Jubilee, Johor</i>
2.	Perasmian Kafe Orang Pekak dan Bisu (Kafe adalah inisiatif daripada Yayasan Masyarakat Lestari) <i>Opening of the Cafe of the Deaf and the Mute (The café is an initiative of the Sustainable Community Foundation)</i>	Kafe Orang Pekak dan Bisu, Happy Place, Taman Mount Austin, Johor Bahru, Johor <i>Happy Place, Mount Austin Park, Johor Bahru, Johor</i>
3.	Majlis Penyerahan Sumbangan Barangan Kelengkapan dan Rumah Kepada Ibu Tunggal <i>Ceremony of Donation the Household Goods and House to Single Mother</i>	Hospital Sultan Ismail, Johor Bahru, Johor <i>Sultan Ismail Hospital, Johor Bahru, Johor</i>
4.	Sesi Dialog YB Menteri Pembangunan Wanita, Keluarga dan Masyarakat Bersama Wanita di Zon Selatan bagi Kluster Keselamatan <i>YB Minister for Women, Family and Community Development Dialogue Session in the Southern Zone for the Security Cluster</i>	Pine Wood Iskandar Malaysia Studio, Johor <i>Pine Wood Iskandar Malaysia Studio, Johor</i>

7. Sesi Dialog YB Menteri Pembangunan Wanita, Keluarga dan Masyarakat Bersama Wanita di Zon Selatan bagi Kluster Keselamatan diadakan bersempena Tahun Memperkasa Wanita 2018. Sesi dialog ini diadakan bertujuan untuk memperkasakan wanita-wanita yang berkhidmat dalam sektor keselamatan serta mengenal pasti isu-isu keselamatan yang dihadapi oleh wanita. Sesi dialog ini dihadiri oleh peserta wanita yang berada /berkhidmat dalam bidang keselamatan dalam sektor kerajaan dan swasta serta badan-badan bukan kerajaan.

7. The Minister of Women, Family and Community Development in the South Zone for the Security Cluster Dialogue Session held in conjunction with the Women's Empowerment Year 2018. The dialogue session was aimed at empowering women serving in the security sector as well as identifying security issues faced by women. This dialogue session was attended by women participants who functioned/ served in the security and government sectors as well as non-governmental organizations.

8. Penilaian Outcome Projek-Projek Pembangunan di bawah KPWK Berdasarkan Jawatankuasa Kerja Penilaian Outcome 2018 ICU, JPM

Pada tahun 2018, sebanyak 13 program/projek KPWK telah dilaksanakan Kajian Penilaian Outcome yang merangkumi projek di bawah peruntukan pembangunan dan peruntukan mengurus. Kajian Penilaian Outcome dilaksanakan ke atas program / projek yang telah siap dan digunakan oleh golongan sasar daripada aspek ekonomi, sosial, politik dan alam sekitar. Kajian ini dilaksanakan bertujuan untuk mengukur pencapaian dan keberkesanan program/projek tersebut terhadap kumpulan sasar. Program/projek yang terlibat adalah:

8. Outcome Evaluation of Development Projects under MWFC Based on the ICU Outcome Evaluation Working Committee 2018, JPM

In 2018, a total of 13 MWFC programs / projects were implemented in Outcome Evaluation Studies which included projects under development and management provisions. Outcome Evaluation Studies are conducted on programs / projects that have been completed and used by focus groups from economic aspect, social, political and environmental. The purpose of this study was to measure the achievements and effectiveness of the program / project against the focus group. The programs / projects involved are:

BIL. NO.	PROGRAM/PROJEK PROGRAMS/PROJECTS	AGENSI AGENCY
1.	Pembelian Lima (5) Unit Bas Klinik Bergerak <i>Purchase of Five (5) Mobile Clinic Bus Units</i>	Lembaga Penduduk dan Pembangunan Keluarga Negara (LPPKN) <i>National Population and Family Development Board (LPPKN)</i>
2.	Perkhidmatan Subfertility LPPKN <i>LPPKN Subfertility Services</i>	LPPKN
3.	Program Vaksinasi HPV <i>HPV Vaccination Program</i>	LPPKN
4.	Program Pendidikan Kesihatan Reproduktif dan Sosial (PEKERTI) <i>Reproductive and Social Health Education Program (PEKERTI)</i>	LPPKN
5.	Pejabat Kebajikan Masyarakat Daerah Gombak <i>Gombak District Social Welfare Office</i>	Jabatan Kebajikan Masyarakat (JKM) <i>Department of Social Welfare (JKM)</i>

BIL. NO.	PROGRAM/PROJEK PROGRAMS/PROJECTS	AGENCI AGENCY
6.	Program 'Exit' Bagi Penerima Bantuan Jabatan Kebajikan Masyarakat Yang Produktif <i>The 'Exit' Program for productive recipients of the Social Welfare Department Aids</i>	JKM
7.	Rumah Seri Kenangan Seri Iskandar, Perak	JKM
8.	Pembinaan Semula Kuarters JKM di Rumah Kanak-Kanak Taman Bakti Kepala Batas, Pulau Pinang <i>Rebuilding of JKM Quarters of Taman Bakti Children's Home, Penang</i>	JKM
9.	Pembinaan Semula Kuarters Institusi JKM di Rumah Kanak-Kanak Tengku Ampuan Fatimah, Kuantan, Pahang <i>Rebuilding of JKM Institution Quarters at Tengku Ampuan Fatimah Children's Home, Kuantan, Pahang</i>	JKM
10.	Program Eliminate Violence Against Women (EVAW) <i>Eliminate Violence Against Women Program (EVAW)</i>	JPW <i>Department of Women Development</i>
11.	Program Diploma Pasca Siswazah Kerja Sosial <i>Postgraduate Diploma in Social Work Program</i>	Institut Sosial Malaysia (ISM)
12.	Integrasi dan Penambahbaikan Sistem-Sistem ICT Utama ISM (MyISM) Bersama Kelengkapan Peralatan ICT Baru ISM <i>Integration and Enhancement of ISM Main ICT Systems (MyISM) with ISM New ICT Equipments</i>	ISM
13.	Kursus Asuhan dan Didikan Awal Kanak-Kanak Permata <i>Grooming and Early Childhood education of 'PERMATA' children Courses</i>	ISM





"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



BAHAGIAN/**DIVISION**

PENGURUSAN SUMBER MANUSIA **HUMAN RESOURCE MANAGEMENT**



Laporan Aktiviti

Activity Report

Nama Program:
PROGRAM BICARA PSIKOLOGI 2018

Tarikh:

- Siri 1 – 27 Februari 2018
- Siri 2 – 29 Mac 2018
- Siri 3 – 6 April 2018
- Siri 4 – 18 April 2018
- Siri 5 – 15 Mei 2018

• **Lokasi:**

Galeri Perpustakaan Aras 3, KPWK M

Info / Berita Ringkas mengenai Program dan aktiviti

Program Bicara Psikologi bagi tahun 2018 telah diadakan bermula bulan Februari hingga Mei 2018. Sebanyak 5 siri telah dilaksanakan melibatkan 196 orang peserta dari kementerian dan agensi di bawahnya.

• **Perkhidmatan yang disediakan :**

Objektif penganjuran adalah untuk memberi pendedahan dari sudut psikologi berkaitan beberapa topik terpilih kepada warga KPWK M. Antara topik yang telah dibincangkan adalah berkaitan keibubapaan, gangguan seksual, kewangan, geropsikologi (warga emas) dan kesihatan.

Program Title:
PROGRAM BICARA PSIKOLOGI 2018

Date:

- 1st Series – 27 February 2018
- 2nd Series – 29 March 2018
- 3rd Series – 6 April 2018
- 4th Series – 18 April 2018
- 5th Series – 15 May 2018

• **Venue:**

Library Gallery Level 3, MWFC D

Info / News of the program and activities

The Psychology Talk Program 2018 was organized from February to May 2018 were conducted in five (5) series. The total number of participants attended these programs were 196. Those participants were from ministries including those from agencies.

• **Services provided:**

The goal of the program was to provide psychological knowledge and creating awareness to the participants. Among the topics discussed were related to parenting, crime (sexual harassment), financial, geropsychology (senior citizen) and health.



Nama Program:
PROGRAM OUTREACH PSIKOLOGI 2018

Tarikh:
1 kali sebulan (sepanjang tahun)

Lokasi:
KPWKM

• **Info / Berita Ringkas mengenai Program dan aktiviti**

Program Outreach Psikologi bagi tahun 2018 telah dilaksanakan sebanyak 12 siri melibatkan 187 orang peserta dari kementerian dan agensi di bawahnya. Tujuan program diadakan adalah untuk mempromosi serta menyebarkan luas perkhidmatan psikologi dan kaunseling kepada warga KPWKM. Terdapat pelbagai aktiviti yang dijalankan seperti penilaian psikologi (Inventory Personaliti Sidek Noah, Ujian Gaya Keibubapaan dan Depression Anxiety Stress Scales (DASS), Terapi Seni dan Psikonumerologi. Oleh kerana program outreach ini mendapat sambutan yang menggalakkan, maka Program Sehari Outreach berkaitan pengurusan tekanan melalui pendekatan terapi muzik telah diadakan pada 24 Oktober 2018 di Dewan Perdana Nur, Kompleks KPWKM.

Program Title:
PSYCHOLOGY OUTREACH PROGRAM 2018

Date:
Once a month (the whole year)

Venue:
MWFC

• **Info / News of the program and activities**

In order to create awareness among the staffs of MWFC, the Psychology Outreach Program 2018 has been organized once a month. The total number of participants were 187 staffs from ministries including the agencies. The purpose of this program was to promote and disseminate psychological and counselling services to the staffs of MWFC. Among the sub activities that taken place were psychological assessment (Sidek Noah's Personality Inventory, Parenting Style Assessment and Depression Anxiety Stress Scales (DASS)), Art Therapy, and Psycho numerology. Due to overwhelming participation, One Day Outreach Program was held emphasizing on stress management via music therapy on 24th of October 2018 at Dewan Perdana NUR, MWFC Complexes.



Nama Program:
PROGRAM PEMENTORAN SESI 2017/2018

Tarikh:
Jun 2017 – Ogos 2018

Lokasi:
Dewan Perdana Nur, KPWKM

• **Info / Berita Ringkas mengenai Program dan aktiviti**

Program modul kesihatan adalah khusus kepada warga KPWKM yang diadakan selama 2 hari dengan melibatkan seramai 32 orang peserta yang terdiri daripada warga kementerian termasuk agensi. Penceramah jemputan ialah Prof Madya Dr. Anuar bin Suun yang merupakan mantan pensyarah di Universiti Teknologi MARA. Tujuan program ini diadakan adalah untuk memberi pendedahan berkaitan penjagaan dan mengekalkan tahap kesihatan yang baik terutamanya bagi penjawat awam yang bekerja 8 jam sehari.

Program Title:
2017/2018 MENTORING PROGRAM SESSIONS

Date:
June 2017 – August 2018

Venue:
Dewan Perdana Nur, MWFC

• **Info / News of the program and activities**

The Health and Wellness Program was held for two (2) days with a total of 32 participants featuring invited speaker, Prof. Dr Anuar bin Suun a former lecturer at University Technology MARA. The purpose of the program is to provide awareness on maintaining health care for the civil servant. Instead of speaker's talk, there were also some activities that carried out on the program such as blood pressure test, fitness test and physical workout who work 8 hours perday.



Nama Program:

PROGRAM PENINGKATAN PROFESIONALISME AKRAB (PPPA) KPWKM 2018 BIL.1 & 2

Tarikh:

PPPA bil.1 – Psikopendidikan Kesihatan Mental (10 dan 11 April 2018)

PPPA bil.2 – Intervensi Kaunseling Bagi Kes Penyalah Gunaan Dadah (30 dan 31 Oktober 2018)

Lokasi:

Galeria Aras 3 KPWKM dan Klinik Cure & Care, Sg. Besi

• Info / Berita Ringkas mengenai Program dan aktiviti

Program ini merupakan program pasca pentauliah yang dilaksanakan khusus untuk Rakan Pembimbing Perkhidmatan Awam (AKRAB). Matlamat program ini diadakan untuk memberi latihan lanjutan yang berkaitan dengan psikologi dan kaunseling kepada ahli AKRAB supaya teknik kemahiran menolong mereka dapat dipertingkatkan selaras dengan kehendak dan keperluan semasa. Program ini dilaksanakan sebanyak 2 kali setahun. Pelaksanaan PPPA bil.1 telah dilaksanakan di Hospital Rehabilitasi Cheras yang bertemakan kesihatan

Program Title:

AKRAB PROFESSIONALISM UPGRADE PROGRAM (PPPA) KPWKM 2018 BIL.1 & 2

Date:

PPPA bil.1 – Mental Health Psychoeducation (10 and 11 April 2018)

PPPA bil.2 – Counselling Intervention for Drug Abused Cases (30 and 31 October 2018)

Venue:

Galeria Level 3 MWFC and Klinik Cure & Care Unit, Sg. Besi

• Info / News of the program and activities

These programs were post accreditation programs for AKRAB members. The goals of these program were to train AKRAB members pertaining to current psychological knowledge and helping skills. These programs have been organized twice a year. In order to diversify the learning perspective, these programs have been organized into two different modules. The first module was related to mental health and intervention process. It was held at Rehabilitation Hospital Cheras. Meanwhile, the second module was related to Counselling Intervention for Drug Abused and was held at MWFC and Cure & Care Clinic.

mental yang menekankan aspek kaedah perawatan dan terapi. Manakala bagi PPPA bil. 2, penekanan program adalah tertumpu pada intervensi dan kaedah menangani kes yang melibatkan penyalahgunaan dadah.



"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



BAHAGIAN/**DIVISION**

KHIDMAT PENGURUSAN MANAGEMENT SERVICE DIVISION



Laporan Aktiviti

Activity Report

Latarbelakang

Bahagian Khidmat Pengurusan merupakan salah satu Bahagian di bawah Sektor Operasi, Kementerian Pembangunan Wanita, Keluarga dan Masyarakat. Fungsi utama Bahagian ini adalah untuk memudahcara pengurusan dan pentadbiran am di Kementerian ini. Terdapat empat (4) unit di bawahnya seperti berikut:

- (i) Unit Pentadbiran, Keselamatan dan Logistik;
- (ii) Unit Penyelarasan, Keurusetiaan dan Kualiti;
- (iii) Unit Pengurusan Aset; dan
- (iv) Unit Pusat Sumber

Program/Aktiviti

- i) Kursus Keselamatan Kebakaran

Kursus ini telah dilaksanakan pada 15 dan 16 Ogos 2018 di Auditorium Aras 7, KPWKM, Putrajaya dan Balai Bomba, Putrajaya yang melibatkan 40 warga KPWKM. Objektif utama adalah untuk memberi pendedahan dan meningkatkan kesedaran warga KPWKM terhadap risiko dan bahaya kebakaran serta langkah-langkah pencegahan yang boleh diambil untuk mengelakkannya. Latihan keselamatan kebakaran yang dijalankan di Balai Bomba, Putrajaya memberi fokus kepada pembelajaran mengenai penggunaan peralatan pemadam api dan kaedah menyelamatkan mangsa.

Background

The Division of Service Management is one of the divisions under the Operation Sector, Ministry of Women, Family and Community Development (MWFCD). The core function of this division is to facilitate the management and general administration of the ministry. There are four (4) units under it as follows:

- (i) Administrative, Security and Logistics' Unit;*
- (ii) Coordination, Secretariat and Quality's Unit;*
- (iii) Asset Management's Unit; and*
- (iv) Resource Centre's Unit*

Programme/Activity

- i) Fire Safety Course

The course was conducted on 15 and 16 August 2018 at Auditorium Level 7, MWFCD, Putrajaya and Putrajaya Fire Station. It was attended by 40 participants from the ministry. The objective of this course was to provide exposure and raise the awareness of MWFCD staffs against fire hazards and risks as well as preventive measures that can be taken to prevent them. The fire safety training conducted at Putrajaya Fire Station was focused on how to use fire extinguisher as well as method used to rescue victim.

ii) Sesi Latihan Pengosongan Bangunan

Latihan Pengosongan Bangunan telah diadakan di bangunan Kementerian Pembangunan Wanita, Keluarga dan Masyarakat (KPWKM) pada 24 Oktober 2018. Latihan ini melibatkan kerjasama dengan Jabatan Bomba dan Penyelamat Putrajaya. Objektif penganjuran latihan ini adalah untuk memberi latihan praktikal kepada warga KPWKM berkenaan cara-cara menghadapi risiko kebakaran di bangunan KPWKM.

Secara keseluruhannya, tempoh pengosongan berjaya dilakukan dalam masa 26 minit berbanding 45 minit pada tahun 2017.

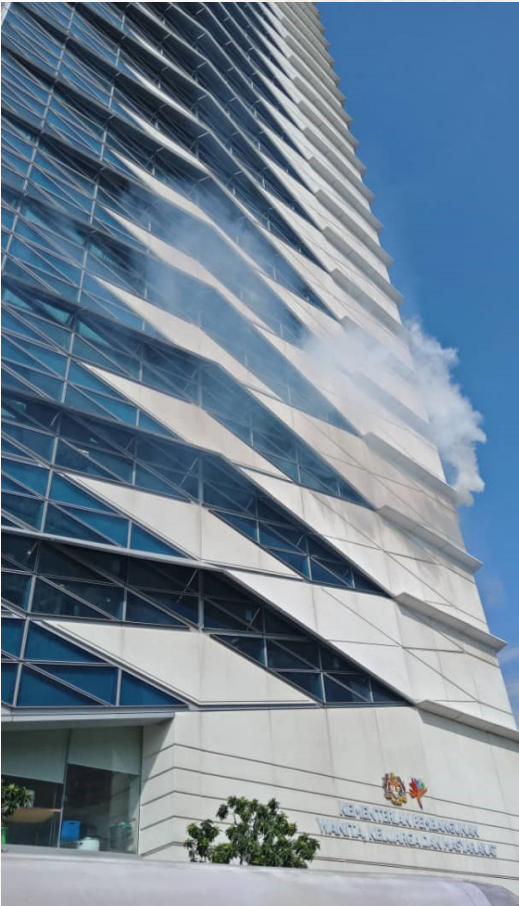
ii) Building Evacuation Session Training

The Building Evacuation Session Training was held on 24 October 2018 in the MWFC's building compound. It was a collaborative effort between the ministry and the Fire and Rescue Department of Putrajaya. The main objective of the session was to provide practical training to the staffs of MWFC on how to deal with fire disasters in the MWFC building.

Overall, the training was successful with the evacuation period done within 26 minutes compared to 45 minutes in 2017.

Kursus Keselamatan Kebakaran / *Fire Safety Course*





Latihan Pengosongan Bangunan / *Building Evacuation Training*

1) Gotong-royong Perdana EKSA KPWKM 2018

Sesi Gotong – Royong Perdana EKSA KPWKM telah diadakan pada 13 April 2018 di bangunan KPWKM. Pelancaran sesi tersebut telah disempurnakan oleh YBhg. Dato' Suriani binti Dato' Ahmad, Ketua Setiausaha KPWKM di Auditorium Aras 7, KPWKM. Majlis yang penuh bermakna ini turut disertai oleh YBrs. Dr. Waitchalla R.R.V. Suppiah TKSU (O), YBrs En. Azman bin Mohd. Yusof TKSU (S), semua Ketua Bahagian dan warga KPWKM. Pada hari tersebut, semua Bahagian telah melaksanakan aktiviti gotong – royong membersihkan ruang kerja masing-masing sebagai langkah persediaan Kementerian ke arah pensijilan EKSA.

i) Gotong-royong Perdana EKSA MWFCF 2018

A Gotong - Royong Perdana EKSA MWFCF session was held on 13 April 2018 at the MWFCF building. The session was launched by YBhg Dato' Suriani binti Dato' Ahmad, Secretary General of MWFCF at Auditorium Level 7, MWFCF. This meaningful event was also attended by YBrs. Dr. Waitchalla R.R.V. Suppiah, Deputy Secretary General (Operation), YBrs. En. Azman bin Mohd. Yusof, Deputy Secretary General (Strategic), all division heads and staffs of MWFCF. All divisions had their gotong-royong activities to clean up their respective work space as a step towards the ministry's preparation for the EKSA certification.



ii) **Sambutan Hari Ibu KPWKM 2018**

KPWKM telah mengadakan sambutan Hari Ibu Peringkat Kementerian pada 16 Mei 2018 yang dirasmikan oleh YBhg. Dato' Suriani binti Dato' Ahmad, Ketua Setiausaha KPWKM di Lobi Utama, KPWKM. Sudut pameran koleksi gambar kenangan warga KPWKM bersama ibu tersayang turut diwujudkan dan majlis ini dimeriahkan lagi dengan upacara memotong kek Hari Ibu oleh YBhg. Dato' KSU.

ii) **Mother's Day Celebration MWFCF 2018**

MWFCF had organized a Mother's Day celebration on 16 May 2018. The celebration was officiated by YBhg. Dato' Suriani binti Dato' Ahmad, Secretary General of MWFCF in the MWFCF main Lobby. A display corner housing the photographs of the staff and their mothers was also created and the ceremony was made merrier by a cake cutting ceremony by the Secretary General.

Sambutan Hari Ibu KPWKM 2018 / *Mother's Day Celebration KPWKM*



iii) **Majlis Ramah Mesra YAB TPM merangkap Menteri Pembangunan Wanita, Keluarga dan Masyarakat bersama Kumpulan Sasar KPWKM**

Majlis Ramah Mesra YAB Dato' Seri Dr Wan Azizah Dr. Wan Ismail Timbalan Perdana Menteri merangkap Menteri Pembangunan Wanita, Keluarga dan Masyarakat bersama Kumpulan Sasar KPWKM telah diadakan pada 26 Jun 2018 di kawasan sekitar bangunan KPWKM. Majlis ini telah dihadiri oleh kumpulan sasaran Kementerian yang terdiri daripada golongan OKU, ibu tunggal dan warga emas.

iii) **Majlis Ramah Mesra, a receptive congregation hosted by YAB Deputy Prime Minister**

Majlis Ramah Mesra featuring Deputy Prime Minister Dato' Seri Dr. Wan Azizah Wan Ismail, who is also the Minister of Women, Family and Community Development with the focus group of the ministry was held on 26 June 2018 at the building compound. The event was attended by among others, the disabled, the single mothers and the senior citizens.

Majlis Ramah Mesra YAB TPM merangkap Menteri Pembangunan Wanita, Keluarga dan Masyarakat bersama Kumpulan Sasar KPWKM
The YAB TPM cum Minister of Women, Family and Community Development in a warm and cordial reception with the focus group



iv) **Sambutan Hari Inovasi KPWKM 2018**

Sambutan Hari Inovasi KPWKM 2018 telah diadakan pada 26 November 2018 dan dirasmikan oleh YBhg. Datuk Dr. Rose Lena Binti Lazemi, Ketua Setiausaha KPWKM di Dewan Perdana Nur, KPWKM.

Tujuan sambutan ini dilaksanakan adalah untuk meningkatkan kesedaran tentang budaya inovasi dan menyemai serta menggalakkan percambahan idea-idea kreatif dan inovatif di kalangan warga organisasi. Pelbagai aktiviti menarik telah diadakan sempena Sambutan Hari Inovasi tersebut termasuk booth-booth pameran produk Inovasi dari agensi -agensi di bawah KPWKM, pertandingan rekacipta menggunakan barangan terbuang, pertandingan 'Kahoot', taklimat inovasi serta booth-booth jualan.

iv) **MWFCD Innovation Day Celebration 2018**

The Innovation Day 2018 celebration was held on 26 November 2018 and launched by YBhg. Datuk Dr. Rose Lena Lazemi, Secretary General of MWFCD at the Dewan Perdana Nur, MWFCD.

The main purpose of this celebration was to raise awareness on the culture of innovation and to cultivate, as well as encourage the creation of creative and innovative ideas among the staff. A variety of interesting activities were held, including having exhibition booths from different agencies within MWFCD, an innovation competition using recyclable items, a 'Kahoot' competition, talks on innovation, as well as sales booths.

Sambutan Hari Inovasi KPWK 2018. *MWFC Innovation Day Celebration 2018.*



KEURUSETIAAN PARLIMEN

- i) Keurusetiaan Parlimen bagi Pertanyaan-pertanyaan yang dibangkitkan dalam Mesyuarat Dewan Rakyat dan Dewan Negara pada Penggal Pertama, Parlimen Keempat Belas (Tahun 2018)

Mesyuarat pada Penggal Pertama, Parlimen Keempat Belas bagi tahun 2018 telah bersidang sebanyak empat (4) kali iaitu dua (2) kali mesyuarat untuk Dewan Rakyat dan dua (2) kali mesyuarat untuk Dewan Negara. Sejumlah 184 pertanyaan telah dijawab oleh Kementerian Pembangunan Wanita, Keluarga dan Masyarakat (KPWKM). Selain itu, YAB Menteri serta YB Timbalan Menteri Pembangunan Wanita, Keluarga dan Masyarakat juga telah menjawab isu-isu berbangkit semasa sesi Perbahasan Titah Diraja, Perbahasan Kajian Separuh Penggal Rancangan Malaysia Kesebelas dan Perbahasan Rang Undang-Undang Perbekalan 2019 di Dewan Rakyat dan Dewan Negara sepanjang Penggal Pertama ini.

Bahagian Khidmat Pengurusan selaku Urus setia Parlimen KPWKM telah mengaturkan taklimat-taklimat kepada YAB Menteri dan YB Timbalan Menteri KPWKM mengenai jawapan Parlimen bagi pertanyaan-pertanyaan di Mesyuarat Dewan Rakyat dan Dewan Negara dan teks-teks ucapan bagi sesi penggulungan. Taklimat ini bertujuan untuk memberi penerangan lebih lanjut serta memurnikan jawapan atau teks ucapan YAB Menteri dan YB Timbalan Menteri sebelum dijawab dalam Dewan.

PARLIMENTARY SECRETARIAT

- i) *Parliamentary Secretariat for Questions raised in the Dewan Rakyat and Dewan Negara on the First Session of Fourteenth Parliament (Year 2018)*

Meeting for the First Session of Fourteenth Parliament for 2018 was held four (4) times, two (2) meetings for Dewan Rakyat and two (2) meetings for the Dewan Negara. A total of 184 questions have been answered by the Ministry of Women, Family and Community Development (MWFCDD). In addition, the YAB Minister and YB Deputy Minister of the ministry also responded to issues arising during the Royal Address by His Majesty The Yang Di-Pertuan Agong Debate session, Debate on the Mid-Term Review of the Eleventh Malaysia Plan and Debate on the Supply Bill 2019 at the House of Representatives and the Senate throughout this First Session.

The Division of Service Management, as the Parliamentary Secretariat arranged briefings to the YAB Minister and YB Deputy Minister of Women, Family and Community Development on the answer of Parliament Questions at the Dewan Rakyat and Dewan Negara meeting as well as the speech texts for wrapping up the debate's issues. The purpose of the briefing was to provide further information and refining the answers of the Minister's and Deputy Minister's speech before it was being answered in the Dewan.



i) Kursus Pengurusan Aset Alih dan Stor Kerajaan

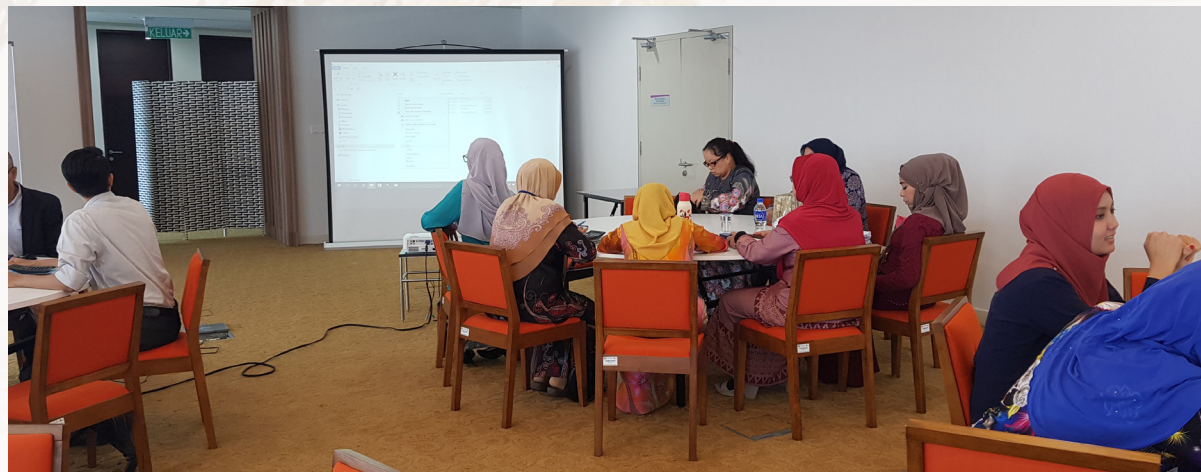
Sebanyak 2 siri kursus telah dilaksanakan pada tahun 2018. Sesi pertama bermula pada 16 hingga 19 Julai 2018, di Dewan Persidangan, Aras 21, KPWKM. Seramai 42 orang peserta yang telah menghadiri kursus tersebut. Sesi kedua pula bermula dari 8 hingga 11 Oktober 2018 bertempat di Bilik Galeria, aras 3 KPWKM yang dihadiri oleh 37 orang peserta. Objektif utama kursus ini adalah untuk memastikan pengurusan aset alih dan stor kerajaan di KPWKM dikendalikan dengan sewajarnya

ii) Government's Asset & Store Management Course

There were two (2) series course conducted this year. The first session started from 16 to 19 July 2018, at the Conference Hall, level 21, MWFC and attended by 42 participants. The second session was held from 8 to 11 October 2018 at the Galleria Room, level 3 of MWFC and attended by 37 participants. The objective of the course was to ensure that the management of movable assets and stores at MWFC was conducted accordingly and in accordance with all applicable circulars and regulations. Participants comprised

dan mengikut semua pekeliling serta peraturan yang sedang berkuat kuasa. Para peserta adalah terdiri dari warga Kementerian, Jabatan, dan Agensi, dan penceramah adalah dari INTAN.

of staffs from the ministry, departments and agencies. The speaker was from INTAN.



Kursus Aset & Stor Tahun 2018 / *Asset & Store Management Course 2018*

i) Bengkel Pengemaskinian, Pengurusan Fail dan Rekod

Bengkel Pengemaskinian, Pengurusan Fail dan Rekod telah diadakan di Bahagian Dasar dan Hubungan Antarabangsa, Jabatan Kebajikan Masyarakat pada 14 Mac 2018 bertempat di Bilik Mesyuarat Aras 13, Bahagian Dasar dan Hubungan Antarabangsa, Jabatan Kebajikan Masyarakat. Bengkel ini diadakan bertujuan untuk memberi kesedaran serta memantapkan ilmu pengetahuan pegawai dan kakitangan di Bahagian Dasar dan Hubungan Antarabangsa, JKM mengenai peraturan dan tatacara pengurusan rekod yang terkini. Seramai 12 orang peserta telah mengikuti bengkel ini.

i) File and Record Management Workshop

File and Record Management Workshop was held at the Policy and International Relations Division, Social Welfare Department on 14 March 2018. The workshop was aimed at providing awareness and enhancing the knowledge of officers and staffs at the Division of International Policy and Relations, JKM on the latest records management rules and procedures. A total of 12 participants attended the workshop.

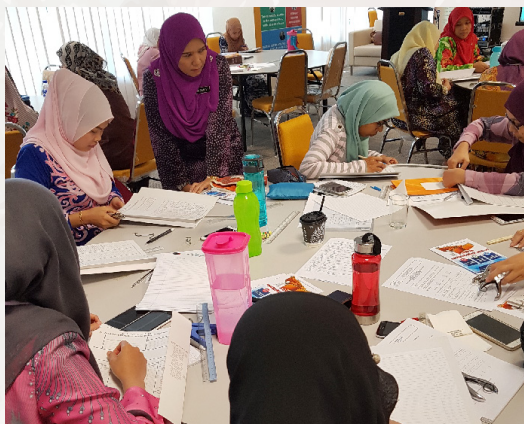


ii) Kursus Pengurusan Rekod

Kursus Pengurusan Rekod, Kementerian Pembangunan Wanita, Keluarga dan Masyarakat telah diadakan pada 26 – 27 Mac 2018 bertempat di Bilik Latihan Aras 3, KPWK. Seramai 35 orang peserta telah mengikuti kursus ini. Kursus tahunan ini diadakan bertujuan untuk memantapkan ilmu pengetahuan pegawai dan kakitangan KPWK dan agensi mengenai peraturan dan tatacara pengurusan rekod yang terkini. Pada hari kedua, sesi lawatan ke Arkib Negara Malaysia telah diadakan dan para peserta telah melawat Bilik Registri dan Fail, gedung penyimpanan rekod dan Seksyen Pemuliharaan Rekod.

ii) *Record Management Course*

Record Management Course, Ministry of Women, Family and Community Development was held from 26 - 27 March 2018 at Level 3 Training Room, MWFC. A total of 35 participants attended the course. It was an annual course and aimed at enhancing knowledge of MWFC officers and staff on the latest records management rules and procedures. On the second day of the course, a visit to the National Archives of Malaysia was held whereby participants visited the Registry and File Room, record keeping store and Record Preservation Section.



iii) Kursus Pengurusan Rekod dan Fail Anjuran Taman Sinar Harapan Kuala Kubu Bharu (TSH KKB), Selangor

Kursus Pengurusan Rekod dan Fail anjuran Taman Sinar Harapan Kuala Kubu Bharu (TSH KKB) Selangor telah diadakan pada 19 April 2018 bertempat di Bilik Seminar Pusat Transformasi Well Train Kuala Kubu Bharu. Seramai 22 orang peserta telah mengikuti kursus ini. Kursus ini diadakan bertujuan untuk memberi kesedaran serta menambahkan ilmu pengetahuan pegawai dan kakitangan TSH KKB mengenai tatacara pengurusan rekod berdasarkan peraturan yang terkini.

iii) Record and File Management Course organized by Taman Sinar Harapan Kuala Kubu Bharu, Selangor

The Record and File Management Course organized by Taman Sinar Harapan Kuala Kubu Bharu (TSH KKB) Selangor was held on April 19, 2018 at the Kuala Kubu Bharu Well Train Transformation Center Seminar Room. A total of 22 participants attended the course. The course was aimed at providing awareness and enhancing the knowledge of TSH KKB officers and staffs on records management procedures based on the latest rules.



iv) Latihan Penggunaan DDMS 2.0

Latihan Penggunaan DDMS 2.0 telah diadakan pada 1 Ogos 2018 bertempat di Makmal Komputer Aras 33, KPWKM. Seramai 24 orang peserta telah mengikuti latihan ini. Tujuan latihan ini adalah untuk melatih pegawai dan kakitangan KPWKM mengenai tatacara penggunaan sistem Digital Document Management System 2.0 (DDMS 2.0). Sistem DDMS merupakan sistem pengurusan rekod elektronik yang telah diperluaskan di semua Kementerian bagi memudahkan aktiviti pengurusan rekod terutama dalam mempertingkatkan capaian, kepantasan dan ketelusan penyampaian perkhidmatan Kerajaan.

iv) *The Usage of DDMS 2.0 Training*

Training on the Usage of DDMS 2.0 was held on August 1, 2018 at the Computer Laboratory Level 33, MWFC. A total of 24 participants participated in this training. The objective of the training was to train the officers and staff of MWFC on the proper procedure of using the Digital Document Management System 2.0 (DDMS 2.0). DDMS is an electronic records management system which has been extended to all Ministries to facilitate record management activities, especially in enhancing access, speed and transparency of Government service delivery.



v) Bengkel Pelupusan Rekod

Bengkel Pelupusan Rekod, Kementerian Pembangunan Wanita, Keluarga dan Masyarakat telah diadakan pada 28 – 29 Ogos 2018 bertempat di Bilik Latihan Aras 3, KPWKM. Seramai 25 orang peserta telah mengikuti bengkel ini. Bengkel ini dilaksanakan bertujuan untuk memantapkan ilmu pengetahuan pegawai dan kakitangan KPWKM dan agensi mengenai tatacara pelupusan rekod awam berdasarkan peraturan yang berkuat kuasa menggunakan borang permohonan pelupusan rekod yang telah ditetapkan oleh Arkib Negara Malaysia.

v) Record Disposal Workshop

Records Disposal Workshop, Ministry of Women, Family and Community Development was held from 28 - 29 August 2018 at Level 3 Training Room, MWFC. A total of 25 participants attended the workshop. The workshop was aimed at enhancing the knowledge of MWFC officers and staff on the procedure of disposal of public records based on the rules that were in force. Through this workshop, participants learned the proper method of disposal of public records using the records disposal application form by the National Archives of Malaysia.



i) Jom Baca Bersama 10 Minit

Program Jom Baca Bersama 10 Minit merupakan Program Galakan Membaca peringkat kebangsaan bagi tujuan melahirkan masyarakat Malaysia berbudaya membaca dan berilmu pengetahuan. Program ini adalah simbolik kepada pembacaan serentak di seluruh negara bagi menyemai minat membaca dalam kalangan masyarakat. Selaras dengan itu, pada 24 April 2018, Perpustakaan Kementerian Pembangunan Wanita, Keluarga dan Masyarakat (KPWKM) telah menjayakan program ini secara serentak bermula jam 11.00 pagi hingga 11.10 pagi di Perpustakaan KPWKM.

ii) Aktiviti Pintu ke Pintu

Perkhidmatan Pintu ke Pintu disediakan untuk memberi kemudahan kepada warga KPWKM meminjam dan memulangkan bahan bacaan tanpa perlu datang ke Perpustakaan KPWKM. Pegawai Pusat Sumber akan membawa koleksi bahan Warga Perpustakaan KPWKM akan ke setiap aras mengikut bahagian-bahagian yang dijadualkan dan program ini dilaksanakan pada sebulan dua (2) kali. Perkhidmatan ini mendapat sambutan yang menggalakkan di kalangan warga KPWKM yang tidak berkesempatan datang ke Perpustakaan.

i) Let's Read Together for 10 Minutes

The 10 Minutes Joint Reading Programme is a national - level event to promote the culture of reading and gathering knowledge, among Malaysians nationwide. To support this, on April 24 2018, the Library of the Ministry of Women, Family and Community Development (MWFCD) successfully implemented this program simultaneously from 11.00 am to 11.10 am at the MWFCD Library.

ii) Door to Door Activity

The door to door service is provided to facilitate the borrowing and returning of reading materials to MWFCD staffs, without the need to come to the ministry's library. Resource centre officers would bring a collection of materials from the library to every floor according to schedules and this programme is implemented twice a month. This programme received encouraging responses from the ministry staffs who have constraints to come to the library.



iii) Program Kanak-Kanak Sempena Cuti Sekolah 2018 di KPWK

Pada tahun 2018, Perpustakaan Kementerian Pembangunan Wanita, Keluarga dan Masyarakat (KPWK) telah mengadakan dua Program Kanak-Kanak Sempena Cuti Sekolah iaitu pada 11-12 Disember 2018, anjuran bersama dengan Pusat Sains Negara di Bilik Latihan Perpustakaan KPWK, Aras 3 dan 18 Disember 2018, program anjuran bersama Planetarium Negara yang diadakan di Dewan Perdana Nur, KPWK.

Antara objektif program tersebut adalah seperti berikut:

- Mengadakan kolaborasi antara Perpustakaan KPWK dengan Pusat Sains Negara dan Planetarium Negara . Memperkasa minda kanak-kanak supaya lebih fokus kepada bidang sains dan astronomi.

iii) School Holiday Programme 2018 at MWFC

In 2018, the Ministry of Women, Family and Community Development Library held two Children's Programme in conjunction with the School Holidays. The first programme was held on the 11-12 December 2018, jointly organized by the National Science Centre at Level 3, MWFC Library Training Room. On December 18, 2018, a program jointly organized with the National Planetarium was held at Dewan Perdana Nur, MWFC.

Objectives of the programme were as follows:

- Organize collaboration between MWFC Library with National Science Centre and National Planetarium; Empowering the minds of children to focus more on science and astronomy;

- b. Memberi inspirasi kepada kanak-kanak ini untuk berani berhadapan dengan orang dewasa dan melakukan aktiviti bersama-sama kenalan baru mereka dan
 - c. Membentuk kanak-kanak untuk menjadi kreatif dan belajar membuat keputusan dengan sendiri.
 - d. Seramai 163 peserta dari kalangan anak-anak warga KPWKM telah menyertai program tersebut. Pelbagai aktiviti telah diadakan oleh Planetarium Negara yang merangkumi bidang Sains, Teknologi, Kejuruteraan (Engineering), dan juga Matematik. Aktiviti-aktiviti ini dilakukan secara berkumpulan. Antara pengisian aktiviti yang dapat dipelajari dan diadaptasi oleh kanak-kanak ini ialah persembahan sains, pameran modular, cabaran STEM, bengkel sains, Jam Matahari, Paper Straw Raket, DIY Satellites, Planet Wheel dan pencerapan matahari. YBhg. Ketua Setiausaha KPWKM telah turut meluangkan masa untuk sama-sama menjayakan program tersebut.
- b. Inspire these kids to dare to deal with adults and to engage in activities with their new acquaintances and;*
 - c. Shape the children to be creative and to learn to make their own decisions.*
 - d. A total of 163 children of the MWFCF staffs' participated in the program. Various activities were organized by the National Planetarium which includes the field of Science, Technology, Engineering, and Mathematics. These activities were done in groups. Among the activities gained by these children were science shows, modular exhibits, STEM challenges, science workshops, sun watches, Paper Straw Rockets, DIY Satellites, Planet Wheel and solar observations. The MWFCF Secretary General also attended the event to give her support to make the programme a success.*

Aktiviti Pusat Sains Negara. *Activity with the National Science Centre*



Aktiviti Planetarium Negara. *Activity with the National Planetarium*



"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



BAHAGIAN/**DIVISION**

PENGURUSAN MAKLUMAT **INFORMATION MANAGEMENT**



Laporan Aktiviti

Activity Report

1. Aktiviti *Revisited Modul* eJKM

Sistem eJKM mempunyai kontrak penyelenggaraan untuk tempoh setahun mulai Januari 2017 sehingga Disember 2018. Antara skop penyelenggaraan tersebut adalah kontrak yang dilantik perlu melaksanakan penambahbaikan secara berterusan terhadap Sistem eJKM untuk memastikan agar sistem ini sentiasa relevan, aktiviti perekaayaan (*reengineering*) sistem dan mengemaskinikan proses kerja semasa selaras dengan proses kerja semasa. Antara penambahbaikan tersebut ialah aktiviti *revisited modul* Sistem eJKM dengan pemilik proses kerja.

Pada tahun 2018, Unit eMasyarakat telah berjaya melaksanakan aktiviti *revisited* untuk Modul Orang Kurang Upaya Institusi (OKU-IT) bagi Sub Modul Taman Sinar Harapan (TSH), Bengkel Daya (BD), Pusat Latihan Dan Perindustrian (PLPP), Pusat Pemulihan Dalam Komuniti (PDK) dan Modul Warga Emas ke Institusi (WEI-IT) bagi Rumah Seri Kenangan (RSK) dan Rumah Ehsan (RE), Keselamatan, Perintah Khidmat Masyarakat (PKM) dan Integrasi Sistem Maklumat Orang Kurang Upaya (SMOKU).

2. Menaiktaraf (*Upgrade*) Pelayan eJKM

Terdapat masalah pada pelayan eJKM yang telah *obseleted* dan *end of life (eol)* di mana pelayan tersebut tidak lagi mampu untuk berfungsi dengan baik, terlalu kerap dan berulang-ulang mengalami gangguan pelayan (*server down*). Pemantauan terhadap masalah ini dilakukan secara harian.

1. *eJKM Revisited Module Activity*

The eJKM System has a maintenance contract for a period of one year from January 2017 to December 2018. Among the scope of the maintenance is that the contractor is required to implement continuous improvement to the eJKM System to ensure that the System is always relevant, reengineering the System and updating current work processes in line with current work processes. Among the improvements was the eJKM revisited module system activity with the work process owner.

In 2018, the e-Community Unit successfully implemented revisited activities for the Institutionally Disabled Module (OKU-IT) for the Sub-module of Taman Sinar Harapan (TSH), Empowerment Workshop (BD), Training and Industrial Center (PLPP), Community Rehabilitation Center (PDK) and Elderly Citizens to Institution Module(WEI-IT) for Rumah Seri Kenangan(RSK) and Rumah Ehsan (RE), Security, Community Service Order (PKM) and Persons with Disability Information System (SMOKU) Integration.

2. *Upgrading eJKM Server*

There is a problem with eJKM servers that are obsolete and end-of-life (EOL) in which the server is no longer able to function correctly, too often, and repeatedly server down. Monitoring on this issue daily.

Salah satu langkah yang telah diambil untuk mengelakkan masalah tersebut adalah dengan melaksanakan peningkatan sistem (meningkat keupayaan, *change request (CR)* dan menaiktaraf perkakasan serta perisian ICT sedia ada kepada tahap yang lebih baik telah dilaksanakan dalam kontrak penyelenggaraan.

Antara perkakasan yang telah dinaiktaraf adalah pelayan, *network switch*, memori dan storan adalah seperti berikut :

- i. Pelayan Dell Power Edge R430 bagi menggantikan pelayan IBM x3850M2;
- ii. Load Balancer F5-Big-LTM-i2600;
- iii. Network Switch 48 ports dan
- iv. Dell EMC SCv3020

Dengan peningkatan keupayaan sistem ini, sistem eJKM dapat berfungsi dengan baik, kurang gangguan kepada pengguna dan produktiviti serta dapat meningkatkan kecekapan pelbagai aktiviti tugas dalam pengurusan dan pentadbiran sesebuah organisasi.

One of the steps that have been taken to avoid this problem is to implement system improvements (upgrade capabilities, change requests (CR) and upgrade existing ICT hardware and software to a better level of performance implemented in the maintenance contract.

Among the upgraded hardware are servers, network switches, memory, and storage as follows:

- i. Dell Power Edge R430 Server to replace IBM x3850M2 server;*
- ii. Load Balancer F5-Big-LTM-i2600;*
- iii. Network Switch 48 ports and*
- iv. Dell EMC SCv3020*

By enhancing the capabilities of this System, the eJKM System works well, minimizes interruption to users and productivity, and improves the efficiency of various tasks in managing and administering an organization.

Dell Power Edge R430



Load Balancer F5-Big-LTM-i2600



Dell EMC SCv3020



Network Switch 48 ports

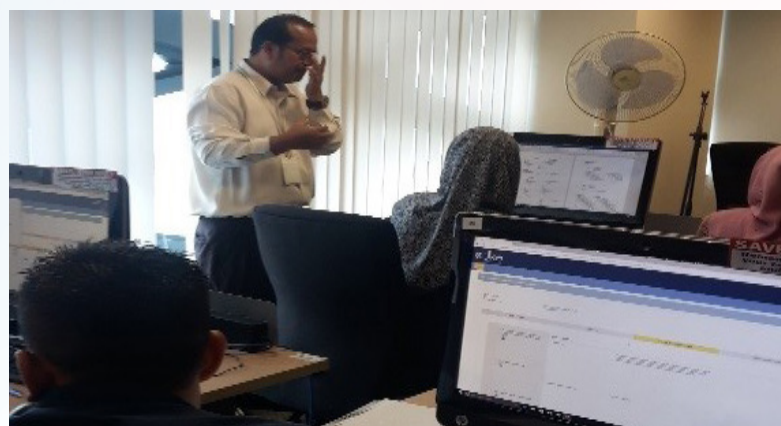


3. Latihan Penggunaan eJKM dan Pentadbiran Sistem eJKM

Unit eMasyarakat telah berjaya mengadakan dua Latihan Penggunaan eJKM bagi tahun 2018. Latihan penggunaan tersebut menumpukan pada Modul Perintah Khidmat Masyarakat dan latihan teknikal kepada pentadbir sistem eJKM. Latihan Penggunaan Sistem eJKM pada **7 dan 8 Ogos 2018** telah dihadiri seramai 19 orang peserta dipilih dan latihan tersebut diadakan di **Makmal Komputer KPWK Aras 33**.

3. eJKM Usage Training and eJKM System Administration

The eCommunity Unit has successfully conducted two eJKM Usage Training for 2018. The training is focused on the Community Service Command Module and technical training for eJKM system administrators. eJKM System Usage Training on August 7 and 8, 2018, was attended by 19 selected participants, and the training was held at MWFC, Level 33, Computer Laboratory.



Latihan Penggunaan eJKM Modul PKM / Training Using eJKM PKM module

Manakala latihan Teknikal kepada pentadbir Sistem eJKM diadakan pada 4 dan 5 September 2018 telah dihadiri oleh 5 orang pentadbir sistem dari JKM dan KPWK.

Bengkel Hala Tuju PDKNet

Bengkel Hala Tuju PDKNet telah diadakan pada 13 November 2018 di Bilik Command Centre Aras 21, KPWK. Bengkel sehari ini telah dihadiri oleh 42 orang peserta daripada Kementerian Pembangunan Wanita, Keluarga dan Masyarakat, Jabatan Kebajikan Masyarakat (JKM), Kementerian Komunikasi dan Multimedia (KKMM), Unit Perancang Ekonomi (EPU), penyelia dan juga petugas dari Pusat Pemulihan Dalam Komuniti (PDK).

Bengkel ini diadakan bertujuan untuk mendapatkan maklumbalas daripada pengguna tentang pelaksanaan Projek PDKNet dan penambahbaikan kepada pelaksanaan program, mendapatkan cadangan kolaborasi pelaksanaan projek PDKNet dengan lain-lain inisiatif yang mempunyai objektif yang hampir sama dan mendapatkan cadangan kaedah pelaksanaan yang baharu bagi merapatkan jurang digital dalam kalangan komuniti PDK. Melalui kaedah Analisis SWOT (Strength, Weakness, Opportunity dan Threat), beberapa kelemahan pelaksanaan telah dikenalpasti dan seterusnya cadangan penambahbaikan telah dibincangkan. Perbincangan turut melihat peluang yang boleh dimanfaatkan oleh PDK terutamanya aspek peningkatan ekonomi melalui kemudahan perkakasan dan internet yang dibekalkan serta kerjasama erat dengan agensi seperti KKMM dan Suruhanjaya Komunikasi dan Multimedia.

Meanwhile, Technical training for eJKM System administrators was held on 4 and 5 September 2018, attended by five system administrators from JKM and MWFC.

PDKNet Roadmap Workshop

The PDKNet Roadmap Workshop was held on November 13, 2018, at Level 21 Command Center, MWFC. The day-long workshop was attended by 42 participants from the Ministry of Women, Family and Community Development, Department of Social Welfare (JKM), Ministry of Communications and Multimedia (KKMM), Economic Planning Unit (EPU), supervisors and staff from the Community Rehabilitation Center (PDK).

The workshop was intended to provide feedback from users on the implementation of the PDKNet Project and improvements to the implementation of the program, discussed proposals to collaborate on the implementation of the PDKNet project with other initiatives with similar objectives and proposals on new implementation methods to bridge the digital divide among PDK communities. Through the SWOT Analyst (Strength, Weakness, Opportunity, and Threat) method, several implementation weaknesses have been identified, and the proposed improvement is discussed. Discussions also saw opportunities that the PDK could benefit from, especially in the areas of economic growth through the provision of hardware and internet facilities and close cooperation with agencies such as KKMM and the Communications and Multimedia Commission.

5. Pemantauan Dan Latihan Koswer Baharu PDKNet

Sesi Lawatan Pemantauan dan Latihan Koswer Baharu PDKNet bagi tahun 2018 menumpukan lawatan ke Pusat Pemulihan Dalam Komuniti (PDK) yang telah menerima peruntukan bagi Projek Perluasan PDKNet Tahun 2015. Sebanyak 16 buah PDK meliputi negeri Kedah, Pulau Pinang, Perak, Terengganu, Kelantan, Negeri Sembilan, Selangor dan Sabah telah dilawati. Sesi lawatan ini antara lain bertujuan untuk membuat pemeriksaan terhadap perkakasan ICT yang telah diterima, memantau penggunaan perkakasan ICT dan koswer dan memberi latihan penggunaan koswer baharu

5. Monitoring And Implementation Of New PDKNet Koswer

PDKNet's New Koswer Monitoring and Training Visit for 2018 focused on visiting the Community Rehabilitation Center (PDK), which received funding for the PDKNet Expansion Project in 2015. A total of 16 PDKs of Kedah, Penang, Perak, Terengganu, Kelantan, Negeri Sembilan, Selangor, and Sabah have been visited. The visit was aimed at examining the received ICT hardware, monitoring the use of ICT hardware and Koswer, providing training on the use of new Koswer (Basics of Language Learning and Mathematics), and the use of the newly developed PDK Portal.

Gambar-Gambar Bengkel Hala Tuju PDKNet / PDKNet Workshop Roadmap Pictures



(Asas Pembelajaran Bahasa dan Matematik) serta penggunaan Portal PDK yang baharu dibangunkan.

Penemuan isu-isu berkaitan direkodkan dan tindakan sewajarnya diambil dengan mengemukakan kepada pihak pembekal yang telah dilantik. Pihak PDK juga disarankan agar menggunakan kemudahan yang telah dibekalkan dengan optimum. Sementara sesi latihan pula menasaskan penyelia dan petugas PDK serta penyelarass PDK daerah yang berkaitan untuk mempelajari secara *hands on* koswer baharu serta *Learning Management System (LMS)* yang telah dibangunkan untuk tujuan penilaian kepada pelatih.

Sesi lawatan pemantauan dan latihan koswer baharu ini akan diteruskan pada tahun 2019 bagi memastikan pelaksanaan Projek PDKNet ini dimanfaatkan sepenuhnya oleh pihak PDK terlibat.

6. Unit Operasi dan Rangkaian, Bahagian Pengurusan Maklumat (BPM), KPWK

1. LATIHAN ICT

Bagi meningkatkan tahap kemahiran dan kepakaran pegawai dan kakitangan dalam bidang ICT di Kementerian dan Agensi, BPM telah menganjurkan dan menyertai beberapa siri latihan seperti:

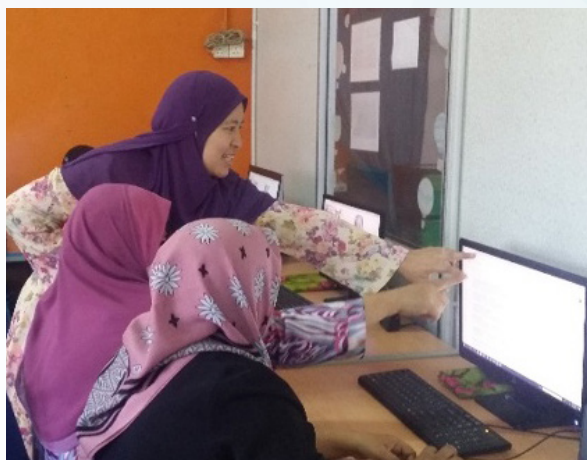
Findings of related issues were recorded, and appropriate action was taken by forwarding them to the appointed supplier. The PDK is also recommended to use the facilities provided to the optimum. Meanwhile, the training sessions targeted PDK supervisors and staff as well as the relevant local PDK coordinators to learn hands-on new koswer and the Learning Management System (LMS) that was developed to evaluate trainees.

The monitoring visit and koswer training session will continue in 2019 to ensure that the implementation of the PDKNet Project is fully utilized by the parties involved.

6. MWFC Information Management Division Operations and Networking Unit, (IMD),

1. ICT TRAINING

To enhance the skills and expertise of officers and staff of the Ministry and Agencies in ICT, IMD has organized and participated in a series of training such as:



1.1 CRITICAL INFRASTRUCTURE PROTECTION AND RESILIENCE ASIA 2018

Kursus ini diadakan pada 17 hingga 19 Julai 2018 bertempat di Waterfront Hotel, Kuching yang dianjurkan oleh International Association of Critical Infrastructure Protection Professionals (IACIPP) bersama Majlis Keselamatan Negara (MKN). Pegawai yang menghadiri kursus ini adalah Puan Sarmila a/p Marimuthu, BPM KPWK.

1.2 CSM-ACE NETWORK, CSM-ACE NETWORK SECURITY AND INCIDENT RESPONSE

Kursus ini telah diadakan pada 24 hingga 27 September 2018 bertempat di Hotel Royal Chulan, Kuala Lumpur. Kursus ini dianjurkan oleh Cyber Security Malaysia.

Cyber Security Malaysia - Awards, Conference & Exhibition (CSM-ACE) merupakan program kerjasama antara awam-swasta dan juga merupakan platform perkongsian pengetahuan yang mengiktiraf sumbangan individu dan organisasi dalam bidang keselamatan siber. Objektif CSM-ACE adalah:

- untuk bertindak sebagai pemangkin dalam memacu inovasi dan pertumbuhan industri keselamatan siber
- untuk memupuk budaya keselamatan siber di peringkat kebangsaan.
- untuk mengumpul pakar industri dan komuniti mengenai trend keselamatan siber terkini.
- untuk mempamerkan peluang perdagangan dan pelaburan dengan membantu dan membolehkan pemain industri mempromosikan produk dan perkhidmatan mereka.
- untuk memupuk budaya kesedaran keselamatan siber

1.1 CRITICAL INFRASTRUCTURE PROTECTION AND RESILIENCE ASIA 2018

The course is held from July 17 to 19, 2018, at the Waterfront Hotel, Kuching, organized by the International Association of Critical Infrastructure Protection Professionals (IACIPP) in collaboration with the National Security Council (MKN). The officer in attendance was Mrs. Sarmila a/p Marimuthu, IMD MWFC.

1.2 CSM-ACE NETWORK, CSM-ACE NETWORK SECURITY, AND INCIDENT RESPONSE

The course was held from September 24 to 27, 2018, at the Royal Chulan Hotel, Kuala Lumpur. This course is organized by Cyber Security Malaysia.

Cyber Security Malaysia - Awards, Conference & Exhibition (CSM-ACE) is a public-private sector collaboration program as well as a knowledge-sharing platform that recognizes the contributions of individuals and organizations in the field of cybersecurity. The objectives of CSM-ACE are:

- *to act as a catalyst in driving innovation and growth of the cybersecurity industry*
- *To foster a cybersecurity culture at the national level.*
- *To gather industry and community experts on the latest cybersecurity trends.*
- *To showcase trade and investment opportunities by helping and enabling industry players to promote their products and services.*
- *To foster a culture of cybersecurity awareness among*

di kalangan pengguna, dengan mendidik dan menawarkan sokongan dari segi teknologi dan sumber manusia.

Pegawai yang menghadiri kursus ini adalah Encik Mohd Safuan bin Elias, Puan Sarmila a/p Marimuthu dan Puan Siti Rohani binti Abdul dari BPM KPWK M.

consumers by educating and offering support in terms of technology and human resources.

The officers attending the course were Mr. Mohd Safuan bin Elias, Madam Sarmila a / p Marimuthu and Madam Siti Rohani binti Abdul from IMD MWFC D.

2. Hari Kesedaran ICT

Hari Kesedaran ICT telah diadakan sebanyak dua (2) siri iaitu pada 10 Julai 2018 (Selasa) dan 8 November 2018 (Khamis) bertempat di Dewan Perdana Nur, KPWK M. Semua warga KPWK M dijemput untuk menghadiri program tersebut.

Program ini diadakan adalah bertujuan untuk memberi perkongsian akan kepentingan keselamatan ICT kepada warga KPWK M dan dapat meningkatkan tahap kesedaran ICT kepada setiap individu.

2. ICT Awareness Day

ICT Awareness Day was held in two-part(2) series on July 10, 2018 (Tuesday) and November 8, 2018 (Thursday) at the Dewan Perdana Nur, MWFC D. All MWFC D members were invited to attend the program.

The program is aimed at sharing the importance of ICT security to MWFC D members and increasing the level of ICT awareness for every individual.

2.1 Siri Pertama

Program Hari Kesedaran ICT Bil. 1 Tahun 2018 telah diadakan pada hari Selasa, 10 Julai 2018 bertempat di Dewan Perdana Nur, KPWK M. Program ini telah dianjurkan oleh Bahagian Pengurusan Maklumat (BPM), KPWK M dengan kehadiran seramai 194 orang peserta. Program ini dirasmikan oleh, YBrs. Dr. Waitchalla R.V.V Suppiah, selaku Timbalan Ketua Setiausaha sektor Operasi KPWK M merangkap Ketua Pegawai Maklumat (CIO) KPWK M. Tema Hari Kesedaran ICT Bil. 1 Tahun 2018 adalah, KESELAMATAN UNTUK SEMUA, #SECURE4ALL.

2.1 The First Part

ICT Awareness Day Program No. 1 The year 2018 was held on Tuesday, July 10, 2018, at the Dewan Perdana Nur, MWFC D. The program was organized by the Information Management Division (BPM) MWFC D with attendance of 194 participants. The program was officiated by YBrs. Dr. Waitchalla R.V.V Suppiah, as Deputy Secretary General of MWFC D Operations Sector and Chief Information Officer (CIO) of MWFC D. ICT Awareness Day No. 1 Year 2018's theme was SAFETY FOR ALL, # SECURE4ALL.

2.2 Siri Kedua

Program Hari Kesedaran ICT Bil. 2 Tahun 2018 telah diadakan pada 8 November 2018 (Khamis) bertempat di Dewan Perdana Nur, KPWK M. dengan kehadiran seramai 294 bilangan peserta termasuk penceramah dan pihak syarikat yang telah mendaftar menghadiri

2.2 Second Part

ICT Awareness Day Program No. 2 Year 2018 was held on November 8, 2018 (Thursday) at Dewan Nur, MWFC D, with an attendance of 294 participants, including speakers and the company who have registered to attend HKICT MWFC D

HKICT MWFC Bil.2/2018. Peningkatan sebanyak 48% peserta berbanding bilangan peserta HKICT Bil. 1/2018 iaitu sebanyak 198 peserta. Peningkatan ini menunjukkan warga KPWK perihatin terhadap kepentingan keselamatan dan kepenggunaan teknologi ICT pada masa kini.

Program ini dirasmikan oleh, YBr. Puan Zaiton binti Ahmad, selaku Pengurus Bahagian Pengurusan Maklumat KPWK merangkap Ketua Pegawai Keselamatan ICT (ICTSO) KPWK. Tema Hari Kesedaran ICT Bil. 2 Tahun 2018 adalah, “#CABARAN DIGITAL TANPA BATASAN”.

Terdapat pelbagai aktiviti menarik telah diadakan sepanjang program dilaksanakan seperti sesi taklimat, kuiz, cabutan bertuah, booth pameran ICT, kaunter pembayaran saman PDRM dengan diskaun sehingga 50% dan lain-lain. Pelbagai slot dan aktiviti menarik sepanjang program dilaksanakan.

Peserta diberi pendedahan Cabaran Digital Tanpa Batasan bagi setiap sesi seperti berikut:-

1. Dasar Keselamatan ICT dan ISMS
2. Cyber Parenting
3. Scammer/ Pishing/ Ransomware
4. Kesan Penyebaran Maklumat/ Berita Palsu

No.2 /2018. An increase of 48% in participants compared to the No. 1/2018 of 198 participants. This increase shows that MWFC members are aware of the importance of proper usage and security of ICT technology today.

The program was officiated by YBr. Puan Zaiton binti Ahmad, as the Information Management Division Manager of the MWFC cum the Chief of ICTSO (ICTSO) MWFC. ICT Awareness Day Theme No. 2 of 2018 is “DIGITAL CHALLENGES WITHOUT LIMITATIONS.”

Various interesting activities were held throughout the program, such as briefing sessions, quizzes, lucky draw, ICT exhibition PDRM summonses with discounts of up to 50%, and more. Various slots and interesting activities throughout the program were also implemented.

Participants are given an Unlimited Digital Challenge exposure for each session as follows: -

1. ICT and ISMS Security Policy
2. Cyber Parenting
3. Scammer / Pishing / Ransomware
4. Impact of Spreading Information / False News



Sesi Pendaftaran
Registration Session



Puan Norazidah selaku Pengerusi Majlis
Bagi Program HKICT Bil. 1 Tahun 2018
Puan Norazidah as the Chairperson of the
Council for the Program HKICT Bil.1,
year 2018



Ucapan Aluan dan Perasmian oleh
Dr. Waitchalla R.V.V Suppiah, TKSU (O)
Welcoming and Opening Speech by
Dr.Waitcha R.V.V Suppiah, Deputy
Secretary General (Operation)



Sesi Taklimat Dasar Keselamatan ICT oleh
Puan Zaiton Ahmad, Pengurus Bahagian
Pengurusan Maklumat
ICT Security Policy Briefing Session by Puan
Zaiton Ahmad, Information Management
Division Manager



Sesi Taklimat Pensijilan ISMS ISO/IEC
27001/2013 oleh Encik Mohd Fairuze
ISMS ISO / IEC Certification Briefing Session
27001/2013 by Encik Mohd Fairuze



Sesi Taklimat Keselamatan dan Perlindungan
Komputer oleh Puan Jacqueline Yang
Computer Security and Protection Briefing by
Puan Jacqueline Yang



Sesi Taklimat Ransomware / Pishing / Spam
oleh Encik Izdiyar Mohamad
Ransomware / Pishing / Spam Briefing Session
by Encik. Izdiyar Mohamad



Pameran Sistem di Malaysia
System Exhibition in Malaysia



Para peserta program sedang menjawab
soalan kuiz yang diberikan
The program participants participating and
answering the quiz questions



Penyerahan hadiah kepada pemenang
kuiz oleh Dr. Waitchalla
Presentation of prizes to the winners of the
quiz by Dr. Waitchalla



Encik Mohd Safuan, selaku Pengerusi Majlis
bagi Program HKICT Bil. 2 Tahun 2018
En. Mohamad Safuan, as Master of Ceremony
the HKICT Bill. 2, year 2018

3. Penetration Testing

Penetration Testing (Pentest) telah dilaksanakan pada 17-18 Julai 2018 oleh syarikat Condition Zebra di Bahagian Pengurusan Maklumat, KPWK. Pentest tersebut dibahagikan kepada dua (2) kategori iaitu Web Application Pentest dan Internal Network Pentest.

Skop pentest adalah seperti berikut:

- Internal Network Pentest melibatkan tujuh (7) IP dalaman.
- Web Application Pentest melibatkan 2 aplikasi web iaitu portal KPWK dan Talian Kasih.

3. Penetration Testing

Penetration Testing (Pentest) was conducted on July 17-18, 2018, by the Condition Zebra company at the Information Management Division, MWFC. The Pentest is divided into two (2) categories, namely Web Application Pentest and Internal Network Pentest.

The scope of the pentest is as follows:

- Pentest's Internal Network involves seven (7) internal IP.
- Web Application Pentest involves 2 web applications which is the MWFC portal and the 'Talian Kasih'.

4. Projek Pensijilan ISO/IEC 27001:2013 Pengurusan Sistem Keselamatan Maklumat (ISMS)

Audit peringkat pertama diadakan pada 16 sehingga 18 Julai 2018 yang melibatkan 2 kawasan lokasi iaitu di Bahagian Pengurusan Maklumat Aras 27 dan di Pusat Talian Kasih di Aras 4, Bangunan KPWKM.

Manakala, audit peringkat kedua telah berlangsung selama tiga (3) hari iaitu dari 6 hingga 7 September 2018. Ianya melibatkan tiga (3) auditor daripada pihak SIRIM. Audit peringkat kedua ini melibatkan tiga (3) lokasi iaitu Bahagian Pengurusan Maklumat Aras 27, Pusat Talian Kasih di Aras 4 Bangunan KPWKM dan Institut Sosial Malaysia (ISM) offsite backup KPWKM.

5. Pelupusan Aset Alih KPWKM

BPM telah mengumpulkan beberapa perkakasan ICT yang telah dikenal pasti sebagai aset ICT yang perlu dilupuskan. Sebanyak 49 unit perkakasan ICT telah dilupus pada 14 Februari 2018.

4. ISO / IEC 27001: 2013 Information Security Management System (ISMS)

The first level audit is held from July 16 to 18, 2018, involving 2 location areas, at Level 27 Information Management Division and at the Talian Kasih center at Level 4 of the MWFC Building.

Subsequently, the second stage audit took place for three (3) days from September 6 to 7, 2018. It involved three (3) auditors from SIRIM. This second level audit involves three (3) locations, namely Level 27 Information Management Division, Talian Kasih center at level 4 MWFC Building, and Institute of Social Malaysia (ISM) offsite backup MWFC.

5. MWFC Movable Asset Disposal

Information Management Division has amassed several ICT tools that have been identified as ICT assets that need to be disposed of. A total of 49 ICT hardware units were removed on February 14, 2018.



6. LAWATAN PELUPUSAN ASET ALIH AGENSI

Lawatan pemeriksaan pelupusan aset ICT bagi tahun 2018 telah dijalankan oleh Pegawai Pemeriksa Aset di 25 lokasi seperti berikut :

- i. LPPKN = 8 lokasi
- ii. JPW = 3 lokasi
- iii. JKM = 11 lokasi
- iv. KPWKM = 1 lokasi
- v. NIEW = 1 lokasi
- vi. ISM = 1 lokasi

Sebanyak 435 perkakasan ICT telah dilupuskan di KPWKM serta agensi di bawahnya.

Unit Pembangunan dan Penyelenggaraan Sistem, Bahagian Pengurusan Maklumat, KPWKM

1. Sistem Maklumat Nasional Isu-Isu Sosial (MaNIS)

Sistem Maklumat Nasional Isu-Isu Sosial (MaNIS) adalah merupakan inisiatif Kementerian dalam mengumpul maklumat kumpulan sasar KPWKM merentasi agensi dan badan bukan kerajaan. Selain itu, Sistem MaNIS berfungsi dalam membantu pihak kementerian menggubal dasar yang komprehensif serta program yang berkesan untuk kumpulan sasar Kementerian.

Pelbagai aktiviti telah dilaksanakan pada tahun 2018 iaitu Bengkel Prediktif Analitik telah diadakan pada 15 hingga 18 Januari 2018 bagi mendapatkan keperluan sebenar pengguna berkenaan Sistem MaNIS yang sedang dalam pembangunan.

Sistem MaNIS dipecahkan mengikut setiap kumpulan sasar Kementerian iaitu Orang Kurang Upaya (OKU), Kanak-Kanak, Wanita, Keluarga, Warga Emas, Orang Papa, Mangsa Bencana dan NGO. Sistem MaNIS mengandungi 3 modul utama iaitu laporan, Geographical

6. THE AGENCY'S MOVABLE ASSET DISPOSAL VISIT

ICT asset disposal inspection visit for the year 2018 was conducted by the Assets examining officer in 25 locations are as follows:

- i. LPPKN = 8 Locations*
- ii. JPW = 3 Locations*
- iii. JKM = 11 Locations*
- iv. MWFCDD = 1 Location*
- v. NIEW = 1 Location*
- vi. ISM = 1 Location*

A total of 435 ICT equipments have been disposed of at MWFCDD and its agencies.

System Development and Maintenance Unit, Information Management Division, MWFCDD

1. National Social Issues Information System (MaNIS)

The National Social Issues Information System (MaNIS) is an initiative of the Ministry in collecting information on MWFCDD's focus groups across agencies and non-governmental organizations. Besides, The MaNIS system works to help the ministry formulate comprehensive policies and effective programs for the Ministry's focus groups.

Various activities were carried out in 2018, namely the Analytical Predictive Workshop held on January 15 to 18, 2018, to meet the real needs of consumers regarding the MaNIS System under development.

The MaNIS system was divided into the Ministry's target groups of Persons with Disabilities, Children, Women, Families, Elderly People, Paupers, Disaster Victims, and NGOs. The MaNIS system contains 3 main modules, namely report, Geographical Information System (GIS), and information.

Information System (GIS) dan informasi.

Latihan penggunaan Sistem MaNIS juga telah diberikan kepada semua pegawai di Kementerian dan juga agensi yang terlibat dalam penggunaan MaNIS pada 23 Mei sehingga 1 Jun 2018. Latihan ini bertujuan untuk memberi pendedahan cara penggunaan Sistem MaNIS.

Training on the use of the MaNIS System has also been given to all officials in the Ministry as well as agencies involved in the use of MaNIS from 23 May to 1 June 2018. The training is intended to provide exposure to the use of the MaNIS System.



*Latihan Penggunaan Sistem MaNIS pada 27-19 Mac 2018
/ MaNIS System Usage Training on March 27 - 29, 2018*

1. Unit Pentadbiran, Bahagian Pengurusan Maklumat, KPWK M

Aktiviti Gotong-Royong EKSA KPWK M – Zon Rafflesia

Bahagian Pengurusan Maklumat sentiasa komited dan melaksanakan aktiviti gotong-royong setiap minggu bagi memastikan zon yang telah diberi nama sebagai Zon Rafflesia mencapai matlamat utama EKSA KPWK M.

Antara aktiviti-aktiviti yang telah dilaksanakan adalah seperti Kempen GO GREEN, pelupusan rekod, gotong-royong pada setiap hari Jumaat (EKSA HOUR) dan menyertai pertandingan penjimatan tenaga anjuran KPWK M.

1. Administration Unit, Information Management Division, MWFC D

EKSA MWFC D's collaborative Activities – Rafflesia Zone

The Information Management Division is always committed and performs partnering activities on a weekly basis to ensure that the zone designated as the Zone Rafflesia is achieving the EKSA MWFC D's main objectives.

Among the activities carried out are the GO GREEN Campaign, the disposal of records, the mutual support on Friday (EKSA HOUR), and participating in the energy-saving competition organized by the MWFC D.

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



BAHAGIAN/**DIVISION**

AKAUN
ACCOUNTS



Laporan Aktiviti

Activity Report

A. PENGUMPULAN DATA BAGI PERAKAUNAN AKRUAN

Seksyen Perakaunan Pengurusan di Bahagian Akaun bertanggungjawab menyelaraskan aktiviti-aktiviti pengumpulan data bagi persediaan dalam Pelaksanaan Perakaunan Akruan mulai tahun 2018. Maklumat mengenai Aset Alih, Aset Tak Alih, Akaun Belum Bayar dan Akaun Belum Terima akan dilaporkan secara bulanan kepada Jabatan Akauntan Negara Malaysia. Data Perakaunan Akruan kemudiannya akan dipindahkan ke server iGFMS mengikut masa yang ditetapkan oleh JANM.

Status pengumpulan data perakaunan akruan pada 31 Disember 2018 mengikut kategori aset dan liabiliti adalah seperti berikut:-

A. DATA COLLECTION FOR ACCRUAL ACCOUNTING

Management Accounting Section in Accounts Division is responsible for coordination of data collection activities for the preparation of the implementation Accrual Accounting starting from year 2018. The information regarding Moveable and Non-Moveable Asset, Asset Under Construction, Account Payable and Account Receivable will be reported monthly to the Accountant-General's Department of Malaysia (JANM). Accrual accounting data will then be migrated to iGFMS server according to the time stipulated by JANM.

As at 31 December 2018, the status of Accrual Accounting data collection by categories of assets and liabilities are as below:-

Kursus
Pengurusan akaun
dan kewangan Siri
1 zon Utara
*1st Series North
Zone Account and
Finance
Management
course.*



1) ASET TAK ALIH

Aset Tak Alih terdiri daripada tanah dan bangunan agensi-agensi di bawah Kementerian. Sejumlah 91 rekod tanah milik Kerajaan Persekutuan telah dimasukkan di dalam senarai Aset Tak Alih, iaitu melibatkan 76 rekod tanah di bawah Jabatan Kebajikan Masyarakat (JKM) dan 15 rekod tanah di bawah Jabatan Pembangunan Wanita (JPW). Sejumlah 91 rekod tanah telah dinilai oleh Jabatan Penilaian dan Perkhidmatan Harta (JPPH) dengan nilai tanah berjumlah RM1,059,041,597.00. Jumlah ini adalah berdasarkan nilai kos perolehan atau kos nominal RM1 yang digunakan sebagai asas perekodan baki awal.

Sebanyak 98 bangunan milik Kementerian yang menempatkan institusi-institusi di bawah JKM dan JPW di seluruh Malaysia telah dikenal pasti untuk tujuan baki awal masing-masingnya 81 dan 17 bangunan bagi JKM dan JPW. Sehingga 31 Disember 2018, 98 rekod bangunan telah dinilai dengan nilai keseluruhan RM732,257,396.94

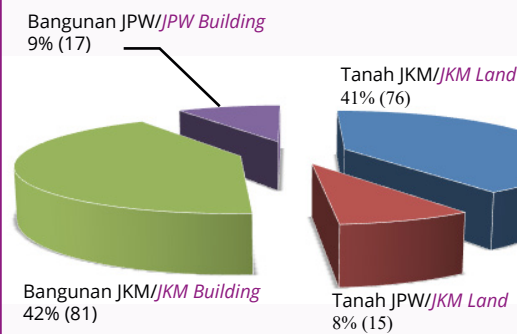
1) IMMOVABLE ASSETS

Immovable assets consist of agencies' lands and buildings under the Ministry. A total of 91 Federal ownership of land records have been included in the list of Immovable Assets opening balances, namely involving 76 record under the Social Welfare Department (JKM) and 15 land records under the Women Development Department (JPW). A total of 91 land records has been evaluated by the Valuation and Property Services Department (JPPH) with valuation amounting to RM1,059,041,597.00. This amount is based on the assumption that the cost of acquisition or deemed cost RM1 of the land being used as a basis of valuation for opening balances.

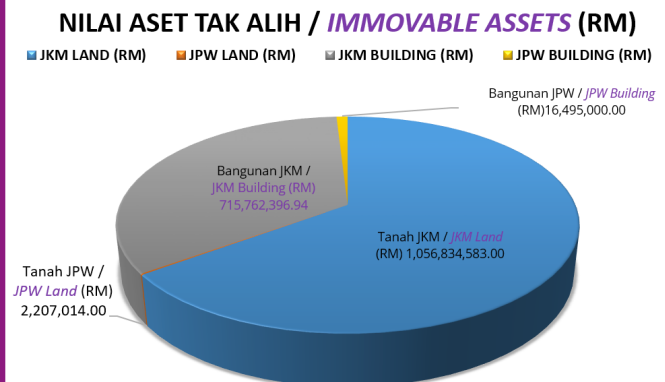
A total of 98 Ministry-owned buildings have been identified for the institutions under JKM and the JPW located throughout Malaysia for valuation of opening balances 81 and 17 buildings for JKM and JPW respectively. As at 31 December 2018, 98 building records have been assessed with valuation of RM732,257,396.94.

Sehingga 31 Disember 2018, 98 rekod bangunan telah dinilai dengan nilai keseluruhan RM732,257,396.94
As at 31 December 2018, 98 building records have been assessed with valuation of RM732,257,396.94.

Carta 1: Aset tak alih
Chart 1: Immovable Assets



Carta 2: Nilai Aset Tak Alih oleh Agensi-agensi
Chart 2: Value Of The Immovable Assets By Agencies



2) ASET ALIH

Aset Alih terdiri daripada harta modal dan aset bernilai rendah yang bernilai RM2,000 dan ke atas telah direkodkan oleh agensi - agensi di bawah Kementerian yang menggunakan Sistem Pengurusan Aset (SPA). Sehingga 31 Disember 2018, jumlah Aset Alih yang dikemas kini dalam sistem berjumlah RM29,743,547.48 bagi harta modal (15,247 unit) dan RM10,718,753.75 bagi aset bernilai rendah (2,301 unit).

3) ASET DALAM PEMBINAAN

Bagi Aset Dalam Pembinaan sebanyak sembilan (9) projek disenaraikan untuk baki awal pengumpulan data pada tahun 2018 dengan perbelanjaan terkumpul sebanyak RM186,600,322.76, iaitu:

- Projek 1: Pembinaan Semula Kwarters Taman Sinar Harapan Tampoi, Johor Bahru, Johor
- Projek 2: Pembinaan Semula Kwarters Desa Bina Diri Mersing
- Projek 3: Pembinaan Semula Kwarters Taman Seri Puteri Batu Gajah, Perak
- Projek 4: Pembinaan Semula Kwarters Rumah Seri Kenangan, Taiping

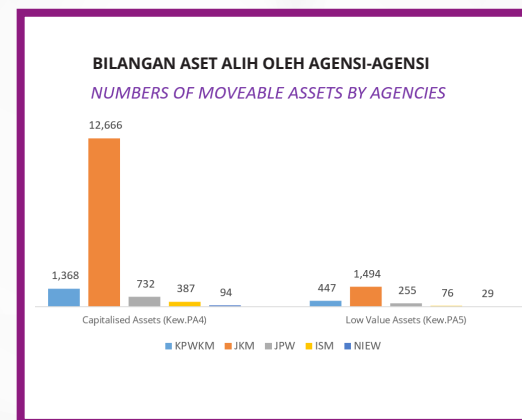
2) MOVABLE ASSETS

Movable assets consist of Capitalized Assets and Low Value Assets which are worth RM2,000 and above that has been recorded by agencies under the Ministry using Asset Management System (SPA). Until 31 December 2018, the total movable assets updated in the system amounted to RM29,743,547.48 for Capitalized Asset (15,247 units) and RM10,718,753.75 for Low Value Assets (2,301 units).

3) ASSET UNDER CONSTRUCTION

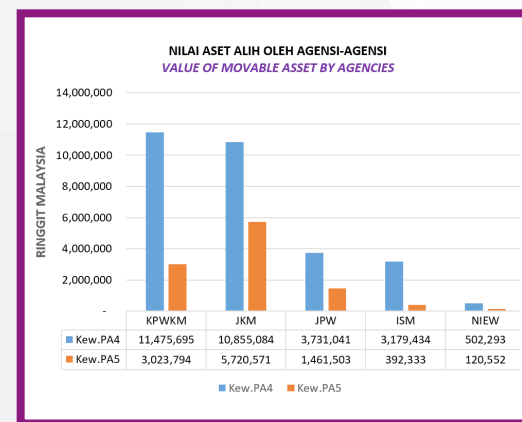
For Asset Under Construction (AUC), a total of nine (9) projects listed for data collection opening balances in 2018 with the cumulative expenditure of RM186,600,322.76, namely:

- Project 1: Reconstruction of Taman Sinar Harapan Tampoi Quarters, Johor Bahru, Johor*
- Project 2: Reconstructions of Desa Bina Diri Quarters Mersing*
- Project 3: Reconstructions of Taman Seri Puteri Quarters, Batu Gajah, Perak*
- Project 4: Reconstructions of Rumah Seri Kenangan Quarters, Taiping*



Carta 3: Bilangan Aset Alih oleh Agensi-agensi

Chart 3: Numbers of Movable Assets by Agencies



Carta 4: Nilai Aset Alih oleh Agensi-agensi

Chart 4: Value of Movable Assets by Agencies

- e. Projek 5: Pembinaan Semula Kuarters Pusat Perkembangan Kemahiran Kebangsaan (PPKK) Serendah, Selangor
- f. Projek 6: Kompleks Penyayang Sinar Kasih Nibong Tebal SP(S), Pulau Pinang (Fasa II - Kerja Bangunan)
- g. Projek 7: Rumah Seri Kenangan Seremban, Negeri Sembilan
- h. Projek 8: Depoh Simpanan Keperluan Mangsa Bencana Sabah
- i. Projek 9: Depoh Simpanan Keperluan Mangsa Bencana Sarawak

- e. *Project 5: Reconstructions of national Skill Development Center (PPKK) Quarters Serendah, Selangor*
- f. *Project 6: Nibong Tebal Sinar kasih Complex SP(S), Pulau Pinang (Phase II – Building Work)*
- g. *Project 7: Reconstructions of Rumah Seri Kenangan Seremban, Negeri Sembilan*
- h. *Project 8: Depot for Sabah Disaster Victims*
- i. *Project 9: Depot for Sarawak Disaster Victims*

4) AKAUN BELUM BAYAR

Akaun Belum Bayar terdiri daripada Deposit dan Wang Jaminan Pelaksanaan (WJP) yang dipegang oleh Kementerian dan agensi. Sehingga 31 Disember 2018, jumlah keseluruhan Akaun Belum Bayar berjumlah RM8,326,475.38 seperti Carta 6:-

5) AKAUN BELUM TERIMA

Sehingga 31 Disember 2018, sejumlah RM1,108,032.82 Akaun Belum Terima telah dilaporkan. Akaun Belum Terima terdiri daripada emolumen terlebih bayar, tunggakan sewa kafeteria, terlebih bayar faedah-faedah sosial, baki geran yang tidak digunakan oleh NGO

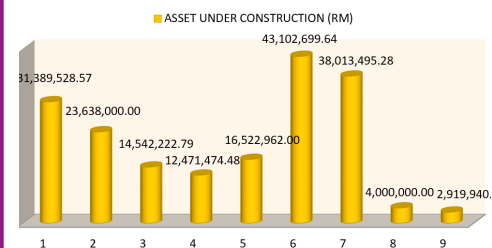
4) ACCOUNTS PAYABLE

Accounts Payable consists of Deposits and Performance Guarantee (WJP) held by the ministry and agencies. Until 31 December 2018, the total accounts payable amounted to RM8,326,475.38 as Chart 6:-

5) ACCOUNTS RECEIVABLE

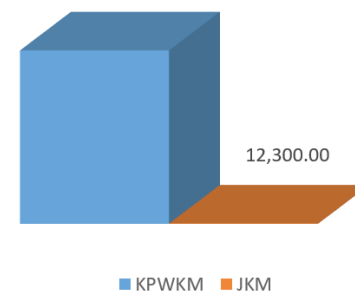
Until 31 December 2018, a total of RM1,108,032.82 accounts receivable have been reported rental overpayments of social benefits, the balance of unused grant by NGOs and others. As date 31st December 2018 the fraction of Accounts Receivable by the agencies are as Chart 7:-

CARTA 5: ASET DALAM PEMBINAAN
CHART 5: ASSET UNDER CONSTRUCTION



CARTA 6: AKAUN BELUM BAYAR (RM)
CHART 6: ACCOUNTS PAYABLE (RM)

8,314,175.38



CARTA 7: AKAUN BELUM TERIMA (RM)
CHART 7: ACCOUNTS RECEIVABLE (RM)

JKM KPWK NIEW

1,087,341.03

16,545.47 4,146.32



dan lain-lain. Sehingga 31 Disember 2018, sejumlah pecahan Akaun Belum Terima oleh agensi-agensi adalah seperti di Carta 7:-

B. PERAKAUNAN DAN PROGRAM LATIHAN KEWANGAN

Selaras dengan Pelaksanaan Perakaunan Akruan, siri kursus telah dilaksanakan untuk memberi pendedahan dan meningkatkan pengetahuan kakitangan Kementerian dan Jabatan dalam menghadapi perubahan proses kerja semasa peralihan dari Sistem Perakaunan Boleh Ubah ke Perakaunan Akruan.

Pada tahun 2018, beberapa siri latihan yang berkaitan kewangan dan perakaunan akruan telah dianjurkan oleh Bahagian Akaun seperti di bawah:-

B. ACCOUNTING AND FINANCE TRAINING PROGRAM

In accordance with the implementation of Accrual Accounting, a series of courses had been organised to provide exposure and improve knowledge of the staff in the ministry and department in facing changes of work processes during the transition from Modified Cash Accounting to Accrual Accounting.

During the year 2018, series of related training on financial and accrual accounting were organized by the Accounts Division as below:-

2) ASET ALIH

MOVABLE ASSETS

BIL	NAMA KURSUS	TARIKH	TEMPAT
BIL	COURSE NAME	DATE	VENUE
1.	Kursus Sistem Perakaunan Akruan iGFMS SIRI 1 <i>iGFMS Accounting System Course 1</i>	26 hingga 27 Jun 2018 <i>26 - 27 June 2018</i>	Makmal Komputer Aras 33, KPWK <i>Level 33, Finance Division MWFC</i>
2	Kursus Sistem Perakaunan Akruan iGFMS SIRI 2 <i>iGFMS Accounting System Course 2</i>	19 hingga 20 September 2018 <i>19 - 20 September 2018</i>	Makmal Komputer Aras 33, KPWK <i>Level 33, Finance Division MWFC</i>
3	Kursus Pengurusan Akaun Dan Kewangan Siri 1 Zon Utara <i>Account Management and Finance Course North Zone Series 1</i>	30 Oktober hingga 1 November 2018 <i>30 October - 1 November 2018</i>	Akademi Pengangkutan Jalan, Langkawi Kedah <i>Road and Transport Academy Langkawi Kedah</i>

4	Kursus Pengurusan Emolumen dan Bayaran <i>Emolument and Payment Management Course</i>	15-17 Ogos 2018 <i>15 - 17 August 2018</i>	Bilik Kuliah, ISM <i>Lecture Room, ISM</i>
5	Taklimat Penutupan Akaun 2018 <i>Account Closing Briefing 2018</i>	7 November 2018 <i>7 November 2018</i>	Aras 21, KPWK <i>Level 21, MWFC.</i>

C. NAZIRAN BAYARAN iGFMS

Objektif naziran bayaran ialah mengkaji, memeriksa dan menilai kawalan pengurusan pembelian terus (bekalan & perkhidmatan)/lantikan terus (kerja) yang dilaksanakan di PTJ, bagi tujuan kawalan dalaman, pendedahan kepada risiko dan tahap risiko yang dihadapi PTJ.

Skop penilaian dijalankan ke atas perolehan bekalan dan kerja secara lantikan terus merangkumi aspek peruntukan, kelulusan, nilai mengikut jenis item, kelayakan dan pemilihan pembekal, pengurusan kontrak dan dokumen-dokumen sokongan serta proses bayaran.

Ringkasan skop penilaian mengikut proses adalah seperti jadual di bawah:

- Kawalan Peruntukan
- Kelulusan Perolehan
- Tatacara Perolehan
- Pengurusan Bayaran
- Pengurusan Kontrak
- Pengurusan Dokumen (Pemerhatian)

Metodologi naziran dilaksanakan dengan kaedah Pengauditan Berasaskan Risiko bagi mengenal pasti tahap kawalan dalaman pengurusan pembelian terus

C. INSPECTORATE ON iGFMS's PAYMENTS

The objective of the inspectorate exercise are to review, analyse, evaluate and ensure the procurement procedure implemented at PTJ level, for internal control, exposure to risk and risk level faced by PTJ

Scope of inspectorate on procurement and direct appointment services consist of allocation budget, approval, assesment base on item, supplier qualification and selection, contract management, support documents and payment process.

Scope of inspectorate exercise are as follows:

- Allocation Control*
- Procurement Approval*
- Procurement Guideline*
- Procurement Management*
- Contract Management*
- Documentation Management*

The exercise use risk-based auditing method to identify and assess the level of internal control in procurement processes at PTJ level.

(bekalan & perkhidmatan)/lantikan terus (kerja) di PTJ.

Risiko bagi setiap penemuan dinilai dari aspek impak dan kebarangkalian, di mana impak merujuk kepada kesan sekiranya sesuatu risiko itu terjadi dan diklasifikasikan sebagai Tinggi, Sederhana atau Rendah bergantung kepada *risk identity* iaitu *fraud risk*, *financial risk*, *operational risk* atau *information risk* dan materialiti (RM).

Penjelasan mengenai *risk identity* adalah seperti berikut:

- Risiko Penyelewengan (*Fraud Risk*) iaitu kehilangan wang awam, salah guna kuasa atau penipuan.
- Risiko Kewangan (*Financial Risk*) iaitu lebihan bayaran, pembaziran atau kehilangan.
- Risiko Operasi (*Operational Risk*) iaitu kualiti penyampaian perkhidmatan.
- Risiko Maklumat (*Information Risk*) iaitu laporan tidak tepat atau kesalahan kod perakaunan

Kementerian Pembangunan Wanita , Keluarga dan Masyarakat (KPWKM) mempunyai lima (5) buah agensi dan sembilan (9) PTJ di bawah pentadbirannya iaitu:

Agensi:

- Jabatan Kebajikan Masyarakat (JKMM);
- Lembaga Penduduk dan Pembangunan Keluarga Negara (LPPKN);
- Institut Sosial Malaysia (ISM);
- Jabatan Pembangunan Wanita (JPW); dan
- Institut Pengupayaan Wanita Bagi Anggota Pergerakan Negara-Negara Berkecuali (NIEW).

PTJ:

- Bahagian Kewangan KPWKM
- Ibu Pejabat Jabatan Kebajikan Masyarakat
- Ibu Pejabat Jabatan Pembangunan Wanita

Each of the finding will be classed into respective risk identity according to implication dan probability. Risk identity consist of fraud risk, financial risk, operational risk or information risk and materiality.

Element of risk identity are as follows:

- Fraud risk consist of loss of public money, abuse of power, embezzlement or fraud.*
- Financial risk consist of overpayment, wastage or losses.*
- Operational risk consist of quality of delivery service.*
- Information risk consist of inaccurate reporting or accounting code mistake.*

Currently there are five (5) directly-supervised agencies and nine (9) PTJ under Ministry of Women, Family and Community Development:

Agency:

- Department of Social Welfare*
- National Population and Family Development Board (LPPKN)*
- Malaysia Sosial Institute*
- Department of Women Development*
- NAM Institute for the Empowerment of Women Malaysia*

PTJ:

- Finance Division of MWFC*
- Head Office of Social Welfare Department (JKM)*
- Head Office of Department of Women Development (JPW)*

- 4) Institut Sosial Malaysia
- 5) Institut Pengupayaan Wanita Bagi Anggota Pergerakan Negara-Negara Berkecuali (NIEW)
- 6) Jabatan Kebajikan Masyarakat Wilayah Persekutuan Kuala Lumpur
- 7) Pejabat Pembangunan Wanita Negeri Wilayah Persekutuan Kuala Lumpur/Putrajaya
- 8) Sekolah Tunas Bakti Sungai Besi
- 9) Rumah Kanak-kanak Tengku Budriah, Cheras

D. SEMAKAN DOKUMEN AKAUN TERIMAAN (DAT)

Selaras dengan AP139, adalah menjadi tanggungjawab Bahagian Akaun KPWKM selaku Akauntan Jabatan Mengakaun Sendiri untuk memastikan supaya pemantauan dan penyeliaan hasil dilaksanakan. Pada tahun 2018, Bahagian Akaun KPWKM telah melaksanakan Audit Terimaan ke atas dokumen terimaan daripada semua 172 Pejabat Pemungut Kementerian di seluruh negara. Pejabat Pemungut perlu mengemukakan DAT secara bulanan selewat-lewatnya pada 10haribulan bulan berikutnya selepas akhir bulan, seperti yang diperuntukkan dalam Arahan Perbendaharaan 145. Penilaian semakan DAT adalah berdasarkan skop semakan seperti berikut:

- a) Penghantaran dokumen terimaan dalam tempoh ditetapkan.
- b) Kebenaran mengutip wang/menulis, menandatangani dan membatalkan resit/merekod dan menyemak buku tunai.
- c) Kawalan terhadap penerimaan dan pengeluaran stok resit serta lain-lain dokumen terkawal.
- d) Pungutan dibankkan dalam tempoh ditetapkan.
- e) Perekodan di resit/buku tunai/penyata pemungut.
- f) Penyeliaan ke atas resit/buku tunai/penyata pemungut.
- g) Maklumbalas pemerhatian ketidakpatuhan adalah lengkap.

- 4) Institutes of Social Malaysia
- 5) NAM Institute for the Empowerment of Women (NIEW)
- 6) Social Welfare Department Wilayah Persekutuan Kuala Lumpur
- 7) Federal Territory of Kuala Lumpur/Putrajaya Women's Development Office
- 8) Sekolah Tunas Bakti Sungai Besi
- 9) Rumah Kanak-kanak Tengku Budriah, Cheras

D. REVIEW OF CASH RECEIPT DOCUMENTS (DAT)

In accordance to AP139, it is the responsibility of the Accounts Division of MWFC as the Accountant Office of the Ministry is to ensure that the monitoring and supervision of the revenues been conducted. During the year 2018, the Accounts Division of the KPWKM has conducted audits on document of receipts from all 172 Collectors' Office Ministry throughout the country. They are required monthly submission of month-end DAT not later than the 10th of the following month as stipulated in AP145. Assessment review of DAT is based on the following scope of assessment:

- a) Document Delivery Receipts Within Specified Period*
- b) Permission to collect money/writing, signing and Cancel the Receipt/Record and Cheque Book Cash*
- c) Control over Acceptance and Issuance of Receipt Stock and Other Controlled Documents*
- d) Collection need to bank in within allowable time frame*
- e) Recording The Receipt/Cash Book/Collector's Statement*
- f) Supervision Over Receipts/CashBook/Collector Statement*
- g) Adequacy of feedback statement on Compliance Observations*

Cadangan Penambahbaikan Prestasi Pematuhan Kewangan Secara Keseluruhan

Bagi meningkatkan prestasi pematuhan di PTJ Kementerian, Bahagian Akaun KPWKM telah mengemukakan beberapa syor dan cadangan penambahbaikan kepada PTJ dan di antara syornya adalah:

- Mengambil tindakan pembetulan dan penambahbaikan secara holistik ke atas segala teguran naziran.
- Mewujudkan kawalan dalaman dan prosedur operasi serta dipatuhi oleh semua pegawai.
- Melaksanakan pemantauan berterusan secara berkala dan secara mengejut ke atas pengurusan kewangan dari semasa ke semasa.
- Komunikasi yang berkesan diperlukan bagi memastikan semua maklumat disampaikan dengan tepat dan dokumen penting disediakan dengan sempurna.

Semua pegawai yang menjalankan tugas kewangan hendaklah memperlengkapkan diri dengan semua peraturan kewangan yang berkuat kuasa dan memahami dengan jelas tanggungjawab berkaitan perakaunan serta kewangan.

KURSUS SISTEM PERAKAUNAN AKRUAN iGFMS SIRI 1

Tarikh : 26 dan 27 Jun 2018
(Selasa - Rabu)
Tempat : Makmal Komputer Aras 33, KPWKM

Kursus yang diadakan melibatkan seramai 20 orang peserta daripada 9 PTJ KPWKM.

Sepanjang sesi kursus berlangsung peserta telah diberi pendedahan dan latih amal secara intensif kepada semua pegawai yang melaksanakan pengurusan kewangan dan akaun di PTJ terutamanya isu berkenaan dengan had pengguna (authorization),

Improvement Of The Performance Of The Overall Financial Compliance

In order to improve the compliance rate among PTJ of the Ministry, Accounts Division MWFCF has given suggestions of improvements to PTJ such as follows:

- All corrective measures and improvements on findings shall be done holistically and not sample-based.*
- Establishment of internal controls and operating procedures and duly complied by all officers.*
- Implementation of consistent monitoring of financial management and regular surprise check.*
- Effective communication must be in place to ensure all relevant information are disseminated accurately and documents are prepared completely.*

All officers involved shall be well-equipped with currently effective financial rules and procedures and also clear understanding of their responsibility in respect of accounting and finance.

ACCRUAL ACCOUNTING iGFMS COURSE -1st SERIES

Date : 26 and 27 June 2018
(Tuesday - Wednesday)
Venue : Level 33, Computer Lab, MWFCF

The course comprises of 20 participants from 9 PTJ under MWFCF.

Course attendees were given intensive exposure and practical training issues regarding on the implementation of user authorization limit, payments, payroll and accounting as set by Accounts Division of MWFCF and Accountant-General's Department of Malaysia (JANM).

bayaran, gaji dan akaun seperti yang telah ditetapkan oleh Bahagian Akaun KPWKM dan Jabatan Akauntan Negara Malaysia (JANM). Penceramah terdiri daripada pegawai-pegawai Bahagian Akaun KPWKM dan Bahagian Perkhidmatan Operasi Pusat dan Agensi (BPOPA), JANM.

Speakers invited are mainly from Accounts Division of MWFC, BPOPA, Account Division of MWFC and Accountant-General's Department of Malaysia (JANM).



KURSUS SISTEM PERAKAUNAN AKRUAN iGFMS SIRI 2

Tarikh : 19 dan 20 September 2018
(Rabu-Khamis)
Tempat : Makmal Komputer Aras 33, KPWKM

Kursus yang diadakan melibatkan seramai 20 orang peserta daripada 9 PTJ Kementerian.

Sepanjang sesi kursus berlangsung peserta telah diberi pendedahan dan latih amal secara intensif kepada semua pegawai yang melaksanakan pengurusan kewangan dan akaun di PTJ terutamanya Naziran Bayaran dan Terimaan, Mycost, Isu Berkaitan Bayaran Pukal, Isu Berkaitan Pengurusan Akaun & Laporan dan Pengenalan Pengurusan Perakaunan Aset seperti yang telah ditetapkan oleh Bahagian Akaun KPWKM dan Jabatan Akauntan Negara Malaysia (JANM). Penceramah

ACCRUAL ACCOUNTING iGFMS COURSE -2nd SERIES

Date : 19 and 20 September 2018
(Wednesday-Thursday)
Venue : Level 33, Computer Lab, MWFC

The course comprises of 20 participants from PTJ and they are 9 PTJ under MWFC.

Course attendees were given intensive exposure and practical training on financial management and accounts at PTJ mainly on inspectorate on payments and receipts, MyCost, various issues pertaining to bulk payments, accounts and reports management and also Introduction of Asset Accounting Management as set by Accounts Division of MWFC and Accountant-General's Department of Malaysia (JANM). Speakers invited are mainly from Accounts Division of MWFC.

terdiri daripada pegawai-pegawai Bahagian Akaun KPWKM sahaja.



KURSUS PENGURUSAN AKAUN DAN KEWANGAN SIRI 1 ZON UTARA

Tarikh : 30 Oktober hingga 1 November 2018
(Selasa-Khamis)
Tempat : Akademi Pengangkutan Jalan,
Langkawi Kedah

Kursus yang diadakan melibatkan seramai 22 orang peserta daripada pelbagai gred dan jawatan bagi empat (4) negeri di utara, iaitu Perlis, Kedah, Pulau Pinang dan Perak.

Sepanjang sesi kursus berlangsung peserta telah diberi pendedahan mengenai Pengurusan Terimaan & Dokumen Akaun Terimaan (DAT), Pengurusan Gaji, Pengurusan Bayaran, eVendor dan Pengurusan Akaun & Laporan seperti yang telah ditetapkan oleh Bahagian Akaun KPWKM dan Jabatan Akauntan Negara Malaysia (JANM). Penceramah terdiri daripada pegawai-pegawai Bahagian Akaun KPWKM dan JANM Negeri Kedah.

FINANCIAL AND ACCOUNT MANAGEMENT COURSE 1ST SERIES IN NORTH ZONE

Date : 30 October until 1 November 2018
(Tuesday-Thursday)
Venue : Road and Transportation Academy,
Langkawi Kedah

The course comprises of 22 participants from PTJ base at North Zone and they are Perlis, Kedah, Pulau Pinang dan Perak.

Course attendees were given exposure topics on Receipt Management and Cash Receipts Documents (DAT), Payroll Management, Payment Management, eVendor and Accounts & Reports Management and Account Management and Reporting as set by Accounts Division of MWFC and Accountant-General's Department of Malaysia (JANM). Speakers invited are from Accounts Division of MWFC and JANM Kedah.



Peserta kursus anjuran Bahagian Akaun. *Course participants organised by Accounts Division of MWFC*

E. PERANAN PENGGUNA iGFMS (BAGI PEJABAT PERAKAUNAN 1124 SAHAJA)

Selain daripada melaksanakan aktiviti naziran, Seksyen Perundingan dan Pemantauan juga bertanggungjawab menyelaraskan dan mengemas kini peranan pengguna dalam sistem iGFMS bermula 1 Januari 2018. Pelarasan peranan pengguna ini akan dijalankan dua kali setahun.

Seramai 141 orang pegawai yang akan menggunakan sistem ini bagi 9 PTJ di bawah seliaan Bahagian Akaun KPWK telah dikenal pasti. Kesemua pegawai tersebut mendapat maklumat dan peranan yang berbeza mengikut norma kerja masing-masing.

Terdapat 14 modul yang boleh digunakan iaitu:

- a) AA – Perakaunan Aset
- b) AC – Aset Konsesi
- c) AL – Aset Pajakan
- d) AR – Akaun Terimaan
- e) CL – Lejar Tunai
- f) CM – Panjar

E. iGFMS AUTHORIZATION ROLE (ACCOUNTING OFFICE - 1124)

Apart from various inspectorate activities, starting from 1 January 2018, Consulting and Monitoring Section has taken responsibility for the maintenance of iGFMS users' Authorization Matrix. The maintenance of user ID will be conducted twice a year.

A total of 141 iGFMS users from 9 PTJ that are directly-supervised under Account Division had been identified. Those users were given distinctive information and role according to their job scope and norms.

There are 14 module available in iGFMS and there are:

- a) AA – Assets Accounting
- b) AC – Assets Concession
- c) AL – Assets Leasing
- d) AR – Account Receivables
- e) CL – Cash Ledger
- f) CM – Cash Management

- g) CO – Data Induk
- h) FM – Waran
- i) GL – Baucar Jurnal
- j) HCM – Pengurusan Gaji
- k) IE – Antara Entiti
- l) LMS – Pengurusan Pinjaman
- m) MM – Perolehan
- n) BW – Business Warehouse

F. PENGURUSAN AKAUN

Berkuatkuasa 1 Januari 2018, Bahagian Akaun KPWKMM telah mengambil alih beberapa fungsi yang sebelum ini diuruskan oleh Jabatan Akauntan Negara selaras dengan pelaksanaan Perakaunan Akruan. Fungsi baharu tersebut adalah seperti berikut:

- a) Menyelenggara urusan bank utama dengan Pejabat Perakaunan;
- b) Memproses permohonan bayaran balik hasil;
- c) Memproses permohonan pinjaman komputer dan pelbagai pendahuluan;
- d) Memproses permohonan pendahuluan diri bertugas rasmi dalam dan luar negeri; dan
- e) Menyemak ketepatan urusan terimaan dan bayaran diperakaunkan melalui pelaporan dalam Penyata Kewangan.

Sehingga 31 Disember 2018, Bahagian ini telah memproses sejumlah dokumen berdasarkan fungsi di atas dengan perincian berikut:

- g) CO – Controlling
- h) FM – Fund Management
- i) GL – General Ledger
- j) HCM – Human Capital Management
- k) IE – Inter Entity
- l) LMS – Loan Management System
- m) MM – Material Management
- n) BW – Business Warehouse

F. MANAGEMENT OF ACCOUNTS

Effective 1 January 2018, the Account Division of MWFCDD has taken over several functions of previously managed by the Accountant-General's Department, in line with the implementation of the Accrual Accounting. The new functions are as follow:

- a) Maintaining transactions between the Account Office and Main Bank;*
- b) Processing request for refund of revenue;*
- c) Processing computer loan applications and various advances;*
- d) Processing advance payment applications for domestic and overseas travelling; and*
- e) Reviewing the accuracy of receivable transactions and recorded payments to be reported in the Financial Statements.*

As of December 31st. 2018, a number of documents have been processed by the department based on the functions listed above and with following details:

Bil. No.	Fungsi Functions	Jumlah Total
a.	Menyelenggara urusan bank utama dengan Pejabat Perakaunan <i>Maintaining transactions between the Account Office and its main bank;</i>	12 penyata <i>12 statements</i>
b.	Memproses permohonan bayaran balik hasil <i>Processing request for refund of revenue</i>	22 permohonan <i>22 applications</i>
c.	Memproses permohonan pinjaman komputer dan pelbagai pendahuluan <i>Processing computer loan applications and various advances</i>	71 permohonan <i>71 applications</i>
d.	Memproses permohonan pendahuluan diri bertugas rasmi dalam dan luar negeri <i>Processing advance payment applications for domestic and overseas travelling</i>	22 permohonan <i>22 applications</i>
e.	Menyemak ketepatan urusan terimaan dan bayaran diperakaunkan melalui pelaporan dalam Penyata Kewangan <i>Reviewing the accuracy of receivable transactions and recorded payments to be reported in the Financial Statements</i>	12 laporan <i>12 reports</i>

G. PENGURUSAN BAYARAN

Mulai 2018, Bahagian Akaun bertanggungjawab dalam pengurusan bayaran merangkumi pembayaran gaji, akaun belum bayar dan pembayaran pukal Kementerian dan Jabatan. Pembayaran gaji melibatkan lapan (8) Pusat Pembayar di Lembah Klang iaitu Ibu Pejabat KPWK, Ibu Pejabat Jabatan Kebajikan Masyarakat (JKM), Ibu Pejabat Jabatan Pembangunan Wanita (JPW), Institut Sosial Malaysia (ISM), NAM Institute For The Empowerment of Women (NIEW), Jabatan Kebajikan Masyarakat WP Kuala Lumpur, Rumah Kanak-Kanak Tengku Budriah dan Sekolah Tunas Bakti Sg. Besi. Bagi pembayaran akaun belum bayar dan pembayaran pukal, ia melibatkan pembayaran bagi sembilan (9) PTJ di bawah KPWK.

Bagi tahun 2018, 79% daripada keseluruhan pembayaran adalah pembayaran akaun belum bayar merangkumi

G. PAYMENT MANAGEMENT

Effective 2018, Account Division is responsible in managing payments including payroll, account payable and bulk payment of the Ministry and the Departments. For payroll, it involves eight (8) Pay Center at Klang Valley area consisting the Ministry, Headquarters of Social Welfare Department (JKM), Department of Women Development (JPW), Institute of Social Malaysia (ISM), NAM Institute For The Empowerment of Women (NIEW), Jabatan Kebajikan Masyarakat WP Kuala Lumpur, Rumah Kanak-Kanak Tengku Budriah dan Sekolah Tunas Bakti Sg. Besi. For Account payable dan bulk payment, it involves payment of nine (9) Responsibility Centers (PTJ) under Ministry.

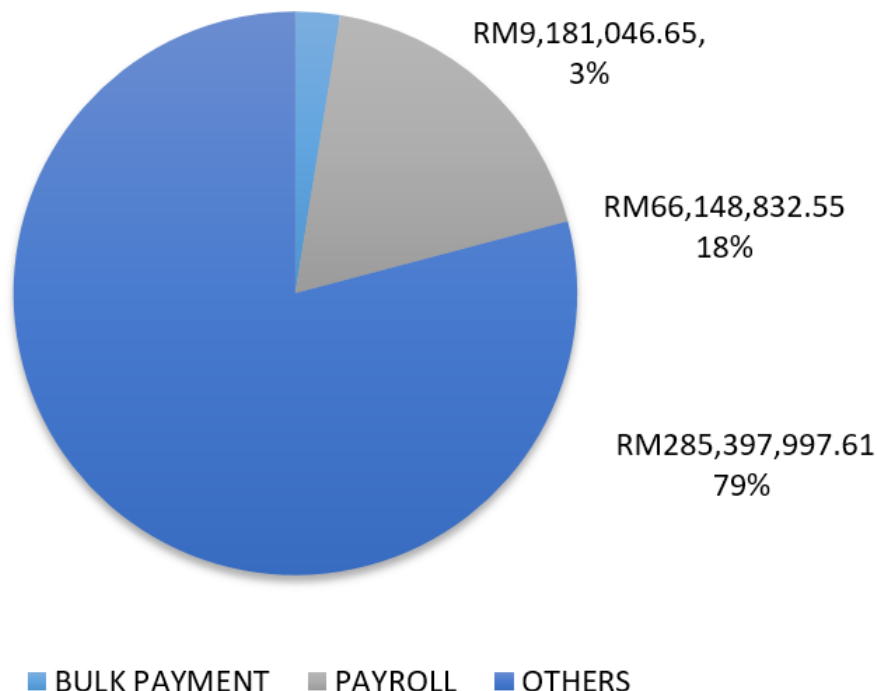
For year 2018, 79% of the total payments came from account payables which includes payment for services, supplies,

pembayaran perkhidmatan, bekalan, kontrak, bil dan tuntutan. 18% daripada keseluruhan pembayaran melibatkan pembayaran gaji dan emolumen. Manakala selebihnya 3% adalah bagi pembayaran bil yang telah dipukalkan. Pecahan keseluruhan pembayaran adalah seperti di Carta 8.

contracts, bills and claims. 18% of overall payments is for payroll and the remaining 3% is for bulk payment. The overall fraction of payments are shown in Chart 8.

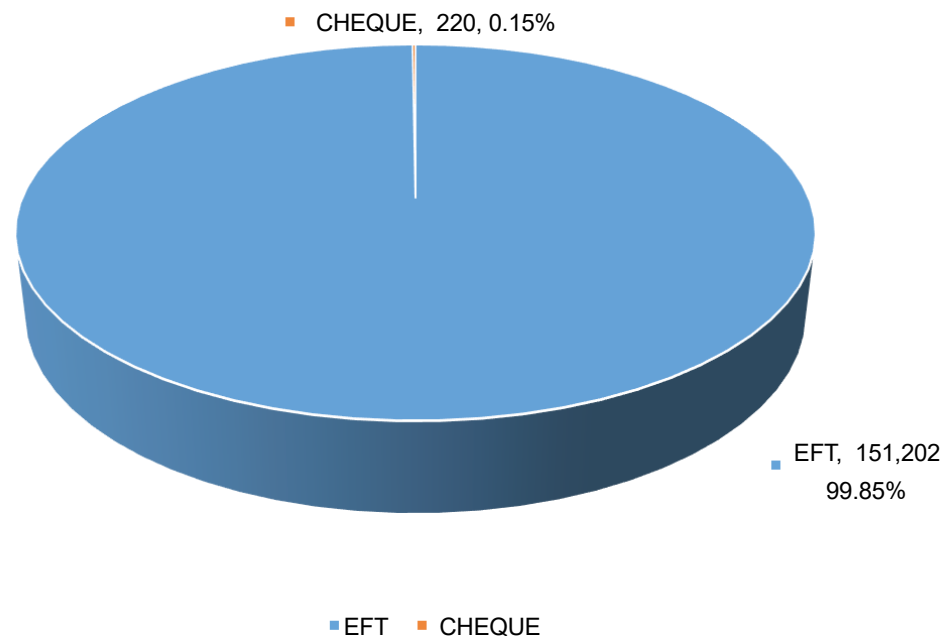
Carta 8: Jumlah Pecahan Keseluruhan Pembayaran di bawah Kementerian dan Jabatan bagi Tahun 2018

Chart 8: Total Fraction of Payment Under Ministry and Department For Year 2018



Sebanyak 151,422 transaksi pembayaran telah diproses di Kementerian dan Jabatan pada tahun 2018. Peratusan pembayaran melalui Electronic Fund Transfer (EFT) adalah sebanyak 99.85% melibatkan 151,202 penerima bayaran. Manakala bagi pembayaran melalui cek adalah sebanyak 0.15% iaitu melibatkan 220 penerima bayaran. Pecahan pembayaran melalui EFT dan cek adalah seperti di Carta 9 dan Carta 10:

A total of 151,422 payment transactions had been processed of Ministry and Department on 2018. From that figure, 151,202 payee or 99.85% of the transaction were processed via Electronic Fund Transfer (EFT). Meanwhile only 220 payee were processed via cheque that represents 0.15% of overall payment transactions. The fraction of payments by EFT and cheque method are shown in Chart 9 and Chart 10.



Carta 9 : Pembayaran Melalui EFT dan Cek di Kementerian dan Jabatan Bagi Tahun 2018

Chart 9 : Payment Through EFT and Cheque Method At Ministry and Departments For Year 2018

Bahagian Akaun juga telah menganjurkan Kursus Pengurusan Bayaran dan Emolumen pada 15 hingga 17 Ogos 2018 bertempat di Institut Sosial Malaysia (ISM). Kursus ini melibatkan penyertaan para pegawai dan kakitangan daripada sembilan (9) PTJ di bawah KPWK M dan penyertaan juga terbuka kepada PTJ JKM Negeri yang berminat. Kursus ini bertujuan meningkatkan pengetahuan dan kefahaman pegawai dalam pengurusan emolumen dan bayaran agar dapat mengaplikasi tatacara yang berkaitan dengan betul dan tepat.

Accounts Division also has organized Payment and Emolument Management Course on 15th to 17th of August 2018, at Institute of Social Malaysia (ISM). The course attendees are officers from nine (9) PTJs under MWFC D including open attendees from the states. This course aimed to enhance employees' knowledge and understanding in payment and emolument management to promote application of accurate and appropriate procedures.

Carta 10: Jumlah Pembayaran Melalui EFT dan Cek Tahun 2018
Chart 10: Total Payments Through EFT and Cheque For Year 2018



Pegawai yang mengikuti kursus Pengurusan Bayaran dan Emolumen di Institut Sosial Malaysia (ISM)
Payment and Emolument Management Course attended by officers.



"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



BAHAGIAN/**DIVISION**

KOLABORASI STRATEGIK **STRATEGIC COLLABORATION**



Laporan Aktiviti

Activity Report

MESYUARAT BERKENAAN PERANAN GENDER FOCAL POINT BERSAMA GENDER FOCAL POINT KEMENTERIAN DAN JABATAN

- Tarikh : 26 Febuari 2018 (Jumaat)
 - Tempat : Bilik Gerakan Aras 36, Kementerian Pembangunan Wanita, Keluarga dan Masyarakat, Putrajaya.
 - Perasmi: YBrs. Encik Azman Mohd Yusof, Timbalan Ketua Setiausaha Sektor Strategik, KPWK
 - **Info / Berita Ringkas mengenai Program dan aktiviti :**
1. Mesyuarat ini bertujuan untuk memperkukuhkan kefahaman dan meluaskan kesedaran mengenai hasrat kerajaan untuk terus mengarusperdanakan gender terutamanya di dalam perkhidmatan awam. KPWK selaku kementerian penyelaras berkenaan kesedaran gender dan Bajet Responsif Gender (GRB) bertanggung-jawab meningkatkan pengetahuan dan kesedaran para perancang, penggubal dasar, dan pelaksana dalam aspek gender, melalui program latihan kesedaran tentang keperluan dan kepentingan kesaksamaan gender dalam pembangunan sosial dan ekonomi negara.

PROGRAM AND ACTIVITIES: MEETING ON ROLES OF GENDER FOCAL POINT WITH GENDER FOCAL POINT OF THE MINISTRY AND DEPARTMENTS

- *Date: 26 February 2018 (Friday)*
 - *Venue: Operation Room Level 36, the Ministry of Women, Family and Community Development, Putrajaya.*
 - *Officiated By: YBrs. Mr Azman Mohd Yusof, Deputy Secretary General, Strategic Sectors, MWFC*
 - **Info / Brief News about the program and activities:**
1. *This meeting aims to strengthen understanding and broaden awareness of the government's intention to continue mainstreaming gender particularly in the civil service. As the coordinating ministry for gender awareness and Gender Responsive Budgeting (GRB) be responsible for increasing the knowledge and awareness of the planners, policy makers, and implementers in terms of gender, through awareness training programs about the needs and importance of gender equality in social and economic development of the country.*





"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



UNIT/UNIT

PENASIHAT UNDANG-UNDANG LEGAL ADVISORY



Laporan Aktiviti

Activity Report

i. Laporan Bahagian/Aktiviti Mengikut Kumpulan Sasar Kementerian

Antara aktiviti-aktiviti yang telah disertai Unit Penasihat Undang-Undang sepanjang 2018 adalah:-

- Aktiviti:** National Consultation On Guidelines And Procedures To Address The Needs Of Trafficking In Person (TIP) Victims pada 16 dan 17 Januari 2018, Dewan Perdana Nur, KPWK

Tarikh: 16.01.2018

Input: Wakil PUU dijemput sebagai AJK dan moderator

- Aktiviti:** Jemputan Pegawai Undang-Undang Untuk Khidmat Perundangan Guardian Ad-Litem di Mahkamah Sesyen Sivil II Shah Alam

Di Mahkamah Sesyen Sivil II Shah Alam

Tarikh: 30.03.2018

Input: Wakil PUU JKM hadir sebagai jemputan bagi khidmat perundangan

- Aktiviti:** Jemputan Ke Program Tadarus Dan Khatam Quran

Dewan Perdana Nur, KPWK

Tarikh: 5.06.2018

Input: Wakil PUU menjadi peserta dan mengetuai bacaan dalam kumpulan

4. Kes Mahkamah

- 4.1** Kes Muhammad Rayyan Hayqal bin Muhd Fikri
Mahkamah Tinggi Alor Setar, Kedah
Konferen Kes Bagi Kes Di Mahkamah Tinggi Alor Setar
- Rayuan Jenayah : 41h-15-06/2017 - Bilik Mesyuarat

i. Divisions Report / Activities reports by Ministry Focus Group Report Format

Among the activities that the Legal Advisory Unit has participated in during 2018 are: -

- 1. Activity:** National Consultation On Guidelines and Procedures To Address The Needs Of Tracking In-Person (TIP) Victims on January 16 and 17, 2018,

Dewan Perdana Nur, MWFC

Date: 16.01.2018

Input: PUU representatives are invited as Committee members and moderators

- 2. Activities:** Invitation of Legal Officers to Guardian Ad-Litem Legal Services at Shah Alam Civil Sessions Court

In the Civil Court of Session II Shah Alam

Date: 30.03.2018

Input: JKM PUU representative is present as an invitation to legal services

- 3. Activities:** Invitations To The Tadarus And Khatam Quran Program

Dewan Perdana Nur, MWFC

Date: 5.06.2018

Input: The PUU representative is a participant and leads the group reading

4. Court Case

- 4.1** The Case of Muhammad Rayyan Hayqal bin Muhd Fikri
Alor Setar High Court, Kedah
Criminal Case Conference on Alor Setar High Court Criminal
Appeal: 41h-15-06 / 2017 - Kedah JKM Main Meeting Room,

Utama JKM Negeri Kedah, Aras Bawah Blok C

Tarikh: 16.01.2018

- Pengurusan Kes Di Mahkamah Tinggi Alor Setar Rayuan Jenayah

Tarikh: 1.03.2018

- Pendengaran Hujahan Bantahan Awal Dan Pendengaran Kes Untuk Rayuan

Tarikh: 12.03.2018

- Pendengaran Kes Kanak-Kanak Untuk Rayuan

Tarikh: 19.03.2018

- 4.2** Perbicaraan Kes –Qistina Elisya binti Abdullah Di Mahkamah Majistret 1, Selayang

Tarikh: 9.04.2018

- 4.3** Kes Darshini A/P Selvaratnam Di Mahkamah Kuala Lumpur

- Pendengaran kes

Tarikh: 25.04.2018, 23.05.2018, 22.05.2018, 23.11.2018

- Keputusan Kes

Tarikh: 7.12.2018

- 4.4** Perbicaraan Kes Pengangkatan Kanak-Kanak Chin Pei Yi Di Mahkamah Sesyen Seremban

Tarikh: 12.12.2018

5. Jemputan Sebagai Penceramah

Aktiviti: Penceramah Kursus Pembangunan Profesionalisme Pegawai (3p) Siri 1/2018

Pusat Latihan Khidmat Negara Kem Princess Haliza, Sungai Pelek, Sepang

Tarikh: 8.01.2018

Input: Ceramah oleh PUU1 JKM

Aktiviti: Majlis Perasmian Penutupan Program Kembara Felda “Wanita Sejahtera Keluarga Bahagia” 2018

Dewan Serbaguna Felda Sg. Tenggi, Hulu Selangor

Tarikh: 3.03.2018

Input: PUU1 KPWK dan PUU1 JKM dijemput sebagai

Ground Floor Block C

Date: 16.01.2018

- Case Management at Alor Setar High Court Criminal Appeal

Date: 1.03.2018

- Hearing of the preliminary objection And Case for Appeal

Date: 12.03.2018

- Hearing of Child Case for Appeal

Date: 19.03.2018

- 4.2** Case trial- Qistina Elisya binti Abdullah In Magistrate's Court 1, Selayang

Date: 9.04.2018

- 4.3** Darshini A / P Selvaratnam Case In the Kuala Lumpur Court

- Case hearing

Dates: 25.04.2018, 23.05.2018, 22.05.2018, 23.11.2018

- Case Decision

Date: 7.12.2018

- 4.4** Chin Pei Yi Child foster Case Trial At Seremban Sessions Court

Date: 12.12.2018

5. Invitation As Speaker

Activity: Professional Development Course Speaker (3p) Series 1/2018

Princess Haliza National Service Training Center, Sungai Pelek, Sepang

Date: 8.01.2018

Input: Talk by PUU1 JKM

Activity: The Inaugural Ceremony of “Prosperous Women Happy Family ” Felda Expedition Program 2018 at Dewan Serbaguna Felda Sg. Tenggi, Hulu Selangor

Date: 3.03.2018

Input: PUU1 KPWK and PUU1 JKM are invited as speakers

penceramah berkenaan undang-undang berkaitan KPWKM

Aktiviti: Penceramah Sempena Taklimat Akta Keganasan Rumah Tangga (Pindaan) 2017 Dan Tanggungjawab Pegawai Kebajikan Masyarakat diberi Kuasa (PKMDBK) Bilik Seminar, Aras 17,JKM

Tarikh: 13.03.2018

Input: Ceramah oleh PUU JKM

Aktiviti: Jemputan Sebagai Penceramah Program Transformasi Minda (PTM) Di PLPP

Tarikh: 6.04.2018

Input: Ceramah oleh PUU JKM

Aktiviti: Ceramah Bagi Kursus Pengurusan Anak Pelihara Dan Pengangkatan Aras 18

Tarikh: 24.04.2018

Input: Ceramah oleh PUU JKM

Aktiviti: Penceramah Bagi Kursus Pemantapan Dan Pematuhan Akta Pusat Jagaan (APJ) 1993 Dan Peraturan-Peraturan Pusat Jagaan 1994

Kompleks Falak Al-Khuwarizmi Masjid Tanah, Melaka

Tarikh: 4.07.2018

Input: Ceramah oleh PUU JKM

Penceramah Ke Kursus Pemahaman Peraturan Tetap Operasi (PTO) Tindakan Penguatkuasaan Taman Asuhan Kanak-Kanak (TASKA) Dan Pusat Jagaan Pusat Transformasi & Informasi Kebajikan, Kuala Kubu Baru, Selangor

Tarikh: 25.07.2018

Input: Ceramah oleh PUU JKM

on the law relating to MWFC

Activity: Speakers in conjunction with the Domestic Violence (Amendment) Act 2017 and The Responsibility of Public Welfare Officers being authorized (PKMDBK) Seminar Room, Level 17, JKM

Date: 13.03.2018

Input: Talk by PUU JKM

Activity: Invitations as Speakers of the Transformation Program (PTM)

At PLPP

Date: 6.04.2018

Input: Talk by PUU JKM

Activity: Talk on foster children management and adoption Course

Level 18

Date: 24.04.2018

Input: Talk by PUU JKM

Activity: Speaker for augmentation and Compliance Courses (APJ) Act 1993 And Regulations of Care Centers 1994

Al-Khuwarizmi Falak Complex Masjid Tanah, Melaka

Date: 4.07.2018

Input: Talk by PUU JKM

Speaker on Understanding the Rules of Operation Regulation (PTO) of Child Care Centre Enforcement Action (TASKA) and Care Centers

Welfare Information Transformation Center, Kuala Kubu Baru, Selangor

Date: 25.07.2018

Input: Talk by PUU JKM

Jemputan Sebagai Penceramah Akta Kanak-Kanak 2001 Kepada Pelindung Dan Pegawai Akhlak Di Bengkel Daya Klang
Tarikh: 09.08.2018
Input: Ceramah oleh PUU JKM

Jemputan Sebagai Penceramah Bagi Kursus Pemantapan Organisasi KPWKM Zon Sarawak (Siri 5) Tahun 2018 Dewan Seri Cempaka, Taman Seri Puteri (TSP) Kuching, JKM
Tarikh: 4.09.2018
Input: Ceramah oleh PUU KPWKM

Aktiviti: Jemputan Sebagai Penceramah Bagi Kursus Pemantapan Organisasi KPWKM Zon Sabah Dan Zon Labuan (Siri 6) Tahun 2018 Dewan Semarak, Tingkat 11, Wisma Dang Bandang
Tarikh: 28.09.2018
Input: Ceramah oleh PUU KPWKM

6. Bengkel/Lawatan

Bengkel:-

Aktiviti: Bengkel Pindaan Akta Membaharui Undang-Undang (Perkahwinan Dan Perceraian) 1976 (Akta 164) Agro-Technology Park Mardi, Cameron Highlands, Pahang
Tarikh: 1-3 November 2018
Input: Wakil PUU hadir bersama wakil dasar sebagai jemputan bagi membincangkan berkenaan pindaan Akta

Lawatan:-

Aktiviti: Lawatan Ke Insituti Kanak-Kanak Melaka pada 4 September 2018 Jabatan Kebajikan Masyarakat Melaka
Tarikh: 4.9.2018

*Invitation To Speak For Children Act 2001 To Protectors And morale Officers
 At the Klang Daya Workshop
Date: 09.08.2018
Input: Talk by PUU JKM*

*Invitation To Speak For The Sarawak Zone Organizational augmentation Program (Series 5) 2018
 Seri Cempaka Hall, Taman Seri Princess (TSP) Kuching, JKM
Date: 4.09.2018
Input: Talk by PUU KPWKM*

Activity: *Invitations as Speakers for the Sabah and Labuan Zones (Series 6) Organizational Strengthening Course (Series 6) of 2018
 Dewan Semarak Level 11, Wisma Dang Bandang
Date: 28.09.2018
Input: Talk by PUU KPWKM*

6. Workshop / Visit

Workshop: -

Activity: *Workshop on the amendment of Law Reform act (Marriage and Divorce) Act 1976 (Act 164)
 Agro-Technology Park Mardi, Cameron Highlands, Pahang*

Dates: *November 1-3, 2018*

Input: *A PUU representative is present with the policy representative at the invitation to discuss the Act amendment*

Visits: -

Activity: *Visit to the Melaka Children's Institution on September 4, 2018
 Department of Social Welfare Melaka
Date: 4.9.2018*

Input: Lawatan oleh PUU KPWK dan PUU JKM

Aktiviti: Lawatan Ke Institusi Kanak-Kanak Di Bawah Akta Kanak-Kanak 2001 [Akta 611] Oleh Jabatan Peguam Negara

Institusi Kanak-Kanak di Melaka

Tarikh: 27.11.2018

Input: Lawatan kerja oleh PUU KPWK, PUU JKM bersama Jabatan Peguam Negara

Aktiviti: Lawatan Jabatan Peguam Negara ke Kompleks Penyayang Bakti Sungai Buloh, Selangor Kompleks Penyayang Sungai Buloh

Tarikh: 5.12.2018

Input: Lawatan kerja oleh PUU KPWK, PUU JKM bersama Jabatan Peguam Negara

Aktiviti: Lawatan ke Insituti Kanak-Kanak Akta Kanak-Kanak 2001 [Akta 611] Oleh Jabatan Peguam Negara Taman Sinar Puteri, Cheras

Tarikh: 13.12.2018

Input: Lawatan kerja oleh PUU KPWK, PUU JKM bersama Jabatan Peguam Negara

Aktiviti: Majlis Anugerah Pekerja Contoh Siri 1 Tahun 2018 Dewan Perdana Nur, Aras B1, KPWK

Tarikh: 30.11.2018

Input: PUU2 Puan Nurul Badariah menerima anugerah pekerja contoh

Input: Visits by PUU MWFC and PUU JKM

Activity: Visit to Child Institutions Under the Children Act 2001 [Act 611] by the Attorney General's Chambers

Children's Institution in Melaka

Date: 27.11.2018

Input: Work visit by PUU KPWK, PUU JKM with the Attorney General's Chambers

Activities: Attorney-General's Visit to Sungai Buloh Penyayang Bakti Complex, Selangor Sungai Buloh Penyayang Complex

Date: 5.12.2018

Input: Work visit by PUU KPWK, PUU JKM with the Attorney General's Chambers

Activity: Visit to the Child Insurance Act 2001 [Act 611] by the Attorney General's Chambers Princess Sinar Puteri, Cheras

Date: 13.12.2018

Input: Work visit by PUU KPWK, PUU JKM with the Attorney General's Chambers

Activity: 1st Exemplary Series Workers Awards Ceremony 2018 Dewan Perdana NUR, Level B1, MWFC

Date: 30.11.2018

Input: PUU2 Puan Nurul Badariah received the exemplary worker award

Lawatan ke Institusi Kanak-Kanak Melaka pada 4 September
2018
Jabatan Kebajikan Masyarakat Melaka

*Visit to the Melaka Children's Institution on September 4,
2018
Department of Social Welfare Melaka*



MEMPERKUKUKKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT

Lawatan ke Institusi Kanak-Kanak di Bawah Akta Kanak-Kanak 2001 [Akta 611] oleh Jabatan Peguam Negara
Insitusi Kanak-Kanak Di Melaka

*Visit to Child Institution Under the Children Act 2001 [Act 611] by the Attorney General Chambers
Children's Institution In Melaka*



Lawatan Jabatan Peguam Negara Ke Kompleks Penyayang
Bakti Sungai Buloh, Selangor
Kompleks Penyayang Sungai Buloh

*Visit of Attorney General Chambers to Sungai Buloh Penyayang
Bakti Complex, Selangor
Sungai Buloh Penyayang Complex*



MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT

Bengkel Pindaan Akta Membaharui Undang-Undang
(Perkahwinan Dan Perceraian) 1976 (Akta 164)
Agro-Technology Park Mardi, Cameron
Highlands, Pahang

*Workshop on Amendment of Law (Marriage and Divorce) Act
1976 (Act 164)
Agro-Technology Park Mardi, Cameron Highlands,
Pahang*



Jemputan Ke Program Tadarus Dan Khatam Quran
Dewan Perdana Nur, KPWKM

*Invitations to The Tadarus And Khatam Quran Program
Dewan Perdana Nur, MWFC*



MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT

Majlis Anugerah Pekerja Contoh Siri 1 Tahun 2018
Dewan Perdana Nur, Aras B1, KPWKM

Puan Nurul Badariah binti Yusof

*Exemplary Workers Awards Ceremony Series 1 Year 2018
Dewan Perdana Nur, Level B1, MWFC*

Puan Nurul Badariah binti Yusof



Konsultasi Nasional pada Panduan dan Peraturan Bagi Menghadapi Keperluan Mangsa Trafficking In Person (TIP) Pada 16 Dan 17 Januari 2018, Putrajaya, Malaysia
Dewan Perdana Nur, KPWKM

*National Consultation On Guidelines And Procedures To Address The Needs Of Trafficking In Person (TIP) Victims On January 16 and 17, 2018, Putrajaya, Malaysia
Dewan Perdana Nur, MWFC*



"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



UNIT/UNIT

KOMUNIKASI KORPORAT CORPORATE COMMUNICATION



VISI

Menjadi unit yang terunggul dan juga sebagai teras peneraju utama jentera komunikasi dan perhubungan awam yang professional dan berwibawa.

MISI

Menterjemah hasrat Kementerian kepada kehendak kumpulan sasar melalui pendekatan perhubungan yang realistik serta memenuhi aspirasi masyarakat selaras dengan konsep 1

OBJEKTIF

Memelihara dan meningkatkan imej positif Kementerian melalui strategi perhubungan awam (PR) yang teratur dan memastikan penyebaran maklumat dan mesej sampai kepada khalayak sasar melalui kaedah dan medium perhubungan awam.

FUNGSI

- Meningkatkan imej korporat KPWK M melalui program dan aktiviti PR.
- Menterjemahkan hasrat kerajaan kepada kehendak masyarakat melalui program dan aktiviti kempen KPWK M.
- Menyebarkan maklumat mengenai dasar dan program KPWK M untuk memberi penjelasan dan mengurangkan salah faham masyarakat.
- Mewujud dan mengekalkan hubungan baik dengan media bagi membolehkan maklumat mengenai KPWK M disalurkan secara menyeluruh.
- Menjadi sumber maklumat untuk masyarakat melalui penerbitan bahan-bahan bacaan dan maklumat mengenai program dan aktiviti kumpulan sasar KPWK M.
- Mengadakan bahan rujukan untuk masyarakat dengan mendokumentasikan bahan dan maklumat mengenai program dan aktiviti kumpulan sasar KPWK M.

VISION

To be an ultimate unit and also as the main core leader of communication machinery and a professional and credible Public Relations.

MISSION

Translating the ministry's ambition to the demands of target groups through relation approach that is realistic and fulfils the aspiration of the community parallel to the concept of 1

OBJECTIVE

To maintain and raise a positive image of the Ministry through Public Relation (PR) strategy that is organized and ensuring disseminating of information and message to the focus group through methods and medium of public relations.

FUNCTION

- *To raise the corporate image of KPWK M through programs and activities of PR.*
- *Translating the ministry's ambition to the demands of the community through programs and activities by the MWFC D's campaign.*
- *Disseminate of information on the policy and programs of MWFC D to give explanations and reduce misunderstanding of the community*
- *Establish and maintain good relations with the media to enable information on the KPWK M to be disseminated widely.*
- *Be a source of information for the community through the publication of reading materials and information on MWFC D's focus group programs and activities.*
- *Provide reference materials for the community by documenting material and information on MWFC D's focus group programs and activities.*

- Memberi khidmat nasihat kepada Pengurusan Tertinggi KPWKM dari aspek Perhubungan Awam dan Media.
- *To give advice service to the Highest Management of MWFC from the aspect of Public Relations and Media.*



Aduan Krisis Masyarakat

TALIAN *Kasih* 
15999



taliankasih@kpwkm.gov.my

Single point of contact kepada pelanggan untuk mengemukakan pertanyaan, aduan dan bantuan

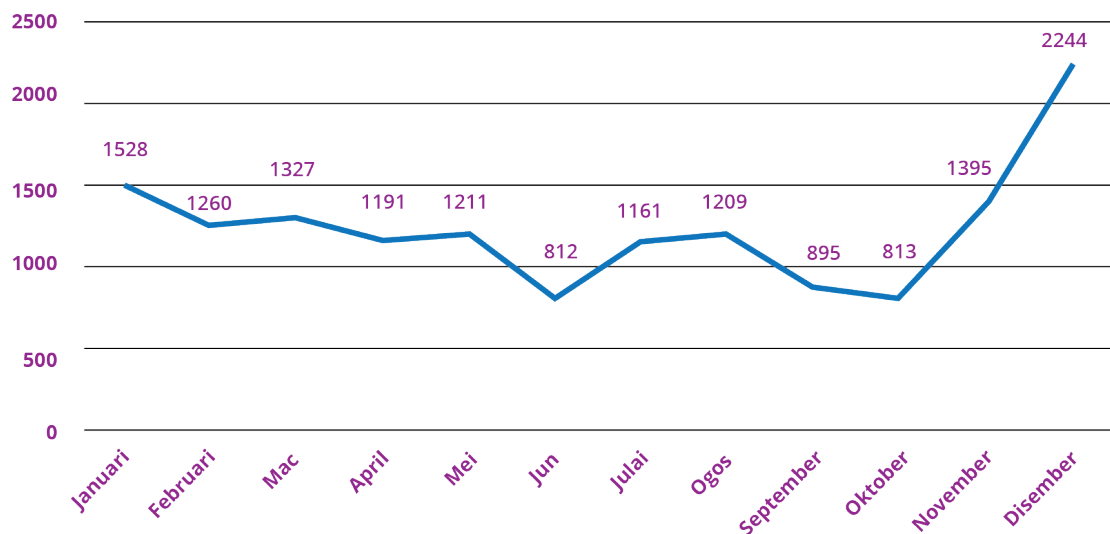
Single point of contact with customers for inquiries, complaints and assistance.

Menyalurkan informasi program - program Kementerian & Agensi

Distribute information of Ministry & Agency programs

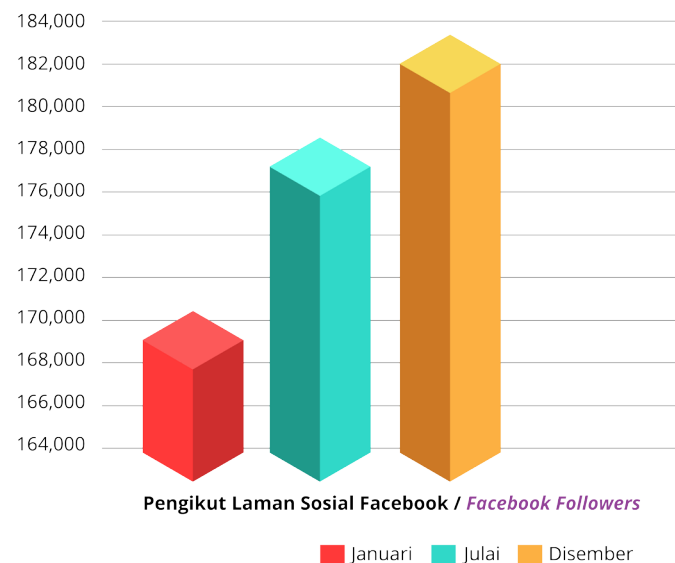
Aduan Berkaitan isu-isu sosial seperti: / *Complaints related to social issues such as:*

- Pembuangan Bayi / *Disposal of infants*
- Penderaan / *Abuse*
- Perlindungan / *Protection*
- Kaunseling / *Counselling*
- Masalah Sosial Remaja / *Teen social problems*
- Bantuan Kebajikan / *Welfare Aid*
- Talian Kanak-Kanak / *Children Line*

LAPORAN TALIAN KASIH *TALIAN KASIH REPORT*SOSIAL MEDIA FACEBOOK *SOCIAL MEDIA FACEBOOK*

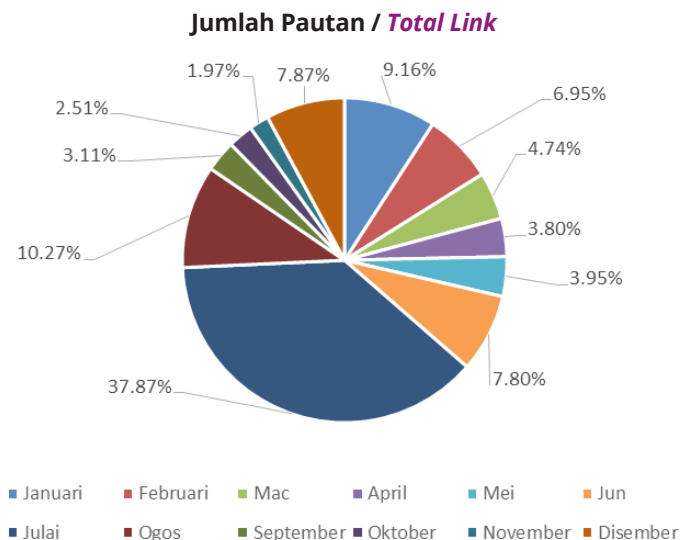
Sehingga penghujung Disember 2018, Jumlah Keseluruhan Pengikut di Laman Sosial Facebook adalah sebanyak 182,160 akaun.

As of end-December 2018, the total number of Followers on the Facebook Social Site was 182,160 accounts.



Jumlah Pautan daripada pengguna di facebook yang mengunjungi laman Kementerian Pembangunan Wanita, Keluarga dan Masyarakat adalah sebanyak 316,504 carian sehingga penghujung 2018.

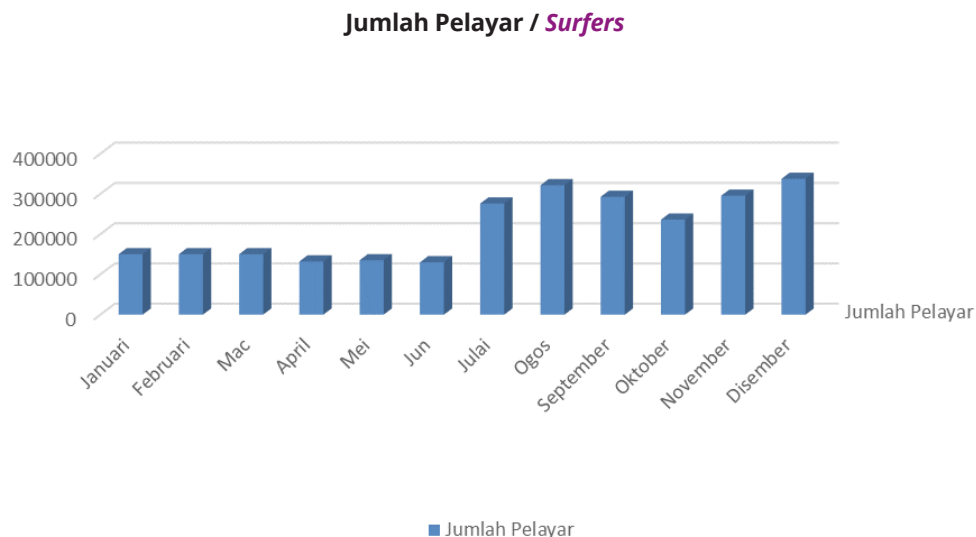
The total number of Links from users on facebook who visited the Ministry of Women, Family and Community Development was 316,504 searches by the end of 2018.



SOSIAL MEDIA TWITTER *SOCIAL MEDIA TWITTER*

Jumlah Pelayar daripada pengguna di twitter yang mengunjungi laman Kementerian Pembangunan Wanita, Keluarga dan Masyarakat adalah sebanyak 2, 506,100 yang mengandungi reaksi dan komen.

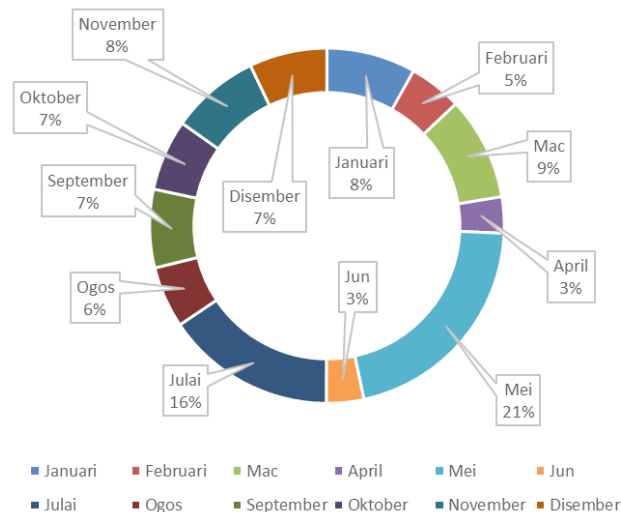
The number of MWFCF Profile Searches on Twitter was 2,506,100 that comprised of comment and reaction.



Jumlah Carian Profile KPWK di Twitter adalah sebanyak 36, 762 carian. Sehingga penghujung 2018 jumlah pengikut baru di akaun twitter KPWK adalah seramai 3, 008 orang.

The number of MWFC Profile Searches on Twitter was 36, 762 searches. As of the end of 2018 the number of new followers on MWFC's twitter account is 3, 008 Profile Search MWFC

Jumlah Carian Profile KPWK / Total Searches

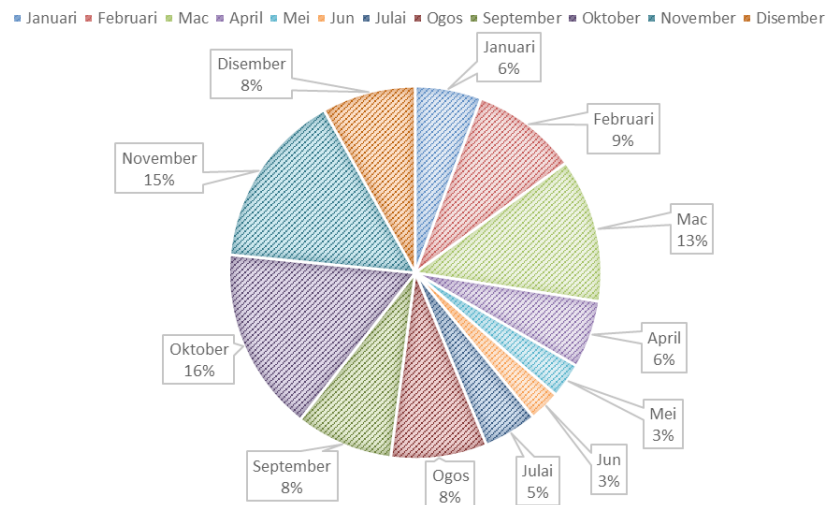


SOSIAL MEDIA INSTAGRAM *SOCIAL MEDIA INSTAGRAM*

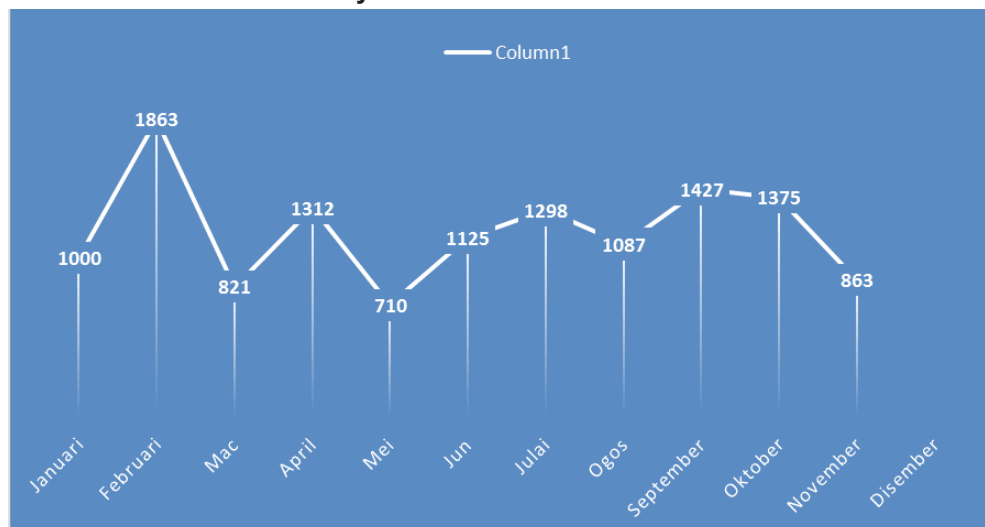
Jumlah Post di Laman Instagram KPWK bermula dari Januari 2018 sehingga Disember 2018 adalah sebanyak 921.

The total number of Posts on MWFC's Instagram Site from January 2018 to December 2018 was 921.

Jumlah Post / Total Post



Jumlah Like / Total Likes

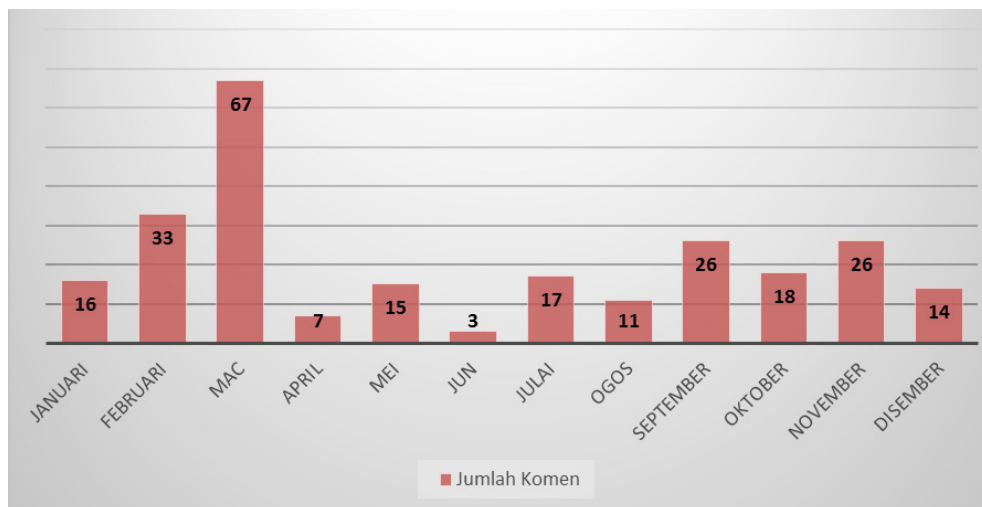


Jumlah Keseluruhan Like di Laman Instagram KPWK bermula dari Januari 2018 sehingga Disember 2018 adalah sebanyak 12,881.

The total number of likes on the MWFC instructional page from January 2018 to December 2018 was 12,881.

JUMLAH KOMEN *NUMBER OF COMMENTS*

Jumlah Komen / Total Comments



Jumlah Komen yang terdapat di dalam post keseluruhan di Laman Instagram KPWK adalah sebanyak 253 komen.

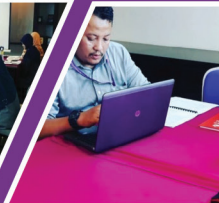
The number of comments contained in the entire post on MWFC's Instagram page is a total of 253 comments

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



UNIT/UNIT

AMALAN KAUNSELOR COUNSELOR PRACTISE



Laporan Aktiviti

Activity Report

1. KUNJUNGAN HORMAT UNIT AMALAN KAUNSELOR DAN LEMBAGA KAUNSELOR KE PEJABAT YBHG. DATO' KSU KPWK M

- Tarikh : 16 Januari 2018
- Lokasi : Bilik Perbincangan KSU, Aras 26

Info / Berita Ringkas mengenai Program dan aktiviti

- Tujuan perjumpaan ini adalah untuk membentangkan pencapaian dan halatuju Lembaga Kaunselor di samping mendapatkan pandangan YBhg. Dato' Dr. KSU tentang hala tuju Lembaga Kaunselor bagi tahun 2018.

1. BOARD OF COUNSELLOR SECRETARIAT COURTESY VISIT TO THE YBHG DATO' KSU MWFC D OFFICE.

- Date: January 16, 2018
- Location: KSU Discussion Room, Level 26

Info / Brief on Programs and activities

- The purpose of the meeting was to present the achievements and direction of the Board of Counsellors and to seek the views of YBhg. Dato' Dr. KSU on the direction of the Board of Counsellors for 2018.



Kunjungan Hormat unit Amalan Kaunselor dan Lembaga Kaunselor ke pejabat YBhg. Dato' Dr. KSU KPWK M

Board Of Counsellors Secretariat Courtesy Visit to the YBhg. Dato' KSU MWFC D Office.



Anggota Lembaga Kaunselor bergambar kenangan dengan YBhg. Dato' Dr. KSU.

Members of the Board of Counsellors photo ops with YBhg. Dato' Dr. KSU

2. BENGKEL KAUNSELING MENANGANI KES BUNUH DIRI KEPADA PEGAWAI PSIKOLOGI

- Tarikh : 06 – 07 Mac 2018
- Lokasi : Bilik Mesyuarat Aras 19

Info / Berita Ringkas mengenai Program dan aktiviti

- Bengkel ini merupakan salah satu siri latihan kompetensi kaunselor di bawah Pelan Operasi Latihan KPWK. M.
- Seramai 30 orang peserta yang terdiri daripada pegawai psikologi KPWK dan agensi telah menghadiri bengkel ini.
- Objektif utama bengkel ini adalah untuk mendedahkan peserta dengan kemahiran menangani kes bunuh diri dalam tugas di lapangan.

2. SUICIDE CASE COUNSELLING FOR PSYCHOLOGY OFFICERS WORKSHOP

- Date: 06 - 07 March 2018
- Location: Level 19 Meeting Room

Info / Brief on Programs and activities

- This workshop is one of a series of counsellor competency training under the MWFCD Training Operations Plan.
- A total of 30 participants consisting of MWFCD psychologists and agencies attended the workshop.
- The main objective of this workshop is to expose participants with skills in dealing with suicide cases in the fieldwork.



Bengkel Kaunseling Menangani Kes Bunuh Diri Kepada Pegawai Psikologi
Counselling on Suicide Cases to the Psychology Officer.



Tahniah diucapkan kepada peserta Bengkel Kaunseling Menangani Kes Bunuh Diri Kepada Pegawai Psikologi.
Congratulations to Participants in Counselling Workshop on Dealing With Suicide Cases For Psychology Officers

3. MESYUARAT JAWATANKUASA PENYELARASAN PERKHIDMATAN KAUNSELING KPWKM.

- Tarikh : 10 April 2018
- Lokasi : Bilik Perbincangan TKSU (O), Aras 36
- Mesyuarat telah dipengerusikan oleh Timbalan Ketua Setiausaha (O) KPWKM dan telah dihadiri wakil dari agensi di bawah KPWKM.
- Menyelarar segala aktiviti yang berkaitan dengan perkhidmatan psikologi dan kaunseling KPWKM dan Agensi di bawahnya.
- Sebagai jawatankuasa pelaksana Bulan Kaunseling Kebangsaan 2017.
- Menyelarar pengumpulan maklumat semasa bencana untuk dikemukakan kepada pihak KPWKM.
- Meneliti keperluan latihan Pegawai Psikologi dan Penolong Pegawai Psikologi KPWKM dan Agensi di bawahnya.

3. MEETING OF THE COUNSELLING SERVICES COORDINATION COMMITTEE.

- Date: April 10, 2018
- Location: The TKSU (O) Discussion Room, Level 36
- The meeting was chaired by the Deputy Secretary General (O) of the MWFCF and was attended by representatives from the agencies under the MWFCF.
- Coordinates all activities related to the psychology and counselling services of the MWFCF and its Agencies.
- As the implementing committee of the National Counselling Month 2017.
- Coordinates the collection of information during disasters to submit to the MWFCF.
- Review the training needs of the Psychology Officers and Assistant Psychology officers of MWFCF and its agencies.



Mesyuarat Jawatankuasa Penyelarasan Perkhidmatan Kaunseling KPWKM
Meeting of MWFCF Counselling Services Coordination Committee

4. PROGRAM KELUARGA BAHAGIA KOMUNITI SEJAHTERA PERINGKAT PARLIMEN BEAUFORT.

- Tarikh : 3 Mei 2018
- Lokasi : SMK Kuala Penyu, Beaufort Sabah
- Program ini dianjurkan oleh Unit Amalan Kaunselor, KPWK dan telah dirasmikan oleh YB Timbalan Menteri KPWK, Datuk Hajah Azizah bt Datuk Seri Panglima Haji Mohd Dun.

4. 'HAPPY FAMILY PROSPEROUS COMMUNITY' PROGRAM OF BEAUFORT PARLIAMENTARY LEVEL.

- Date: May 3, 2018
- Location: SMK Kuala Penyu, Beaufort Sabah
- The program is organized by the Board Of Counsellors Secretariat, MWFC, and officiated by YB Deputy Minister of MWFC, Datuk Hajah Azizah bt Datuk Seri Panglima Haji Mohd Dun.



Program Keluarga Bahagia Komuniti Sejahtera Peringkat Parlimen Beaufort
Beaufort 'HAPPY FAMILY PROSPEROUS COMMUNITY' Program

5. BENGKEL KAUNSELING KELUARGA BERDASARKAN PENDEKATAN STRUKTURAL DAN FOKUS PENYELESAIAN PEGAWAI PSIKOLOGI KPWK

- Tarikh : 23 – 24 Mei 2018
- Lokasi : Bilik Mesyuarat Aras 19
- Bengkel ini merupakan salah satu siri latihan kompetensi kaunselor di bawah Pelan Operasi Latihan KPWK.
- Seramai 30 orang peserta yang terdiri daripada pegawai psikologi KPWK dan agensi telah menghadiri bengkel ini.

5. FAMILY COUNSELLING WORKSHOP BASED ON STRUCTURAL APPROACH AND MWFC PSYCHOLOGY OFFICERS SOLUTIONS FOCUS

- Date: 23 - 24 May 2018
- Location: Level 19 Meeting Room
- This workshop is one of a series of counsellor competency training under the MWFC Training Operations Plan
- A total of 30 participants comprising of the MWFC's psychologists and agencies attended the workshop.

- Objektif utama bengkel ini adalah untuk mendedahkan peserta dengan teori dan kemahiran mengendalikan sesi Kaunseling Keluarga.
- Penceramah program ini ialah Profesor Madya Dr. Fatimah binti Yusoof.
- *The main objective of the workshop was to expose participants to the theory and skills of conducting a Family Counselling session.*
- *The speaker of this program is Associate Professor Dr. Fatimah binti Yusoof.*



Sebahagian Peserta Bengkel Kaunseling Keluarga Berdasarkan Pendekatan Struktural Dan Fokus Penyelesaian Pegawai Psikologi KPWK

Part of Participants in Family Counselling Workshop Based on Structural Approach and Focus on Mental Health Officers

BENKEL KONFERENS KES KAUNSELING “ KAUNSELOR KOMPETEN, KLIEN SEJAHTERA”

- Tarikh : 28 – 29 Ogos 2018
- Lokasi : Bilik Mesyuarat Aras 19
- Bengkel ini merupakan salah satu siri latihan kompetensi kaunselor di bawah Pelan Operasi Latihan KPWK. Seramai 30 orang peserta yang terdiri daripada pegawai psikologi KPWK dan agensi telah menghadiri bengkel ini.
- Objektif utama bengkel ini adalah untuk mendedahkan peserta dengan teori dan kemahiran mengendalikan sesi kaunseling dengan lebih berkesan.
- *Date: 28 - 29 August 2018*
- *Location: Level 19 Meeting Room*
- *This workshop is one of a series of counsellor competency training under the MWFC Training Operations Plan. A total of 30 participants were made up of MWFC psychologists, and agencies attended this workshop.*
- *The main objective of the workshop was to expose participants to the theory and willingness to conduct counselling sessions more effectively.*

- Penceramah program ini ialah Prof. Madya Dr. Wan Marzuki bin Wan Jaafar.
- *The speaker of this program is Prof. Madya Dr. Wan Marzuki bin Wan Jaafar.*



Peserta Bengkel Konferens Kes Kaunseling “Kaunselor Kompeten, Klien Sejahtera”
“Competent Counsellor, Client Prosper” Counselling Conference Case Workshop Participants

7. MESYUARAT MAJLIS PENASIHAT KAUNSELOR BIL. 1/2018.

- Tarikh : 20 September 2018
- Lokasi : Bilik Mesyuarat Utama, Aras 36
- Mesyuarat ini telah dipengerusikan oleh YBrS, Dr. Waitchalla R.R.V. Suppiah, Timbalan Ketua Setiausaha, Kementerian Pembangunan Wanita, Keluarga dan Masyarakat.
- Antara isu yang dibincangkan dalam mesyuarat tersebut ialah:
 - i. Hala Tuju Lembaga Kaunselor
 - ii. Latihan Kaunselor
 - iii. Pendaftaran Kaunselor

7. COUNSELLOR ADVISORY COUNCIL MEETING No.1/2018.

- *Date: September 20, 2018*
- *Location: Main Meeting Room, Level 36*
- *The meeting was chaired by YBrS, Dr. Waitchalla R.R.V. Suppiah, Deputy Secretary General, Ministry of Women, Family, and Community Development.*
- *Among the issues discussed at the meeting were:*
 - i. *Direction of the Board of Counsellors*
 - ii. *Counsellor Training*
 - iii. *Registration of Counsellors*



Mesyuarat Majlis Penasihat Kaunselor Bil. 1/2018
Counsellor Advisory Council Meeting No. 1/2018

8. PROGRAM KONVENSYEN KAUNSELING: KAUNSELOR KOMPETEN PEMANGKIN KESEJAHTERAAN MASYARAKAT BERSEMPENA DENGAN PELANCARAN BULAN KAUNSELING KEBANGSAAN

- Tarikh : 01 Oktober 2018
- Lokasi : Dewan Perdana Nur KPWK
- Program Konvensyen Kaunseling diadakan bersempena dengan pelancaran Bulan Kaunseling Kebangsaan tahun 2018. Tema Bulan Kaunseling Kebangsaan pada tahun ini ialah “Kaunselor Kompeten, Pemangkin Kesejahteraan Masyarakat”.
- Bulan Kaunseling Kebangsaan akan disambut setiap tahun pada bulan Oktober.
- Program ini telah dirasmikan oleh Yang Amat Berhormat Dato’ Seri Dr. Wan Azizah Dr. Wan Ismail Timbalan Perdana Menteri Merangkap Menteri Pembangunan Wanita, Keluarga Dan Masyarakat.

8. COUNSELLING CONVENTION PROGRAM: COMPETENT COUNSELLORS CATALYST FOR PROSPEROUS COMMUNITY IN CONJUNCTION WITH THE LAUNCHING OF NATIONAL COUNSELLING MONTH

- *Date: October 01, 2018*
- *Location: Dewan Perdana Nur MWCD*
- *The Counselling Convention Program is being held in conjunction with the launch of the National Counselling Month in 2018. The theme of the National Counselling Month this year is ‘Competent Counsellors Catalyst For Prosperous Community.’*
- *The National Counselling Month is celebrated annually in October.*
- *The program was officiated by Yang Amat Berhormat Dato’ Seri Dr. Wan Azizah Dr. Wan Ismail Deputy Prime Minister and Minister of Women, Family, and Community Development.*



Program Konvensyen Kaunseling: Kaunselor Kompeten Pemangkin Kesejahteraan Masyarakat
Bersempena Dengan Pelancaran Bulan Kaunseling Kebangsaan

Counselling Convention Program Competent Counsellor an Impetus to a Prosperous Community

9. BENGKEL APLIKASI TEORI ADLER DALAM PERKHIDMATAN KAUNSELING KEPADA PEGAWAI PSIKOLOGI KPWKM

- Tarikh : 30 Oktober 2018
- Lokasi : Bilik Mesyuarat, Aras 19
- Bengkel ini merupakan salah satu siri latihan kompetensi kaunselor di bawah Pelan Operasi Latihan KPWKM.
- Seramai 30 orang peserta yang terdiri daripada pegawai psikologi KPWKM dan agensi telah menghadiri bengkel ini.
- Objektif utama bengkel ini adalah untuk mendedahkan peserta dengan kemahiran sesi kaunseling menggunakan pendekatan Teori Adler.
- Penceramah program ini ialah Prof. Dr. Othman bin Mohamed

9. ADLER THEORY APPLICATION IN COUNSELLING SERVICES WORKSHOP FOR PSYCHOLOGY OFFICERS OF MWFC

- Date: October 30, 2018
- Location: Level 19, Meeting Room
- This workshop is one of a series of counsellors competency training under the MWFC Training Operations Plan.
- A total of 30 participants consisting of MWFC and agencies psychologists attended the workshop.
- The main objective of this workshop is to expose participants to the skills of counselling sessions using the Adler Theory approach.
- The speaker of this program is Prof. Dr. Othman bin Mohamed



Bengkel Aplikasi Teori Adler dalam Perkhidmatan Kaunseling kepada Pegawai Psikologi KPWK M.
Adler Theory Application in Counselling Services workshop for Psychology Officers of MWFC D

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



UNIT/UNIT

INTEGRITI
INTEGRITY



Laporan Aktiviti

Activity Report

PENUBUHAN UNIT INTEGRITI

Unit Integriti di Kementerian Pembangunan Wanita, Keluarga dan Masyarakat telah ditubuhkan secara rasminya pada 1 April 2014 selaras dengan Pekeliling Perkhidmatan Bilangan 6 Tahun 2013.

Ini adalah selaras dengan keputusan Kerajaan yang berhasrat menjadikan Unit Integriti sebagai *focal point* kepada pengurusan isu-isu berkaitan integriti di semua agensi awam.

OBJEKTIF UNIT INTEGRITI

Untuk melaksanakan inisiatif integriti, memantapkan tadbir urus terbaik dan budaya kerja berintegriti dalam usaha membanteras gejala rasuah dan salahguna kuasa di dalam organisasi.

ESTABLISHMENT OF INTEGRITY UNIT

Integrity Unit in Ministry of Women, Family and Community Development was officially established on 1st April 2014, in accordance with Pekeliling Perkhidmatan Bilangan 6 Tahun 2013.

This is inline with the Government's decision to set up an Integrity Unit in every agencies as a focal point in the management of integrity issues.

INTEGRITY UNIT'S OBJECTIVE

To implement integrity initiatives, to uphold the good governance and the work culture of integrity, towards combatting corruption and abuse of power in the organization.

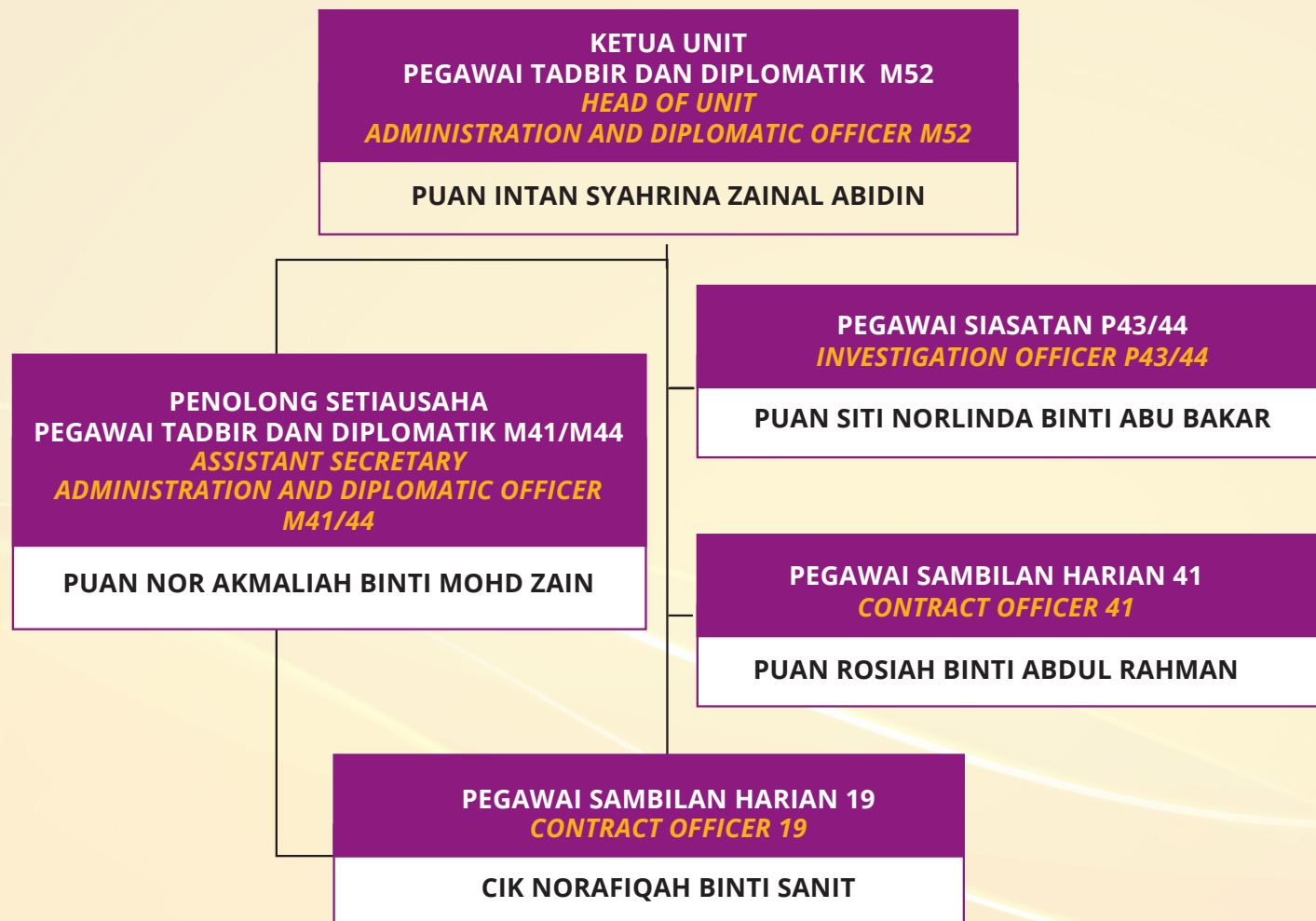


FUNGSI UNIT INTEGRITI

INTEGRITY UNIT'S FUNCTION

FUNGSI <i>Function</i>	PENERANGAN <i>Explanation</i>
Pengukuhan integriti <i>(Integrity enhancement)</i>	Memastikan pelaksanaan dan penginstitutionan integriti dalam organisasi <i>Ensuring implementation and the institutionalization of integrity within the organization</i>
Pengurusan aduan <i>(Complaints' management)</i>	Menerima dan mengambil tindakan ke atas semua aduan/ maklumat mengenai salah laku dan pelanggaran integriti pegawai awam <i>Receiving and taking action on all complaints / information regarding criminal misconducts and the violation of the code of conduct and organization's ethics</i>
Pengesanan dan pengesahan <i>(Detection and verification)</i>	Mengesan dan mengesahkan aduan salah laku atau pelanggaran integriti. Salah laku bersifat jenayah hendaklah dilaporkan kepada agensi penguatkuasa yang bertanggungjawab <i>Detecting and verifying complaints on criminal misconduct and the violations of the code of conduct and organization's ethics. Reporting criminal misconduct to the relevant law enforcement agencies</i>
Tadbir urus <i>(Governance)</i>	Memastikan pelaksanaan tadbir urus secara efektif <i>Ensuring the implementation of good governance effectively</i>
Pematuhan <i>(Compliance)</i>	Memastikan pemuatan terhadap sistem dan prosedur kerja serta mencadangkan penambahbaikan <i>Ensuring the compliance with the laws and regulations in force</i>
Tatatertib <i>(Disciplinary)</i>	Melaksanakan fungsi urus setia lembaga tatatertib <i>Performing the function as the secretariat for the Disciplinary Board</i>

CARTA ORGANISASI UNIT INTEGRITI
INTEGRITY UNIT'S ORGANIZATION CHART



PROGRAM PENGUKUHAN INTEGRITI**Objektif program ialah :-**

- (a) Memperkenalkan amalan nilai murni, meningkatkan tahap kesedaran serta kefahaman warga KPWK dan agensi di bawahnya mengenai pembudayaan integriti;
- (b) Meningkatkan komitmen warga KPWK dan agensi mengenai peranan yang boleh dilaksanakan oleh setiap individu dalam mengukuhkan integriti; dan
- (c) Mendapatkan kerjasama warga KPWK serta agensi di bawahnya bagi membantu menyebarkan kefahaman dan kesedaran mengenai kepentingan integriti sebagai budaya kerja serta budaya kehidupan.

INTEGRITY ENHANCEMENT PROGRAMMES**Objectives of programmes are:-**

- (a) To introduce the practice of good values, enhance the understanding and awareness on the importance of integrity;
- (b) To enhance the commitment of MWCD and agencies' staffs on the role that they should be playing as individual in strengthening integrity; and
- (c) To get the cooperation of MWCD and agencies' staffs in spreading the understanding and awareness on the importance of integrity as a work culture and lifestyle.

BIL	Program Pengukuhan Integriti Yang Telah Dianjurkan <i>Integrity Enhancement Programmes Conducted</i>	Tarikh <i>Date</i>
1.	Lawatan ke Suruhanjaya Pencegahan Rasuah Malaysia (SPRM) <i>Visit to Malaysian Anti-Corruption Commission (MACC)</i>	13 Februari 2018 <i>13 February 2018</i>
2.	Bengkel Analisa dan Penulisan Laporan Sistem Pengurusan Audit Nilai (SPAN) 2017 <i>Workshop on Writing and Analyzing the Report of Value Audit Management System</i>	19 – 21 Februari 2018 <i>19-21 February 2018</i>
3.	Gerakan Wanita Anti Rasuah <i>Women's Movement on Anti-Corruption</i>	1 Mac 2018 <i>1 March 2018</i>
4.	Lawatan ke Penjara Wanita Kajang <i>Visit to Kajang Prison</i>	6 Mac 2018 <i>6 March 2018</i>
5.	Pameran Agensi Antidadah Kebangsaan <i>Exhibition by National Anti-Drugs Agency</i>	15 Mac 2018 <i>15 March 2018</i>
6.	Pameran Pejabat Kesihatan Daerah <i>Exhibition by District Health Office</i>	15 Mac 2018 <i>15 March 2018</i>

7.	Program Pengukuhan Integriti Dengan Kerjasama SPRM (Zon Tengah) <i>Integrity Enhancement Program With The Cooperation of MACC</i>	20 Mac 2018 <i>20 March 2018</i>
8.	Program Pengukuhan Integriti Dengan Kerjasama PEMADAM Kebangsaan <i>Integrity Enhancement Program With The Cooperation of PEMADAM Kebangsaan</i>	2 April 2018 <i>2 April 2018</i>
9.	Program Pengukuhan Integriti Dengan Kerjasama SPRM (Zon Selatan) <i>Integrity Enhancement Program With The Cooperation of MACC</i>	17 April 2018 <i>17 April 2018</i>
10.	Pengukuhan Integriti Dengan Kerjasama Jabatan Perkhidmatan Awam <i>Integrity Enhancement Program With The Cooperation of Public Service Department</i>	25 dan 26 April 2018 <i>25 - 26 April 2018</i>
11.	Program Pengukuhan Integriti Dengan Kerjasama SPRM (Zon Timur) <i>Integrity Enhancement Program With The Cooperation of MACC</i>	3 Mei 2018 <i>3 May 2018</i>
12.	Taklimat Indeks Persepsi Rasuah <i>Briefing on Corruption Perception Index</i>	13 Julai 2018 <i>13 July 2018</i>
13.	Integrity Treasure Hunt	9 Ogos 2018 <i>9 August 2018</i>
14.	SPAN: Intervensi Pemantapan Pengurusan Nilai Perkhidmatan Awam <i>Intervention on the Enhancement of Public Service Value Management</i>	14 Ogos 2018 <i>14 August 2018</i>
15.	Kunjungan Hormat SPRM <i>Courtesy Visit by MACC</i>	30 Ogos 2018 <i>30 August 2018</i>
16.	Program Pembudayaan Dan Penghayatan Integriti, Tumbuk Rusuk, Pengkisahan Dari Tirai Besi <i>Integrity Cultivating Program</i>	15 Oktober 2018 <i>15 October 2018</i>
17.	Program Pengukuhan Integriti-Hari Terbuka Integriti <i>Integrity Open Day</i>	13 November 2018 <i>13 November 2018</i>



"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



UNIT/UNIT

AUDIT DALAM INTERNAL AUDIT



Laporan Aktiviti

Activity Report

1. PENGENALAN UNIT AUDIT DALAM

Unit Audit Dalam (UAD) merupakan satu fungsi bebas yang memberi kepastian dan khidmat perundingan secara objektif untuk menambah nilai dan meningkatkan tahap operasi Kementerian dan agensi di bawahnya. Kewujudan dan peranan UAD Kementerian Pembangunan Wanita, Keluarga Dan Masyarakat (KPWKM) adalah selaras dengan Pekeliling Perbendaharaan PS 3.1 – Pelaksanaan Audit Dalam di Kementerian/Jabatan Persekutuan dan Kerajaan Negeri serta bertanggungjawab terus kepada Ketua Setiausaha KPWKM.

1.1 VISI

Untuk menjadi penyumbang utama ke arah kecemerlangan pengurusan kewangan dan akauntabiliti Kementerian dan agensi di bawahnya.

1.2 MISI

Melaksanakan pengauditan secara profesional dan bebas serta mengemukakan laporan seimbang kepada Ketua Setiausaha Kementerian ke arah meningkatkan akauntabiliti pengurusan kewangan.

1.3 OBJEKTIF

- Meningkatkan tahap pematuhan peraturan dan prosedur kewangan serta undang-undang yang ditetapkan di semua pusat tanggungjawab (PTJ) Kementerian dan agensi di bawah kawalan Kementerian (KPWKM);
- Menentukan program dan aktiviti Kementerian /agensi di bawahnya dapat diuruskan dengan ekonomi, cekap dan berkesan; dan
- Menentukan keberkesanan dan kecekapan penggunaan ICT.

1. INTRODUCTION OF INTERNAL AUDIT UNIT

Internal Audit Unit (UAD) is an independent function that objectively provides assurance and consultation services to enhance value and increase the level of operation of the Ministries and agencies under its purview. The existence and role of UAD of the Ministry of Women, Family and Community Development (MWFCD) is in line with Treasury Circular PS 3.1 - Implementation of Internal Audit at the Ministry / Federal and State Departments and is directly responsible to the Secretary General of MWFCD.

1.1 VISION

To be the main contributor towards excellence in financial management and accountability of the ministries and its agencies..

1.2 MISSION

To conduct audits professionally and independently and to submit a fair report to the Secretary General Ministry to improve financial management accountability.

1.3 OBJECTIVES

- *Increase the level of compliance with financial and regulatory rules and regulations set by all responsibility center the Ministry and the Agencies under its purview;*
- *To determine the programs and activities of the Ministry/ agencies under its purview to be economically, efficiently and effectively managed; and*
- *Determine the effectiveness and efficiency of ICT usage.*

2. PERJAWATAN UAD

UAD KPWK M telah diluluskan perjawatan seramai 17 orang pegawai. Kedudukan pengisian perjawatan pada 31 Disember 2018 adalah seperti di **Jadual 1**.

2. UAD APPOINTMENTS

KPWKM UAD has approved the appointments of 17 officers. The position for filling the office as of December 31, 2018, is as shown in **Table 1**.

Jadual 1 / Table 1
Perjawatan UAD pada 31 Disember 2018 / UAD Appointments as at 31 December 2018

Bil. No.	Jawatan Position	Kumpulan Group	Gred Grade	Lulus Approval	Isi Filled	Kekosongan Vacancies
1.	Ketua Unit Audit Dalam <i>Chief of Internal Audit Unit</i>	Pengurusan & Profesional <i>Management & Proffesional</i>	W52	1	1	-
2.	Ketua Juruaudit <i>Chief Auditor</i>		W44	2	2	-
3.	Juruaudit <i>Auditor</i>		W41	2	1	1
4.	Penolong Juruaudit <i>Assistant Auditor</i>	Pelaksana <i>Executor</i>	W36	1	1	-
5.	Penolong Juruaudit <i>Assistant Auditor</i>		W32	3	3	-
6.	Penolong Juruaudit <i>Assistant Auditor</i>		W29/W32	4	2	2
7.	Pembantu Tadbir (P/O) <i>Operation Assistant</i>		N22	1	1	-
8.	Pembantu Tadbir (P/O) <i>Operation Assistant</i>		N19/N22	2	1	1
9.	Pembantu Operasi <i>Operation Assistant</i>		N11/N14	1	1	-
Jumlah <i>Total</i>				17	13	4

3. PENCAPAIAN AUDIT

Pada tahun 2018, UAD telah melaksanakan sebanyak 51 program pengauditan melibatkan pengauditan pengurusan kewangan, pengauditan prestasi, pengauditan perolehan, penampilan Audit, pengauditan susulan, pemeriksaan mengejut, bimbingan khas dan pengauditan khas. Butiran lanjut seperti di **Jadual 2**.

3. AUDIT ACHIEVEMENTS

*In 2018, UAD conducted 51 auditing programs including financial management audits, performance audits, revenue audits, Audit appearances, follow-up audits, surprise audits, special guidance and special audits. Further details are as shown in **Table 2**.*

Jadual 2 / Table 2
Pengauditan Yang Dilaksanakan Pada Tahun 2018 / Auditing Implemented in 2018

Bil. No.	Jenis Pengauditan <i>Types of Audits</i>	Laksana Implement
1.	Pengauditan Pengurusan Kewangan <i>Financial Management Audits</i>	13
2.	Pengauditan Prestasi <i>Performance Audits</i>	1
3.	Pengauditan Perolehan <i>Procurement Audits</i>	5
4.	Penampilan Audit <i>Audit Appearances</i>	6
5.	Pengauditan Susulan <i>Follow-up Audits</i>	3
6.	Pemeriksaan Mengejut <i>Surprise Audits</i>	21
7.	Bimbingan Khas <i>Special Guidance</i>	1
8.	Pengauditan Khas <i>Special Audits</i>	1
	Jumlah <i>Total</i>	51

4. PENEMUAN AUDIT

4.1 Pengauditan Pengurusan Kewangan

Pengurusan kewangan merupakan satu proses bagaimana sumber kewangan diuruskan secara bertanggung jawab mengikut garis panduan dan peraturan-peraturan yang telah ditetapkan bagi mencapai objektif Kementerian / Agensi/Jabatan. Bagi mewujudkan tadbir urus kewangan yang baik, Pegawai Pengawal/Ketua Jabatan adalah bertanggungjawab untuk memastikan kawalan dalaman terhadap elemen-elemen dalam pengurusan kewangan dilaksanakan dan dipatuhi.

Dalam pengauditan pengurusan kewangan, prestasi pematuhan PTJ terhadap garis panduan dan peraturan kewangan dinilai berdasarkan tujuh (7) aspek kawalan yang disemak iaitu Kawalan Pengurusan, Kawalan Bajet, Kawalan Terimaan, Pengurusan Perolehan, Kawalan Perbelanjaan, Pengurusan Aset dan Stor serta Pengurusan Kenderaan Kerajaan.

Pada tahun 2018, sebanyak 13 PTJ telah dilaksanakan pengauditan pengurusan kewangan melibatkan 11 PTJ di bawah JKM dan dua (2) PTJ di bawah JPW seperti di **Jadual 3**.

4. AUDIT FINDINGS

4.1 Financial Management Auditing

Financial management is the process by which financial resources are managed responsibly in accordance with established guidelines and regulations to achieve the objectives of the Ministry / Agency / Department. To establish good financial governance, the Controller / Head of Department is responsible for ensuring that internal controls on the elements of financial management are implemented and complied with.

In financial management audits, the performance of PTJ's compliance with financial guidelines and regulations is evaluated based on seven (7) aspects namely Management Control, Budget Control, Receipt Control, Procurement Management, Expenditure Control, Asset and Store Management and Government Vehicle Management.

*In 2018, a total of 13 PTJs were conducted for financial management audits involving 11 PTJs under the JKM and two (2) PTJs under the JPW as shown in **Table 3**.*

Jadual 3 / Table 3

Senarai Pengauditan Pengurusan Kewangan Tahun 2018 / *List of financial management audits for 2018*

Bil. No.	Nama Jabatan/Agensi/Institut Terlibat <i>Department/Agencies/Institutes</i>
1.	Pejabat Pembangunan Wanita Wilayah Persekutuan Kuala Lumpur dan Putrajaya
2.	Rumah Kanak-Kanak Tengku Ampuan Fatimah, Pahang
3.	Taman Seri Puteri Batu Gajah, Perak
4.	Taman Sinar Harapan Kuala Terengganu
5.	Pejabat Pembangunan Wanita Negeri Kelantan
6.	Rumah Kanak-Kanak Toh Puan Hajah Norkiah, Kuching
7.	Jabatan Kebajikan Masyarakat Negeri Sembilan
8.	Jabatan Kebajikan Masyarakat Negeri Perlis
9.	Pusat Perkembangan Kemahiran Kebangsaan Serendah, Selangor
10.	Rumah Seri Kenangan Cheras, Selangor
11.	Rumah Seri Kenangan Taiping, Perak
12.	Sekolah Tunas Bakti Kuching, Sarawak
13.	Taman Seri Puteri Kuching, Sarawak

Pencapaian tahap pematuhan pengurusan kewangan PTJ adalah seperti di Carta 1.

The achievement of PTJ's financial management compliance level is shown in Chart 1

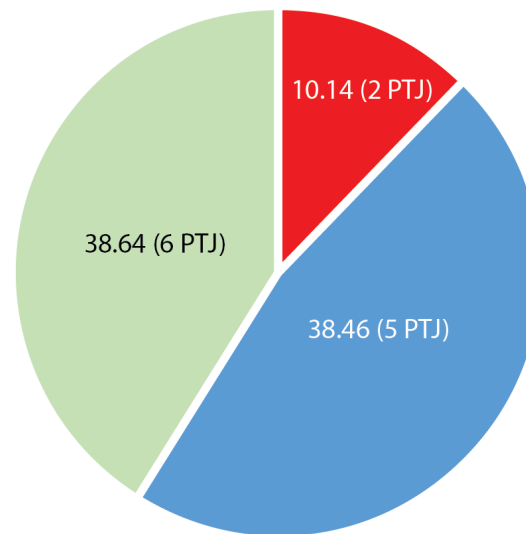
Carta 1
Pencapaian Tahap Pematuhan Pengurusan Kewangan

Chart 1
The achievement of PTJ's financial management

Peratusan (%)
Percentage (%)

Tahap Pematuhan
Compliance level

Cemerlang/*Excellence* :90% - 100%
Baik/*Good* : 80% - 89.9%
Kurang Memuaskan
/*Less satisfactory* : 60% - 69.9%



Baik
Good

Kurang Memuaskan
Less Satisfactory

Tidak Memuaskan
Unsatisfactory

Pengauditan Prestasi

Pengauditan prestasi dijalankan untuk menilai sama ada sesuatu aktiviti Kementerian/Jabatan dilaksanakan dengan cekap, berhemat dan mencapai objektif/matlamat yang ditetapkan. Pada tahun 2018, UAD telah menjalankan satu (1) pengauditan prestasi seperti di Jadual 4.

Performance Audits

Performance audits are conducted to evaluate whether a Ministry/Department activities are executed efficiently, prudently and to achieve its objectives/goals. In 2018, UAD had conducted one (1) Performance Audits as in Table 4.

Jadual 4 Table 4
Pengauditan Prestasi Tahun 2018 Performance Audits 2018

Bil. No.	Tajuk Pengauditan Prestasi <i>Performance Audits Title</i>	Sampel PDK Yang Terlibat <i>PDK Sampels Involve</i>
1.	Pengurusan Geran Program Pemulihan Dalam Komuniti (PDK) <i>Management of Community Rehabilitation Program Grants</i>	i. PDK Putrajaya, W. P. Putrajaya ii. PDK Permata Hati, Putrajaya iii. PDK PLPP, Selangor iv. PDK Rumah Kaseh Putra Perdana, Selangor v. PDK Rumah Impianku Sg. Pelek, Selangor vi. PDK Rumah Payung, Bandar Baru Salak Tinggi, Selangor vii. PDK Teluk Kemang, Negeri Sembilan viii. PDK Permata Hati Bagan Pinang, Negeri Sembilan xi. PDK Seri Perdana, Melaka x. PDK Seri Penyayang, Melaka

4.2.1 Pengurusan Geran Program Pemulihan Dalam Komuniti **4.2.1 Management of Community Rehabilitation Program Grants**

Skop pengauditan meliputi pengurusan bayaran elaun/sagu hati kepada penyelia/petugas/pelatih, sewaan premis PDK, kelengkapan dan keselamatan di PDK serta pemantauan program di 10 buah PDK di Putrajaya, Selangor, Negeri Sembilan dan Melaka.

The scope of the audit covers allowance / token payments to supervisors/staff/ trainees, rent of PDK premises, equipment, and security at PDK and program monitoring at 10 PDKs in Putrajaya, Selangor, Negeri Sembilan, and Melaka.

Antara isu-isu Audit yang dibangkitkan adalah: bayaran sagu hati kepada penyelia/petugas PDK tidak disokong dengan menggunakan borang yang ditetapkan; bayaran elaun khas dibayar kepada pelatih OKU yang tidak mencukupi syarat kehadiran minimum; syarat dalam perjanjian sewaan premis PDK tidak melindungi kepentingan PDK dan perjanjian tidak dimatikan setem; aspek keselamatan di premis PDK kurang diberi perhatian dan pemantauan kurang berkesan terhadap program PDK.

Among the auditing issues raised are: allowance payments to PDK supervisors / staff not supported by using the specific forms: special allowance payments are paid to persons with disability trainees with insufficient minimum attendance requirements; the terms of the PDK premises lease agreement do not protect the interests of the PDK, and the agreement is not stamped; the laxness in security aspect of the PDK premises and less effective monitoring of PDK programs.

4.3 Pengauditan Pengurusan Perolehan

4.3 Procurement Management Auditing

Objektif pengauditan ini adalah untuk menentukan sama ada Kementerian/ Jabatan/Agensi melaksanakan pengurusan perolehan berdasarkan undang-undang dan peraturan yang ditetapkan serta diuruskan secara cekap dan mencapai matlamat yang ditetapkan.

The objective of this audit is to determine whether the Ministry / Department / Agency is performing procurement management in accordance with stipulated laws and regulations and efficiently managed and achieving its specified goals.

Pada tahun 2018, sebanyak lima (5) pengauditan pengurusan perolehan telah dilaksanakan seperti di **Jadual 5**.

*In 2018, a total of five (5) procurement management audits were carried out as shown in **Table 5**.*

Jadual 5 / Table 5

Senarai Pengauditan Perolehan Tahun 2018 / List of Procurement Auditing 2018

Bil. No.	Senarai Pengauditan Perolehan Tahun 2018 <i>List of Procurement Auditing 2018</i>
1.	Pengauditan Pengurusan Perolehan di Bahagian Kewangan, KPWKMM <i>Procurement Management Audits @ Finance Division, MWFC</i>
2.	Pengauditan Pengurusan Perolehan di Ibu Pejabat JKMM <i>Procurement Management Audits @ Headquarters JKMM</i>
3.	Pengauditan Pengurusan Perolehan di Ibu Pejabat JPW <i>Procurement Management Audits @ Headquarters JPW</i>
4.	Pengauditan Pengurusan Perolehan di JKMN Pulau Pinang <i>Procurement Management Audits @ JKMN Pulau Pinang</i>
5.	Pengauditan Pengurusan Perolehan di JKMN Selangor <i>Procurement Management Audits @ JKMN Selangor</i>

Antara penemuan Audit yang perlu diambil perhatian dan tindakan Ketua Jabatan adalah: pegawai yang terlibat dengan pengurusan kewangan tidak dilantik secara bertulis; perolehan yang melebihi RM20,000 setahun telah dibuat secara pembelian terus; tiada bukti kajian pasaran dijalankan; pesanan tempatan dikeluarkan pada hari yang sama atau selepas bekalan/perkhidmatan diterima; pembayaran dibuat tanpa dokumen sokongan yang lengkap; barangan lewat dibekalkan oleh pembekal daripada tarikh yang ditetapkan; integrity pact tidak dilaksanakan; daftar/rekod pembayaran berjadual tidak diselenggarakan; kontrak formal tidak disediakan; kontrak perjanjian tidak disemak oleh Penasihat Undang-undang; kontrak perjanjian lewat ditandatangani melebihi tempoh empat (4) bulan dari tarikh Surat Setuju Terima dikeluarkan; kontrak perjanjian lewat/tidak dimatikan setem dan perolehan secara kontrak pusat sistem panel yang melebihi RM20,000 tidak dibuat secara sebut harga.

Among the findings of the Audit to be considered and act upon by the Head of Department are: officers involved in financial management are not appointed in writing; procurement exceeding RM20,000 a year were made by direct purchase; no market research evidence was conducted; local orders are issued on the same day or after supply / service is received; payments are made without full supporting documents; late products are supplied by the supplier from the due date; integrity pact not implemented; records of scheduled payments are not maintained; formal contracts are not provided; contractual agreements are not reviewed by Legal Advisors; a late agreement contract is signed within four (4) months from the date of issue of the Letter of Acceptance; late / non-stamp contractual agreements and the procurement of central contract panel system exceeding RM20,000 are not through request for quotation.

4.4 Penampilan Audit

Penampilan Audit merupakan satu kaedah pengauditan di mana UAD menilai kawalan dalaman di PTJ / Pusat Kos terhadap aspek-aspek tertentu dalam Pengurusan Perolehan, Kawalan Perbelanjaan dan Pengurusan Aset dan Stor tanpa melaksanakan pengauditan pengurusan kewangan yang menyeluruh.

Pada tahun 2018, UAD telah melaksanakan enam (6) penampilan Audit terhadap PTJ yang dipilih seperti di **Jadual 6**.

4.4 Audit Appearance

Audience of Audit is a method of auditing in which UAD assesses internal control of the PTJ / Cost Center on specific aspects of Procurement Management, Expense Control and Asset and Store Management without conducting comprehensive financial management audits.

*In 2018, UAD conducted six (6) Audit appearances on selected PTJs as shown in **Table 6**.*

Jadual 6 / Table 6
Senarai Penampilan Audit Tahun 2018 / List of Audit Appearances 2018

Bil. No.	Senarai Pengauditan Perolehan <i>List of Procurement Auditing</i>
1.	Penampilan Audit di RSK Johor Baru, Johor <i>Audit Appearances @ RSK Johor Baru, Johor</i>
2.	Penampilan Audit di TSH Jitra, Kedah <i>Audit Appearances @ TSH Jitra, Kedah</i>
3.	Penampilan Audit di RSK Kangar, Perlis <i>Audit Appearances @ RSK Kangar, Perlis</i>
4.	Penampilan Audit di TSH Tengku Ampuan Najihah Seremban, Negeri Sembilan <i>Audit Appearances @ TSH Tengku Ampuan Najihah Seremban, Negeri Sembilan</i>
5.	Penampilan Audit di RKK Taman Bakti, Pulau Pinang <i>Audit Appearances @ RKK Taman Bakti, Pulau Pinang</i>
6.	Penampilan Audit di DBD Mersing, Johor <i>Audit Appearances @ DBD Mersing, Johor</i>

Antara tumpuan penambahbaikan adalah mengenai perolehan melebihi RM20,000 setahun dibuat secara pembelian terus; kajian pasaran daripada sekurang-kurangnya tiga (3) tawaran harga pembekal tempatan perlu dibuat; proses perolehan tender sepatutnya dilaksanakan mengikut peraturan; bayaran melebihi tiga (3) kali dalam tempoh empat (4) bulan pertama

One of the focus of improvement is on procurement in excess of RM20,000 a year is made by direct purchase; market studies of at least three (3) local supplier price deals must be made; tender process should be implemented in accordance with regulations; payment exceeds three (3) times within the first four (4) months before the formal contract is signed; delay in signing a contract agreement; assets must be registered; the assets are labeled with

sebelum kontrak formal ditandatangani; kelewatan menandatangani kontrak perjanjian; aset perlu didaftarkan; aset dilabel dengan nombor siri pendaftaran dan “HAK KERAJAAN MALAYSIA”; kerosakan aset perlu dilaporkan menggunakan Borang Aduan Kerosakan Aset Alih (KEW.PA-9); penyelenggaraan terhadap aset sepatutnya direkod dalam Rekod Penyelenggaraan Aset Alih (KEW.PA-14) dan Kad Petak (KEW.PS-4) bagi item barang dapur perlu diselenggara.

4.5 Pengauditan Susulan

Pada tahun 2018, UAD telah melaksanakan satu (1) pengauditan susulan pengurusan kewangan di Desa Bina Diri Kota Kinabalu, Sabah dan dua (2) pengauditan pemantauan terhadap Pengurusan Kewangan Berdasarkan Indeks Akauntabiliti di ISM dan KPWK. Objektif pengauditan ini bertujuan memastikan teguran UAD/Jabatan Audit Negara dalam Laporan Pengauditan Pengurusan Kewangan yang lalu telah diambil tindakan pembetulan dan penambahbaikan sewajarnya.

4.6 Pemeriksaan Mengejut

Arahan Perbendaharaan menetapkan Ketua Jabatan untuk memastikan pegawai yang bertanggungjawab telah menyimpan wang awam, setem atau barangan berharga yang lain dengan selamat di dalam peti besi, bilik kebal, peti wang tunai, laci atau bekas-bekas lain. Ketua Jabatan juga hendaklah memastikan rekod mengenainya diselenggarakan dengan lengkap, kemas kini dan diperiksa oleh pegawai kanan secara berkala.

Pada tahun 2018, UAD telah menjalankan pemeriksaan mengejut di 21 Pusat Tanggungjawab (PTJ) meliputi Pejabat Kebajikan Masyarakat Daerah (PKMD) di bawah JKM. Antara penemuan Audit adalah: baki di tangan wang kutipan tidak bersamaan dengan baki rekod; Kew. 67 dan Kew. 68 tidak direkodkan dengan lengkap

the serial number of the registry and the quoted; HAK KERAJAAN MALAYSIA; Asset damage must be reported using the Asset Damage Complaint Form (KEW.PA-9); maintenance of the assets should be recorded in the Moveable Assets Maintenance Record (KEW.PA-14) and Square Card (KEW.PS-4) for kitchen items need to be maintained.

4.5 Sequel Financial

In 2018, UAD conducted one (1) sequel financial management audit of Desa Bina Diri in Kota Kinabalu, Sabah and two (2) monitoring audits on Financial Management Based on the Accountability Index at ISM and KPWK. The objective of this audit is to ensure that the UAD / National Audit Department's comments in the previous Financial Management Auditing Report have been corrected and improved accordingly.

4.6 Sudden Inspection

The Treasury Directive sets out the Head of Department to ensure the responsible officer has securely kept public money, stamps or other valuables in a safe, vault, cash box, drawer or other container. The Head of Department shall also ensure that the records are kept up to date, regularly updated and inspected by senior officers.

In 2018, the UAD conducted a sudden inspection at 21 Responsibility Centers (PTJ) including the District Community Welfare Office (PKMD) under the JKM. Among the findings of the Audit were: the balance in the hands of the collection was not equal to the balance of the record; Kew. 67 and Kew. 68 not fully recorded and updated; Payment Lists for distribution

dan kemas kini; Daftar Pembayaran bagi Wang Untuk Dibahagi-bahagikan tidak disediakan dan diperiksa sekali sebulan oleh Ketua Jabatan; kod kombinasi peti besi tidak ditukar setiap enam (6) bulan sekali atau apabila berlaku pertukaran pegawai; pemeriksaan mengejut tidak dilaksanakan secara menyeluruh ke atas peti besi, bilik kebal, peti wang tunai, setem dan lain-lain barang berharga; ruangan masa tidak direkodkan dalam Daftar Pemeriksaan Mengejut dan Ketua Jabatan atau wakil tidak menjalankan pemeriksaan dalaman.

4.7 Bimbingan Khas

Objektif pengauditan ini dijalankan bertujuan untuk memberikan khidmat nasihat dan bimbingan terhadap aspek pengurusan kewangan yang kurang difahami oleh auditi. Pemilihan tempat untuk menjalankan bimbingan khas ini adalah hasil kurang memuaskan daripada Pengauditan Pengurusan Kewangan yang telah dijalankan pada tahun 2017. Pada tahun 2018, UAD telah menjalankan satu bimbingan khas di Sekolah Tunas Bakti Sg. Besi, Kuala Lumpur. Bimbingan Khas ini telah dilaksanakan sebanyak dua kali kunjungan dan ditamatkan pada kunjungan kali kedua setelah penambahbaikan dilaksanakan oleh auditi.

4.8 Pengauditan Khas

Unit Audit Dalam diberikan tanggungjawab untuk membuat pengesahan atau verifikasi data baki awal aset dan liabiliti pada tarikh 31 Disember 2017 dan 30 Jun 2018 yang dikemukakan oleh Bahagian Akaun, KPWKM. Pengesahan data baki awal aset dan liabiliti terdiri daripada Aset Alih, Aset Tak Alih, Aset Dalam Pembinaan, Akaun Belum Bayar dan Akaun Belum Terima. Ini sebahagian daripada persediaan ke arah Amalan Perakaunan Akruan Kementerian yang telah dilaksanakan mulai tahun 2018.

are not provided and inspected once a month by the Head of Department; The combination code of the safe was not changed once every six (6) months or when there is an exchange of officers; surprise checks are not carried out in full on safes, vaults, cash boxes, stamps and other valuables; the time slot is not recorded in the Sudden Inspection Register and the Head of Department or representative does not carry out the internal inspection.

4.7 Special Guidance

The objective of the audit is to provide advisory services and guidance on aspects of financial management that are not well understood by auditee. The selection of places to conduct this special guidance is a result of the poor management of the Financial Management Auditing conducted in 2017. In 2018, UAD conducted a special guidance at the Sekolah Tunas Bakti Sg. Besi, Kuala Lumpur. This Special Guidance was performed twice during the visit and terminated at the second visit after the improvement was performed by the auditee.

4.8 Special Auditing

The Internal Audit Unit is responsible for verifying data of the initial balance of assets and liabilities on December 31, 2017 and June 30, 2018 submitted by the KPWKM Accounts Division. Verification of initial balance sheet assets and liabilities consists of Movable Assets, Non-movable Assets, Assets Under Construction, Accounts Payable and Accounts Receivable. This is part of the preparation for the Ministry's Accrual Accounting Practice which has been implemented starting in 2018.

5. JAWATANKUASA AUDIT

Jawatankuasa Audit (JKA) di Kementerian ditubuhkan selaras dengan Pekeliling Perbendaharaan Malaysia PS 3.2. Objektif penubuhan Jawatankuasa Audit adalah untuk membincangkan isu-isu yang dibangkitkan sama ada oleh Unit Audit Dalam atau Jabatan Audit Negara dan memastikan tindakan *preventive dan corrective* diambil oleh pihak pengurusan supaya kelemahan-kelemahan berkaitan dapat diperbetulkan dan tidak berulang.

5.1 Keahlian Jawatankuasa Audit

Jawatankuasa Audit dipengerusikan oleh Ketua Setiausaha (KSU) KPWK M dengan ahli-ahli terdiri daripada Timbalan-timbalan KSU, Setiausaha-setiausaha Bahagian (SUB) daripada semua Bahagian dan Ketua-ketua Agensi di bawah KPWK M. Ketua Unit Audit Dalam bertindak selaku Setiausaha JKA dan Unit Audit Dalam sebagai urusetia mesyuarat.

5.2 Kekerapan Mesyuarat

Pada tahun 2018, sebanyak empat (4) kali mesyuarat JKA telah diadakan bagi membincangkan isu-isu yang dibangkitkan oleh Unit Audit Dalam dan/atau Jabatan Audit Negara seperti mana objektif penubuhannya. Minit mesyuarat JKA dikemukakan ke Bahagian Strategi Korporat dan Komunikasi, Kementerian Kewangan sebelum 15 haribulan selepas suku tahun berikutnya. Mesyuarat JKA bagi tahun 2018 adalah seperti di **Jadual 7**.

5. AUDIT COMMITTEE

The Audit Committee (JKA) of the Ministry is established in accordance with the circular of Malaysia Treasury PS 3.2. The objective of the Audit Committee is to discuss issues raised by either the Internal Audit Unit or the National Audit Department and to ensure that preventive and corrective actions are taken by management so that the relevant weaknesses can be corrected and not repeated.

5.1 Membership of the Audit Committee

The Audit Committee is chaired by the The Secretary General of MWFC D (KSU) with members comprising the KSU deputies, the Secretaries of the Division (SUB) of all Divisions and the heads of Agencies under the MWFC D. The Head of the Internal Audit Unit acts as the JKA Secretary and the Internal Audit Unit as the meeting secretariat.

5.2 Frequency of Meetings

*In 2018, four (4) JKA meetings were held to discuss issues raised by the Internal Audit Unit and / or the National Audit Department as to its objectives of establishment. The minutes of the JKA meeting are forwarded to the Corporate Strategy and Communications Division of Ministry of Finance before the 15th of the following quarter. JKA Meetings held in 2018 as shown in **Table 7**.*

Jadual 7 *Table 7*Mesyuarat JKA Yang Diadakan Bagi Tahun 2018 *JKA Meeting Held In 2018*

Bil. <i>No.</i>	Bilangan Mesyuarat <i>Number of Meeting</i>	Tarikh Mesyuarat <i>Meeting Dates</i>	Tarikh Minit Mesyuarat Dikemukakan ke Kem. Kewangan <i>Dates of Minute of Meetings Forwarded to Ministry of Finance</i>
1.	JKA KPWK M BIL. 1/2018	05.04.2018	13.04.2018
2.	JKA KPWK M BIL. 2/2018	29.06.2018	09.07.2018
3.	JKA JKWK M BIL. 3/2018	25.09.2018	03.10.2018
4.	JKA KPWK M BIL 4/2018	19.12.2018	14.01.2019

6. AKTIVITI-AKTIVITI UNIT AUDIT DALAM

6. INTERNATIONAL AUDIT UNIT ACTIVITIES



Mesyuarat Jawatankuasa Audit KPWK M
MWFC D Audit Committee Meeting



Mesyuarat Pengurusan Unit Audit Dalam, KPWK M
MWFC D Internal Audit Unit Management Meeting



Pengauditan Pengurusan Kewangan di DBD Mersing
Financial Management Audit at DBD Mersing

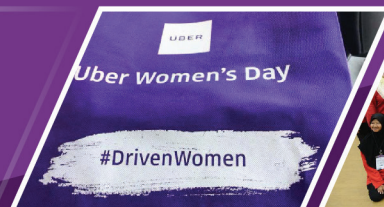


Pelajar-Pelajar Uitm Cawangan Seremban Menjalankan Kajian dan Temuramah Mengenai Public Auditing in Organization di Unit Audit Dalam, KPWKM
UiTM Seremban Branch Students Conduct Study and Interview on Public Auditing in Organization at Internal Audit Unit, MWFC

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



JABATAN PEMBANGUNAN WANITA DEPARTMENT OF WOMEN DEVELOPMENT



Laporan Aktiviti

Activity Report

1. LATAR BELAKANG JABATAN PEMBANGUNAN WANITA

Pada 1 Julai 2001, Jabatan Hal Ehwal Wanita distruktur semula dan dinamakan sebagai Jabatan Pembangunan Wanita (JPW). JPW berfungsi sebagai jentera pelaksana Kementerian Pembangunan Wanita, Keluarga dan Masyarakat (KPWK) dan menjalankan program dan aktiviti pembangunan wanita selaras dengan visi dan misi KPWKM. JPW terdiri daripada lima (5) bahagian: -

- Bahagian Pelaksanaan Dasar Wanita
 - Bahagian Pembangunan Kapasiti
 - Bahagian Penyelarasan, Pemantauan dan Penilaian
 - Bahagian Bimbingan dan Kaunseling
 - Bahagian Khidmat Pengurusan
2. Pada 1 Mac 2002, pejabat cawangan JPW iaitu Pejabat Pembangunan Wanita Negeri (PPWN) telah ditubuhkan di: -
- Pejabat Pembangunan Wanita Negeri Perlis
 - Pejabat Pembangunan Wanita Negeri Kedah
 - Pejabat Pembangunan Wanita Negeri Pahang
 - Pejabat Pembangunan Wanita Negeri Pulau Pinang
 - Pejabat Pembangunan Wanita Negeri Perak
 - Pejabat Pembangunan Wanita Negeri Selangor
 - Pejabat Pembangunan Wanita Negeri Negeri Sembilan
 - Pejabat Pembangunan Wanita Negeri Melaka
 - Pejabat Pembangunan Wanita Negeri Johor
 - Pejabat Pembangunan Wanita Negeri Terengganu
 - Pejabat Pembangunan Wanita Negeri Kelantan
 - Pejabat Pembangunan Wanita Negeri Wilayah Persekutuan Labuan
 - Pejabat Pembangunan Wanita Negeri Wilayah Persekutuan Kuala Lumpur dan Putrajaya

1. THE DEPARTMENT OF WOMEN DEVELOPMENT BACKGROUND

On July 1, 2001, the Department of Women's Affairs was restructured and renamed as the Department of Women Development (JPW). JPW serves as the implementing machinery for the Ministry of Women, Family and Community Development (MWFC) and carries out women development programs and activities in line with MWFC's vision and mission. JPW consists of five (5) divisions: -

- Women's Policy Implementation Division*
 - Capacity Building Division*
 - Coordination, Monitoring and Evaluation Division*
 - Guidance and Counselling Division*
 - Management Services Division*
2. *On 1 March 2002, the JPW branch office of the State Women's Development Office (PPWN) was established at: -*
- Perlis State Women's Development Office*
 - Kedah State Women's Development Office*
 - Pahang State Women's Development Office*
 - Penang State Women's Development Office*
 - Perak State Women's Development Office*
 - Selangor State Women's Development Office*
 - Negeri Sembilan State Women's Development Office*
 - Malacca State Women's Development Office*
 - Johor State Women's Development Office*
 - Terengganu State Women's Development Office*
 - Kelantan State Women's Development Office*
 - Federal Territory of Labuan State Women's Development Office*
 - Federal Territory of Kuala Lumpur and Putrajaya State Women's Development Office*

VISI

Mencapai kesaksamaan gender sebagai asas utama pembangunan masyarakat ke arah pembentukan sebuah negara maju.

MISI

Meningkatkan penglibatan dan kapasiti wanita dalam pelbagai sektor di semua peringkat bagi menyumbang dan menjadi agen pembangunan negara.

OBJEKTIF

Meningkatkan keupayaan wanita untuk lebih menyumbang kepada pembangunan negara melalui penyediaan perkhidmatan sokongan dan program - program membina kapasiti yang cekap dan berkesan.

PIAGAM PELANGGAN

1. Memaklumkan status permohonan Bantuan Khas Perbendaharaan dalam tempoh tujuh (7) hari bekerja dari tarikh kelulusan Pegawai Pengawal.
2. Memberi maklumbalas bagi setiap aduan/kes yang dirujuk dalam tempoh tiga (3) hari bekerja iaitu dari tarikh aduan diterima oleh Jabatan.
3. Memberi layanan perkhidmatan kaunter dalam tempoh sepuluh (10) minit dari tempoh pendaftaran.
4. Melaksanakan program latihan pembangunan wanita untuk kumpulan sasar dalam tempoh tiga puluh (30) hari bekerja dari tarikh kelulusan.
5. Mengeluarkan Surat Makluman dalam tempoh lima (5) hari selepas Surat Perjanjian lengkap diterima.

VISION

Achieving gender equality as essential to community development for the formation of a developed country.

MISSION

Increase the participation and capacity of women in the various sectors in all levels to contribute and become agents of development.

OBJECTIVE

Improve women's ability to contribute to the development of country through efficient and effective capacity building and the provision of support services.

CLIENT'S CHARTER

1. *Notify the status of the Treasury Special Assistance application within seven (7) days working from the date of approval of the Controller.*
2. *Provide feedback on each complaint / casereferred within three (3) working days from the date the complaint was received by the Department.*
3. *Provide in-house counter service within ten (10) minutes from the time of registration.*
4. *Implement women development training program for the focus group within thirty (30) working days from the date of approval.*
5. *Issue the Notification Letter within the period of five (5) days after receipt of complete Agreement.*

STRATEGI UTAMA JABATAN PEMBANGUNAN WANITA**1. Pemerkasaan Sosio Ekonomi**

Menyediakan kemahiran keusahawanan dan membantu meningkatkan penglibatan wanita di dalam keusahawanan yang dapat membantu menjana pendapatan keluarga dengan penganjuran program Community Base Enterprise (CBE), Pusat Aktiviti Cakna Bangun Ekonomi (PACBE) dan Bazaar Wanita.

2. Pembangunan Kapasiti

Menyediakan kemudahan peningkatan kemahiran kapasiti wanita dalam pelbagai bidang yang menjana pendapatan di samping memastikan wanita mempunyai daya kepimpinan yang tinggi dan berkualiti dengan penganjuran Program Kesedaran Gender, Program Gender Mainstreaming dan Komuniti Harmoni.

3. Peningkatan Kualiti Hidup

Membantu wanita melalui pendekatan kaunseling dan psikologi dalam meningkatkan kualiti kehidupan. JPW melalui Bahagian Bimbingan dan Kaunseling turut menyediakan program-program seperti Lay Kaunselor, Wanita Anti Jenayah (WAJA), Transformasi Minda U-Boleh, Klinik Perundangan, DeStress Clinic, Kempen Hentikan Keganasan Terhadap Wanita dan Kempen Kesedaran Gangguan Seksual bagi memimpin wanita menguruskan emosi, dan menghadapi cabaran secara positif.

MAIN STRATEGY OF DEPARTMENT OF WOMEN DEVELOPMENT**1. Socio-Economic Empowerment**

Provide entrepreneurial skills and help increase women's involvement in entrepreneurship which can help generate family income by organizing Community Base Enterprise (CBE) programs, Economic Development Activity Encouragement Center (PACBE) and Women's Bazaar.

2. Capacity Building

Provide skills capacity enhancement for women in various income-generating areas while ensuring that women have a high level of leadership and quality through the organization of the Gender Awareness Program, Gender Mainstreaming Program and Harmonious Community.

3. Improved Quality of Life

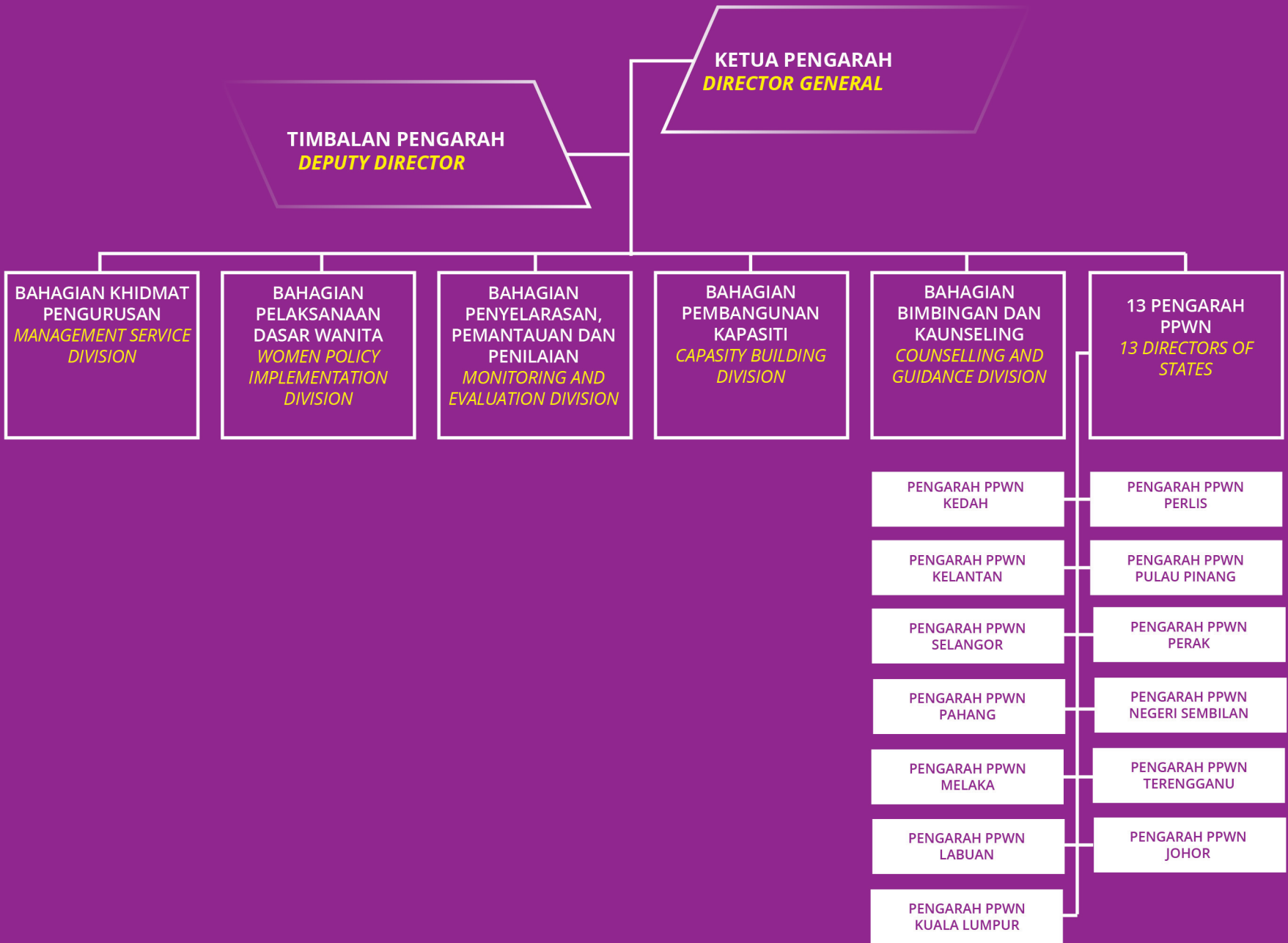
Help women through counselling and psychological approaches in improving the quality of life. JPW through the Guidance and Counselling Division also provides programs such as Lay Counselors, Women anti-crime(WAJA), U-Can Mind Transformation, Legal Clinic, DeStress Clinic, Stop Violence Against Women and Sexual Harassment Awareness Campaign to lead women in managing their emotions, and face challenges positively.

PENCAPAIAN JABATAN PEMBANGUNAN WANITA TAHUN 2018 /
ACHIEVEMENT OF THE WOMEN'S DEVELOPMENT DEPARTMENT YEAR 2018

BIL. NO.	NAMA PROGRAM PROGRAM NAME	JUMLAH PROGRAM NUMBER OF PROGRAMS	BILANGAN PESERTA PARTICIPANTS
1.	Community Base Enterprise (CBE)	648 program 648 programs	10,201 orang 10,201 peoples
2.	Bantuan Khas Perbendaharaan Treasury Special Assistance	69 program 69 programs	7,158 orang 7,158 peoples
3.	Program U-Boleh U-Can Program	25 program 25 programs	2,135 orang 2,135 peoples
4.	Klinik De'stress DeStress Clinic	70 program 70 programs	4,616 orang 4,616 peoples
5.	Program Literasi Undang-Undang Legal Literacy Program	35 program 35 programs	5,200 orang 5,200 peoples
6.	Program Wanita Anti Jenayah (WAJA) Women anti-crime Program (WAJA)	24 program 24 programs	3,775 orang 3,775 peoples
7.	Kempen Hentikan Keganasan Terhadap Wanita Stop Violence Against Women Program	75 program 75 programs	8,067 orang 8,067 peoples 17,257 tandatangan sokongan / 17,257 Persons/ Supporting signatures

CARTA ORGANISASI

ORGANISATIONAL CHART



KALENDAR JABATAN PEMBANGUNAN WANITA 2018**HARI WANITA ANTARABANGSA**

Sambutan Hari Wanita Antarabangsa 2018 telah diadakan di Lim Kok Wing University of Creative Technology pada 8 Mac 2018. Tema bagi Sambutan Hari Wanita Antarabangsa pada tahun ini adalah *Press for Progress*. Tema ini dipilih sebagai respon kepada *World Economic Forum Global Gender Gap Report* yang telah mengukur ketidaksaksamaan gender.

Laporan berkenaan telah menemukan bahawa kita telah 200 tahun ketinggalan daripada kesetaraan gender dalam 4 tema utama iaitu peluang dan keterlibatan ekonomi, pencapaian pendidikan, kesihatan dan kehidupan. Oleh itu, tema yang dipilih ini diharapkan dapat menggesa pihak untuk bertindak segera bagi mencapai kesetaraan gender.

HWA ini bertujuan memberi pengiktirafan terhadap peranan dan sumbangan wanita dalam pembangunan sosioekonomi, kesejahteraan keluarga, masyarakat dan negara. Ia merupakan hari penghargaan buat wanita di atas pencapaian mereka tanpa mengambil kira kebangsaan, etnik, bahasa, budaya, ekonomi atau politik.

Majlis perasmian diserikan lagi dengan Nyanyian Koir daripada para pelajar Universiti Lim Kok Wing yang bertajuk *'Women of Tomorrow'*. Pihak Kepimpinan KPWK, pengawai-pengawai Tinggi Pesuruhjaya Kedutaan Asing serta lebih kurang 1,000 tetamu telah hadir menayakan majlis.

KONVENSYEN WANITA GEMILANG

Konvensyen Wanita Gemilang julung kalinya diadakan di Hotel Pullman, Putrajaya pada 13 Mei 2018 yang dianjurkan oleh Persatuan Pemerkasaan Wanita

DEPARTMENT OF WOMEN DEVELOPMENT 2018 CALENDAR**INTERNATIONAL WOMEN'S DAY (HWA)**

The International Women's Day Celebration 2018 was held at the Lim Kok Wing University of Creative Technology on March 8, 2018. The theme for this year's International Women's Day is Press for Progress. This theme was selected in response to the World Economic Forum Global Gender Gap Report which has measured gender inequality.

The report found that we have lost 200 years of gender equality in 4 key themes namely economic opportunity and participation, educational attainment, health and life. Therefore, this selected theme is expected to encourage the relevant parties to act immediately to achieve gender equality.

The HWA aims to recognize the role and contribution of women in socio-economic development, family, community and national well-being. It is a day for women to be recognised for their achievements regardless of nationality, ethnicity, language, culture, economy or politic.

The inaugural ceremony was graced with Choir presentation by Lim Kok Wing University students with the song's titled Women of Tomorrow. The MWFC Leaders, Foreign Embassy High Commissioners and about 1,000 guests attended the event.

GLORIOUS WOMEN CONVENTION

The first Glorious Women Convention was held at the Pullman Hotel, Putrajaya on May 13, 2018 organized by the Johor Empowerment of Intellectual Women Association (JEIWA) in

Intelektual Johor (JEIWA) dengan kerjasama Jabatan Pembangunan Wanita. Konvensyen ini bertemakan bebaskan diri daripada keganasan terhadap wanita dan gangguan seksual dan ia bertujuan untuk memperkasakan kaum hawa melalui satu ekosistem yang lengkap dan berterusan.

Aspek utama yang diketengahkan oleh Pengagas Persatuan Pemerdayaan Wanita Intelektual Johor (JEIWA) bagi memperkasakan wanita adalah dalam bentuk ilmiah, praktikal dan moral. Pelbagai aktiviti yang diadakan seperti Forum “bebaskan diri daripada keganasan terhadap wanita dan gangguan seksual” yang disampaikan oleh beberapa ahli panel.

Isu yang ditekankan adalah tentang isu keganasan domestik serta isu- isu yang berkaitan dengannya. Selain itu, program kemahiran solekan dan pertandingan solekan yang bertemakan “anime”. Di samping itu juga, program memasak rendang terbesar yang melibatkan usahawan wanita, pelajar dan pihak industri dengan jumlah seramai 200 chef menyediakan lebih 1,200 kg rendang daging dan direkodkan dalam *Malaysia Book of Record*.

HARI WANITA KEBANGSAAN

Sambutan Hari Wanita Kebangsaan (HWK) 2018 telah diadakan di Pusat Persidangan Antarabangsa Putrajaya (PICC) pada 19 September 2018 yang bertemakan ‘Wanita Harapan Negara’. HWK ini bertujuan untuk memberi inspirasi kepada golongan wanita selain meningkatkan kesedaran masyarakat mengenai peranan dan keupayaan kaum wanita dalam pembentukan keluarga, perpaduan dan pembangunan masyarakat dan negara.

Fokus HWK pada kali ini adalah program- program berbentuk platform yang mengupas isu-isu serta cabaran-cabaran yang mendepani golongan wanita.

collaboration with the Department of Women Development. The convention is themed to liberate women violence and sexual harassment and is aimed at empowering women through a comprehensive and continuous ecosystem.

The key aspect highlighted by the founder of JEIWA in empowering women are through knowledge, practical and moral. Various activities such as the Forum “free from violence against women and sexual harassment” were presented by several panelists.

Emphasis is on domestic violence issues and other related issues. Additionally, makeup skills programs and makeup contests with the theme “anime”. In addition, the largest rendang cooking program involving women entrepreneurs, students and industrial representatives with a total of 200 chefs provides over 1,200 kg of meat rendang and is listed in the Malaysia Book of Record.

NATIONAL WOMEN'S DAY

The National Women's Day (HWK) 2018 was held at the Putrajaya International Conference Center (PICC) on 19 September 2018. 'Women Are National Inspiration'. The HWK aims to inspire women as well as raise public awareness of the role and capabilities of women in family development, community integration, community and national development.

The 2018 HWK focused on platform-based programs that address issues and challenges facing women. In conjunction with the HWK 2018 celebration, attendees participated in the

Bersempena sambutan HWK 2018, para hadirin telah mengikuti sesi interaksi dan diskusi bersama tujuh orang ahli panel dari pelbagai pengalaman dan latar belakang termasuklah ahli politik, ahli akademik, pakar agama, mangsa keganasan rumah tangga dan juga wakil dalam politik, kepimpinan, sains dan teknologi, keganasan terhadap wanita, gangguan seksual serta mendepani cabaran bagi golongan kurang upaya.

Majlis Penutup sambutan HWK yang dirasmikan oleh Timbalan Perdana Menteri merangkap Menteri Pembangunan Wanita, Keluarga dan Masyarakat, YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail. Turut hadir ialah YB Puan Hannah Yeoh Tseow Suan, Timbalan Menteri Pembangunan Wanita, Keluarga dan Masyarakat, YBhg. Datuk Dr. Rose Lena Lazemi, Ketua Setiausaha KPWK, pegawai-pegawai Kanan Kementerian dan Jabatan, rakan-rakan strategik dan seramai lebih 400 orang tetamu majlis tersebut.

interactive and discussion session with seven panel members from a variety of experiences and backgrounds including politicians, academicians, religious experts, victims of domestic violence as well as representatives in politics, leadership, science and technology, violence against women, sexual harassment and enduring challenges to the persons with disability.

HWK's closing ceremony was officiated by the Deputy Prime Minister and Minister of Women, Family and Community Development, YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail. Also present were YB Madam Hannah Yeoh Tseow Suan, Deputy Minister of Women, Family and Community Development, YBhg. Datuk Dr. Rose Lena Lazemi, Secretary General to the Ministry, Senior Officers of the Ministry and Department, strategic partner and more than 400 guests of the event.

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



LEMBAGA PENDUDUK DAN PEMBANGUNAN KELUARGA NEGARA (LPPKN) NATIONAL POPULATION AND FAMILY DEVELOPMENT BOARD (LPPKN)



Laporan Aktiviti

Activity Report

PENDIDIKAN KESELAMATAN KELUARGA DAN ANAK (PEKA)

Inisiatif LPPKN membangunkan Modul PEKA merupakan usaha dan sokongan kepada Akta Kanak-Kanak (Pindaan) 2016 dan juga RUU Kesalahan Seksual Terhadap Kanak-Kanak 2017. Menerusi Program PEKA, kesedaran ibubapa, penjaga dan masyarakat dipertingkatkan dalam menangani isu pengabaian, kecuiaan, penderaan serta memastikan keselamatan dan perlindungan kanak-kanak secara menyeluruh. Sepanjang tahun 2018, sebanyak 98 program PEKA telah dilaksanakan melibatkan penyertaan seramai 2,934 orang yang terdiri daripada ibu bapa dan penjaga. Pelaksanaan program PEKA diharapkan dapat meningkatkan kesedaran dalam kalangan ibu bapa, penjaga dan masyarakat mengenai isu keselamatan anak.

LPPKN telah menjalankan kajian penilaian keberkesanan kepada peserta yang telah mengikuti program PEKA dan hasil kajian yang dijalankan terhadap 254 responden mendapati 99.2 peratus peserta mengamalkan pengetahuan tentang keselamatan keluarga selepas 3 bulan menyertai program PEKA. Peserta program dikategorikan sebagai mengamalkan pengetahuan sekiranya terdapat perubahan yang positif dalam persepsi mereka terhadap tahap keselamatan keluarga mereka antara sebelum dan selepas menyertai program PEKA.

FAMILY SECURITY AND CHILDREN EDUCATION(PEKA)

LPPKN's initiative to develop the PEKA Module is an effort and support for the Children (Amendment) Act 2016 as well as the Child Sexual Offences Bill 2017. Through the PEKA Program, parents, guardians and the community are better served to address issues of neglect, inadvertance, abuse and ensure overall safety and protection of children. During the year 2018, a total of 98 PEKA programs were implemented involving a total of 2,934 parents and guardians. The implementation of the PEKA program is expected to raise awareness among parents, guardians and the public on child safety issues.

The LPPKN conducted a review of the effectiveness of participants in the PEKA program and a survey of 254 respondents found that 99.2 per cent of participants practiced knowledge of family safety after 3 months of participating in the PEKA program. Program participants were categorized as practicing knowledge in the event of a positive change in their perception of their family's level of security between before and after participating in the PEKA program.

KESEDARAN KANSER PAYUDARA

Pemeriksaan Klinikal Payudara

LPPKN menjalankan program kesedaran kanser payudara melalui pemeriksaan klinikal payudara (CBE) dimana seramai 38,545 wanita telah menjalani pemeriksaan payudara (96%) daripada 40,150 wanita yang disasarkan.

Ujian Saringan Mamogram

Indikator pencapaian bagi kesedaran kanser payudara ini juga dibuat melalui ujian saringan mamogram dimana seramai 5,507 wanita telah menjalani saringan mamogram. Daripada jumlah tersebut, 741 wanita memerlukan pemeriksaan susulan dan 12 wanita disahkan positif kanser payudara.

UJIAN PAP SMEAR

Ujian Pap Smear merupakan pengesanan awal kanser serviks atau pangkal rahim dalam kalangan wanita. Dalam usaha meningkatkan kesedaran golongan wanita untuk membuat pengesanan awal kanser serviks, LPPKN telah melaksanakan program *Wellbeing of Women (WOW)*. Melalui program ini, wanita berpeluang menjalani ujian pap smear secara percuma di seluruh negara. Sepanjang tahun 2018 seramai 19,598 wanita telah menjalani ujian pap smear. Sebanyak 56 wanita telah dikesan mempunyai kes abnormal.

SAMBUTAN BULAN KELUARGA KEBANGSAAN (BKK)

LPPKN turut melaksanakan program berbentuk promosi dan advokasi kepada masyarakat sebagai salah satu usaha untuk menerapkan nilai-nilai murni keluarga dalam masyarakat. Pelancaran BKK telah diadakan pada 3 November 2018 di Pusat Keluarga, LPPKN Seremban 2 dan dirasmikan oleh YAB Timbalan Perdana Menteri merangkap Menteri Pembangunan Wanita, Keluarga dan Masyarakat yang bertemakan “Keluargaku Sayang”. Dalam

BREAST CANCER AWARENESS

Breast Cancer Clinical Examination

LPPKN runs a breast cancer awareness program through a clinical breast examination (CBE) in which 38,545 women underwent breast screening (96%) out of 40,150 targeted women.

Mammogram Screening Exam

Achievement indicator for breast cancer awareness was also made through a mammogram screening test in which 5,507 women underwent mammogram screening. Of these, 741 women required follow-up and 12 women were diagnosed with breast cancer.

PAP SMER TEST

The Pap Smear test is an early diagnosis of cervical cancer in women. In an effort to raise awareness of women for early detection of cervical cancer, LPPKN has implemented the Wellbeing of Women (WOW) program. Through this program, women have the opportunity to undergo free pap smear tests nationwide. During 2018, 19,598 women underwent pap smear tests. A total of 56 women were found to have abnormal cases.

NATIONAL FAMILY MONTH CELEBRATION (BKK)

LPPKN also implemented promotion and advocacy programs for the community as part of its efforts to inculcate the family's virtuous values in the community. The launch of the BKK was held on November 3, 2018 at the Family Center, LPPKN Seremban 2 and officiated by the Deputy Prime Minister and the Minister of Women, Family and Community Development under the theme “My Dear Family”. In this program, YAB TPM

program ini, YAB TPM melancarkan MyKafeTEEN iaitu satu perisian permainan dan aplikasi atas talian yang dibangunkan dengan modul daftar sahabat, artikel, forum dan permainan berkenaan pendidikan kesihatan reproduktif. LPPKN turut menganjurkan majlis ilmu kekeluargaan sempena hari sambutan ini, iaitu Forum Keibubapaan di Alam Siber dan Bicara Santai Kekeluargaan yang membincangkan beberapa topik penting seperti pornografi. Seramai 1,235 orang pengunjung yang terdiri dari pelbagai golongan masyarakat hadir ke program tersebut. Sambutan ini turut diperluaskan di setiap negeri dengan penglibatan seramai 6,661 orang pengunjung.

SAMBUTAN HARI IBU DAN HARI BAPA PERINGKAT KEBANGSAAN 2018

Bermula tahun 2018, Sambutan Hari Ibu dan Bapa telah digabungkan menjadi Hari Ibu Bapa. Hari Ibu Bapa telah dilancarkan pada 26 Jun 2018 bertempat di Dewan 2020, Kangar Perlis yang telah disempurnakan perasmianya oleh DYMM Tuanku Syed Sirajuddin Ibni Almarhum Tuanku Syed Putra Jamalullail, Tuanku Raja Perlis. Tema pada tahun 2018, "Ibu Bapa Anugerah Terindah". Pada majlis ini telah diumumkan bahawa Ahad minggu pertama Julai merupakan Hari Ibu dan Bapa sebagai menghormati komitmen ibu dan bapa dalam mendidik dan membesarkan anak-anak seterusnya membentuk keluarga yang bahagia dan sejahtera. Sambutan ini telah dihadiri seramai 1,500 peserta. Pelancaran Hari Ibu Bapa Peringkat Kebangsaan ini telah mencatatkan book of record bagi Biggest Paintings Assembled in Single Event "Therapeutic Expressive Arts Inspiration for Mom and Dad" dengan penghasilan lukisan sebanyak 2,150.

Sambutan ini juga turut diadakan di seluruh negeri di mana sebanyak 17 program telah dilaksanakan dengan penglibatan seramai 4,331 orang peserta.

launches MyKafeTEEN, an online gaming software and application developed with companion modules, articles, forums and games on reproductive health education. LPPKN also organizes a family's educational event in conjunction with the celebration i.e the Cyber Parent Forum and Family Leisure Talk which discusses some important topics such as pornography. A total of 1,235 visitors from all walks of life attended the program. The celebration was also extended in each state with the participation of 6,661 visitors.

NATIONAL LEVEL MOTHER'S DAY AND FATHER'S DAY CELEBRATION

Starting in 2018, Mother's Day and Father's Day have been incorporated into parent's Day. Parent's Day was launched on June 26, 2018 at Dewan 2020, Kangar Perlis which was officiated by His Majesty the King of Perlis Tuanku Syed Sirajuddin Ibni Almarhum Tuanku Syed Putra Jamalullail. The theme for 2018 is "Parents Most precious bestowment". At this event it was announced that Sunday the first week of July is Mother's and Father's Day in honor of the parents' commitment to educating and raising children and to build a happy and prosperous family. The reception was attended by 1,500 participants. The launch of the National Parent Day has set the record for the Biggest Paintings Assembled in Single Event "Therapeutic Expressive Arts Inspiration for Mom and Dad" with a total of 2,150 drawings.

The celebration was also held throughout the state where 17 programs were implemented with the participation of 4,331 participants.



Sambutan Hari Ibu & Bapa Peringkat Kebangsaan
National Parent Day Celebration



"LPPKN akan diperkukuhkan melalui Majlis Penasihat dan Perundingan Keluarga Negara (MPPKN)"
LPPKN will be further strengthened through the National Family Advisory Council (MPPKN)



"Ahad minggu pertama Julai diumumkan Hari Ibu dan Bapa" sebagai menghormati komitmen ibu dan bapa dalam mendidik dan membesarkan anak-anak seterusnya membentuk keluarga yang bahagia dan sejahtera



Sekitar Hari Ibu Dan Bapa Peringkat Negeri
State level Parent's Day Overview



Sekitar Hari Ibu Dan Bapa Peringkat Negeri
State level Parent's Day Overview



Sekitar Sambutan Bulan Keluarga Kebangsaan 2018
Around the 2018 Merdeka Month Celebration



Sesi Perbincangan YAB Timbalan Perdana Menteri Bersama Ahli Lembaga Pengarah LPPKN
Deputy Prime Minister's discussion session with the Board of Directors of LPPKN



LPPKN di Peringkat Antarabangsa: **LPPKN at International Level:**
51st Session of Commission on the Population and Development, UN, New York



LPPKN di Peringkat Antarabangsa: **LPPKN at International Level:**

Kertas kerja "The Roles of Families and Family Policies in Achieving Inclusive Societies : Malaysia Experience" telah dibentangkan.
Working paper "The Roles of Families and Family Policies in Achieving Inclusive Societies: Malaysia Experience" was presented.



Projek Kerjasama Unicef *Unicef Cooperation Project*
Mesyuarat Regional bersama stakeholder di Hotel Park Royal
Regional meeting with stakeholders at the Park Royal Hotel



Projek Kerjasama Unicef *Unicef Collaborative project*
Lawatan pihak Maestral International dan UPM Ke Komuniti FACE Seksyen 16 Shah Alam
Maestral International and UPK's Visit to Shah Alam's FACE Section 16 Community



South - South Collaboration Building the Capacity on Population Dynamics



Perlis



Pahang



Pulau Pinang



Sabah



Selangor



Melaka



Kuala Lumpur



Kedah



Negeri Sembilan



Kolaborasi Bersama UM Collaboration With UM
 "Seminar Penyebaran Penyelidikan Kependudukan di Malaysia"
 Malaysia Population Distribution Research Seminar



Pelancaran Buku Smart Start Braille
 Smart Start Braille Book's Launch



Kerjasama LPPKN +3 (UUM, UKM & JKNPP), Perlis *LPPKN +3 (UUM, UKM & JKNPP) Cooperation, Perlis*

Memperkukuhkan perkhidmatan kaunseling melalui pendekatan art therapy *Strengthening counselling services through an art therapy approach*



MamaCare dan PapaCare



Pelawat Luar Negara



Sekitar Program Turun Padang Peringkat Negeri
State Level field Activities



Prestasi : Program Keluarga		
120%	Ilmu@Keluarga	67 program
129%	SMARTBelanja@LPPKN	54 program
136%	Keluarga@Kerja	57 program
131%	Terapi Minda	55 program
102%	Terapi Kesunyian	57 program

Prestasi : Perkhidmatan Keluarga		
137%	Pap Smear	18,216 peserta
86%	Subsidi Mamogram	4,738 peserta
88%	Pengurusan Subfertility	5,378 peserta
59%	Perancang Keluarga	4,019 peserta
96%	Pemeriksaan Payudara	38,545 peserta

Prestasi : Perkhidmatan Keluarga		
110%	Diagnostik Makmal	28,511 peserta
185%	Vaksinasi HPV	49,894 peserta



Bulan Inovasi dan Keselamatan (Bike) **Innovation and Safety (BIKE)**
Seminar Keselamatan Kesihatan Pekerjaan
Occupational Safety & Health Seminar



Karnival Ilmu
Education Carnival

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



INSTITUT SOSIAL MALAYSIA (ISM) INSTITUTE OF SOCIAL MALAYSIA (ISM)



Laporan Aktiviti

Activity Report

1. SESI PERJUMPAAN YB MENTERI BERSAMA NGO WANITA, KUCHING SARAWAK

Objektif Program

- Menetapkan sasaran pencapaian perkhidmatan KPWKM kepada wanita mengikut kluster – kluster berkaitan :
 - Ekonomi
 - Keselamatan
 - Kesihatan
 - Pendidikan
 - Kebudayaan
- Memastikan pencapaian sasaran yang ditetapkan :
 - contohnya 30% keahlian wanita dalam lembaga pengarah syarikat – syarikat milik kerajaan syarikat – syarikat berkaitan kerajaan
- Menghasilkan wanita – wanita yang berkelayakan dalam semua aspek.

Tempat: Petra Hall, Hotel Pullman, Kuching, Sarawak

Tarikh: 28 Januari 2018

1. MEETING OF THE YB MINISTER WITH THE WOMEN NGO, KUCHING SARAWAK

Programme's objective

- Establish targets for MWFC service achievement for women according to the following clusters:
 - Economy
 - Security
 - Health
 - Education
 - Culture
- Ensure that the goals are met:
 - for example 30% of the female membership of the board Government-owned companies, the government link companies
- Produce qualified women in all aspects.

Venue: Petra Hall, Pullman Hotel, Kuching, Sarawak

Date: January 28, 2018



2. KARNIVAL SUKAN RAKYAT

Objektif Program

Menyebarkan luas perkhidmatan, peranan, fungsi dan inisiatif yang dilaksanakan oleh KPWK dan agensi-agensinya di samping merapatkan hubungan antara agensi kerajaan dengan penduduk tempatan. Ia merupakan platform oleh ISM untuk bertemu dan berinteraksi dengan kumpulan sasaran.

Tempat: Dewan Suarah, Sri Aman, Sarawak

Tarikh: 4 Februari 2018



3. PROGRAM JELAJAH FELDA “Wanita Sejahtera, Keluarga Bahagia”

Objektif Program

- i. Menawarkan penyampaian perkhidmatan KPWK dengan lebih bersepadu bagi memenuhi keperluan dan ekspektasi kumpulan sasaran di rancangan FELDA.
- ii. Menyebarkan luas perkhidmatan, peranan, fungsi dan inisiatif yang sedang dilaksanakan oleh KPWK dan agensi di bawahnya dalam memperkasa, membantu serta membela kumpulan sasaran di kawasan rancangan FELDA.
- iii. Mengukuhkan semangat kerjasama menerusi konsep

2. SUKAN RAKYAT (COMMUNITY SPORTS) CARNIVAL

Programme's objective

To extend the broad range of services, roles, functions and initiatives implemented by the MWFC and its agencies to the masses as well as strengthen the relationship between government agencies and the local community. It is a platform by ISM to meet and interact with the focus groups.

Venue: Dewan Suarah, Sri Aman, Sarawak

Date: February 4, 2018



3. FELDA EXPEDITION PROGRAM “Properous Women, Happy Family”

Programme's objective

- i. *Offering a more integrated delivery of MWFC services to meet the needs and expectations of the focus group in FELDA settlements.*
- ii. *To extend the broad range of services, roles, functions and initiatives currently being implemented by the MWFC and its agencies in strengthening, assisting and protecting focus groups in the FELDA schemes.*
- iii. *Strengthen the spirit of cooperation through the The National*

MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT

National Blue Ocean Strategy (NBOS) dengan pihak Seranta FELDA, Jabatan Perdana Menteri (JPM) dan Sukarelawan Mahasiswa dalam usaha melahirkan generasi FELDA yang sejahtera.

Anjuran bersama:

Kementerian Pembangunan Wanita, Keluarga dan Masyarakat melalui Institut Sosial Malaysia (ISM) yang berperanan sebagai agensi peneraju kepada program kali ini dengan kerjasama pihak Seranta FELDA, Jabatan Perdana Menteri (JPM) dan Majlis Pembangunan Wanita, Keluarga dan Masyarakat (MPWK) Bentong, Pahang.

Tarikh / Hari : 17 Mac 2018 (Sabtu)

Tempat : Dewan Serbaguna FELDA Kg Sertik, Bentong, Pahang

Blue Ocean Strategy (NBOS) concept with FELDA communication unit, the Prime Minister's Department (JPM) and Student Volunteers in an effort to produce a successful FELDA generation.

In collaboration with:

The Ministry of Women, Family and Community Development through the Institute of Social Malaysia (ISM) that served as the lead agency for the program in collaboration with FELDA Communication Unit, the Prime Minister's Department (JPM) and Bentong's Women, Family and Community Development Council, Pahang.

Date / Day: March 17, 2018 (Saturday)

Venue: FELDA Multipurpose Hall Kg. Sertik, Bentong, Pahang



4. SEMINAR KESEDARAN KESEJAHTERAAN KELUARGA – “POSTPARTUM DEPRESSION (MEROYAN): AMBIL PEDULI KESIHATAN SEORANG IBU”

Objektif Seminar

- i. Sebagai platform mendidik dan meningkatkan kesedaran masyarakat khasnya pasangan ibu-bapa muda terhadap kesejahteraan keluarga dan anak-anak.
- ii. Memberi pemahaman tentang meroyan iaitu satu bentuk kemurungan klinikal (*clinical depression*) yang menjejaskan wanita selepas melahirkan anak serta kesan kepada hubungan keluarga dan kanak-kanak.
- iii. Berkongsi pengetahuan dan pengalaman pakar-pakar dalam bidang klinikal, keagamaan dan penjagaan kesihatan tradisional dalam menangani masalah meroyan.
- iv. Mengadvokasi ibu-bapa muda dan masyarakat mengenai kesan-kesan meroyan dalam kehidupan sosial.

Tarikh / Hari : 17 September 2018 (Sabtu)

Tempat : Auditorium, Institut Sosial Malaysia

Perasmi: YBrs. Dr. Waitchalla R.R.V. Suppiah,

Timbalan Ketua Setiausaha (Operasi), Kementerian Pembangunan Wanita, Keluarga dan Masyarakat.

4. THE FAMILY HEALTH AWARENESS SEMINAR- “POST-PARTUM DEPRESSION : TAKE COGNIZANCE OF FAMILY HEALTH”

Objectives of the Seminar

- i. As a platform to educate and raise public awareness, especially young parents on the well-being of families and children.
- ii. Provides insight into postpartum depression, which is a form of clinical depression that affects women after childbirth and affects family and child relationships.
- iii. To share the knowledge and experience of traditional clinical, religious and health care professionals in addressing post-partum depression issues.
- iv. To advocate for young parents and society on the social effects of post-partum depression.

Date / Day: September 17, 2018 (Saturday)

Venue: Auditorium, Institute of Social Malaysia

Officiated by: YBrs. Dr. Waitchalla R.R.V.

Deputy Secretary General (Operations), Ministry of Women, Family and Community Development.



5. SEMINAR KEPEKAAN GENDER : “PEKAKAH KITA”

Objektif Seminar

- Menerangkan kepentingan penerimaan amalan dan kesaksamaan gender di dalam masyarakat;
- Mengenalpasti masalah atau isu berkaitan gender dalam masyarakat; dan
- Mengenalpasti polisi atau dasar berasaskan gender untuk penambahbaikan dalam jabatan masing-masing.

Anjuran bersama:

Kementerian Pembangunan Wanita, Keluarga dan Masyarakat

Institut Sosial Malaysia

Universiti Putra Malaysia

Universiti Kebangsaan Malaysia

Tarikh / Hari :

30 Oktober 2018

Tempat : Auditorium, Institut Sosial Malaysia

Perasmi: YBhg. Datuk Dr. Rose Lena bt Lazemi

Ketua Setiausaha, Kementerian Pembangunan Wanita, Keluarga dan Masyarakat

5. GENDER AWARENESS SEMINAR: “ARE WE AWARE?”

Objectives of the Seminar

- Explain the importance of embracing gender equality in society;
- Identify issues or issues related to gender in society; and
- Identify policies based on gender for improvement in their respective departments.

In collaboration with:

Ministry of Women, Family and Community Development

Institute of Social Malaysia

Universiti Putra Malaysia

Universiti Kebangsaan Malaysia

Date / Day:

October 30, 2018

Venue: Auditorium, Institute of Social Malaysia

Officiated by: YBhg. Datuk Dr. Rose Lena bt Lazemi Secretary General, Ministry of Women, Family and Community Development



6. PERSIDANGAN ANTARABANGSA KELESTARIAN INSAN KALI KE - 5 (INSAN 2018)

Objektif :

- Memberi pendedahan kepada para peserta tentang isu dan cabaran yang berkaitan kelestarian insan bagi mendepani cabaran Revolusi Industri 4.0 dalam konteks pembangunan sosial dan negara.
- Meningkatkan budaya mencintai dan menghargai ilmu melalui perkongsian maklumat dan kepakaran dalam bidang masing-masing dalam kalangan pembentang kertas kerja dan peserta-peserta.
- Mewujudkan jaringan kepakaran antara ahli-ahli akademik dan profesional dalam pelbagai disiplin sains sosial di peringkat dalam dan luar negara.
- Membuka ruang kepada para peserta khususnya daripada universiti awam, universiti swasta, politeknik, kolej kemahiran, kolej komuniti dan Institut Perguruan Malaysia bagi membentangkan hasil penyelidikan daripada berbagai-bagai dimensi baharu supaya dapat dimanfaatkan untuk kepentingan bersama.
- Menjalinkan hubungan kerjasama dalam bentuk penganjuran dengan lebih banyak institusi/ organisasi luar seperti agensi-agensi kerajaan dan universiti-universiti di dalam dan di luar negara.

Tarikh / Hari : 7-8 November 2018 (Rabu dan Khamis)

Tempat : The Puteri Pacific Hotel, Johor Bahru

Penganjur: Anjuran bersama oleh Institut Sosial Malaysia dan Pusat Pengajian Umum dan Kokurikulum (PPUK), Universiti Tun Hussein Onn Malaysia (UTHM)
Perasmi : YBhg. Datin Hajah Nora Binti Mohd Som,
Pengerusi Jasmine Johor

6. 5TH INTERNATIONAL "KELESTARIAN INSAN" CONFERENCE (INSAN 2018)

Objectives:

- Give participants exposure to issues and challenges related to perseverance and endurance in addressing the challenges of Industrial Revolution 4.0 in the context of social and national development.
- Enhance the culture of embracing and cherishing knowledge through the sharing of information and expertise in their respective fields among paper presenters and participants.
- Establish a network of expertise between academics and professionals in various social science disciplines at home and abroad.
- Open to participants, especially from public universities, private universities, polytechnics, colleges of expertise, community colleges and the Malaysian Institute of Teachers to present research findings from a variety of new dimensions so that they can be used for mutual benefit.
- Establish co-operation in the form of coordination with more external institutions / organizations such as government agencies and universities locally and abroad.

Date / Day: November 7-8, 2018 (Wednesday and Thursday)

Venue: The Puteri Pacific Hotel, Johor Bahru

Organizer: Co-organized by the Institute of Social Malaysia and the Center for General Studies and Curriculum (PPUK), University of Tun Hussein Onn Malaysia (UTHM)
Officiated By: YBhg. Datin Hajah Nora Binti Mohd Som, Jasmine Johor Chairman



7. SEMINAR KESELAMATAN KANAK – KANAK 2018 : ALWAYS BEWARE AND BE AWARE (ABBA) 2018

Objektif :

- Sebagai platform mendidik dan meningkatkan kesedaran kepada remaja terhadap isu keselamatan di alam siber.
- Memberi pemahaman tentang senario buli siber, penipuan dalam talian dan manipulasi media sosial yang memberi ancaman keselamatan terhadap kanak-kanak dan remaja masa kini.
- Berkongsi pengetahuan dan pengalaman pakar-pakar dalam bidang media sosial untuk membudayakan penggunaan gajet dan media sosial secara berhemah kepada remaja dan kanak-kanak.
- Menyampaikan maklumat mengenai kesan psikologi yang dikenalpasti apabila berlaku ketagihan kepada media sosial dalam kalangan remaja dan jenis-jenis ketagihan.
- Memberi bimbingan dan panduan kepada remaja mengenai simptom psikologi terhadap ketagihan internet dan langkah-langkah menangani ketagihan tersebut serta membina *coping skills*.

Tarikh / Hari : 24 – 25 Oktober 2018

Tempat : Auditorium, Institut Sosial Malaysia

Perasmi : YBrs. Dr. Al-Azmi bin Bakar

Pengarah Institut Sosial Malaysia (ISM)

7. CHILD SAFETY SEMINAR - CHILDREN 2018: ALWAYS BEWARE AND BE AWARE (ABBA) 2018

Objectives:

- *As a platform to educate and increase youth awareness of cyber security issues.*
- *Providing insights into cyberbullying scenarios, online scams and social media manipulation that pose a threat to today's children and youths.*
- *Share the knowledge and experience of social media experts to nurture the prudent and ethical use of gadgets and social media for teens and children.*
- *Deliver information on the psychological effects of addiction to social media among adolescents and types of addiction.*
- *Provide guidance and admonishment to adolescents on the psychological symptoms of internet addiction and measures for coping with addiction and developing coping skills.*

Date / Day: 24 - 25 October 2018

Venue: Auditorium, Official Institute of Social Malaysia

Officiated by: YBrs. Dr. Al-Azmi bin Bakar, Director of the Institute of Social Malaysia (ISM)

YBrs. Tuan Haji Ismail bin Musa
Pengarah Jabatan Pendidikan Wilayah Persekutuan
Kuala Lumpur

YBrs. Tuan Haji Ismail bin Musa
Director of Federal Territory Education Department of Kuala
Lumpur



*Para peserta program
Program Participants*



*Slot Ceramah 2 oleh Puan Nik Saleha Nik Aziz dari
Suruhanjaya Komunikasi dan Multimedia Malaysia
(SKMM)
Lecture Talk Slots by Puan Nik Saleha Nik Aziz From the
Malaysian Communications and Multimedia
Commission (MCMC)*



*Para pelajar berbincang dan bekerjasama
dalam satu kumpulan
Students discuss and collaborate in a group*

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



YAYASAN KEBAJIKAN NEGARA NATIONAL WELFARE FOUNDATION



Laporan Aktiviti

Activity Report

KEMPEN YKN-TABUNG RAKYAT PALESTIN

Kempen YKN-Tabung Rakyat Palestin ini merupakan inisiatif yang diwujudkan oleh YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail, Timbalan Perdana Menteri merangkap Menteri Pembangunan Wanita, Keluarga dan Masyarakat selaku Pengerusi Lembaga Pemegang Amanah YKN yang diuruskan oleh Yayasan Kebajikan Negara. Kempen ini bermula dari 10 Julai sehingga Disember 2018 bagi membantu mengurangkan penderitaan rakyat Palestin. Sebanyak RM700,000.00 berjaya dikutip hasil daripada kerjasama pelbagai pihak dalam misi membantu rakyat Palestin yang ditindas di negara sendiri.

Satu Majlis Penyerahan Kempen YKN-Tabung Rakyat Palestin telah disempurnakan oleh YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail kepada Mr. Abdi Aynte, Director of Strategic Partnerships daripada UNRWA iaitu sebanyak RM500,000.00. Manakala rakan strategik dalam kempen ini iaitu Pertubuhan MyCARE dan Islamic Relief Malaysia (IRM) menerima sebanyak RM100,000.00 setiap pertubuhan.

INISIATIF YKN-TABUNG RAKYAT PALESTIN YANG DILAKSANAKAN:

1. Permohonan Tajaan Kepada Syarikat Korporat
2. Promosi Temubual Secara Langsung Radio
3. Penampilan Khas Aktivitis Palestin
4. Hebahan Khas Khutbah Jumaat dan Kutipan Sumbangan
5. Kempen Derma Sekolah
6. Liputan Media
7. Surat Hebahan Agensi/Kerajaan/GLC dan lain-lain

YKN-TABUNG RAKYAT PALESTIN CAMPAIGN

The YKN-Tabung Rakyat Palestin Campaign is an initiative created by YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail, Deputy Prime Minister and Minister of Women, Family and Community Development as Chairman Board of Trustee YKN administrated by the National Welfare Foundation. The campaign started from 10th July until December 2018 to help alleviate the suffering of Palestinians. A total of RM700,000.00 was collected from the cooperation of various parties in the mission of helping the Palestinians.

A handover ceremony YKN-Tabung Rakyat Palestin Campaign was officiated by YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail. A sum of RM500,000.00 is presented to Mr. Abdi Aynte, Director of Strategic Partnership from UNRWA. Meanwhile the strategic partner in the campaign, MyCARE and Islamic Relief Malaysia (IRM) received a total of RM100,000.00 respectively.

INITIATIVE OF YKN-TABUNG RAKYAT PALESTIN CAMPAIGN:

1. Corporate Sponsorship
2. Live interview - Radio and Television
3. Special Appearance of Palestinians Activists
4. Special Announcement Khutbah Jumaat and Collection Activities
5. School Donation Campaign
6. Media Coverage
7. Announcement to Agency/Government/GLC and others

MEMPERKUKUKKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT

8. Penampilan Khas Endang Hyder (Violin)
9. Hebahan Media Sosial
10. Promosi Melalui Roadshow
11. Penempatan Tabung Palestin
12. Derma Secara Online
13. Derma Secara SMS
14. Kerjasama Rakan NGO
15. Insentif Pengecualian Cukai

8. *Special Appearance Endang Hyder (Violin Musician)*
9. *Promotion through Social Media*
10. *Promotion through Roadshow*
11. *The placement of the Palestinian Donation Box*
12. *Donation Through Online*
13. *Donation Through SMS*
14. *Partnership with NGO*
15. *Tax Exemption*





Utusan Malaysia • Jumaat 10.08.18 • ms3

Bincang kutipan tabung YKN-Tabung Rakyat Palestin

KUALA LUMPUR 9 Ogos – Timbalan Perdana Menteri, Datuk Seri Dr. Wan Azizah Wan Ismail hari ini terima kunjungan pelbagai persatuan bagi membincangkan mekanisme untuk meningkatkan kutipan tabung YKN-Tabung Rakyat Palestin yang bertujuan menampung dana diperlukan negara bergolak itu terutama dalam bidang kesihatan dan pendidikan.

Selain Jawatankuasa Yayasan Kebajikan Negara (YKN)-Tabung Rakyat Palestin, turut hadir dalam pertemuan kira-kira 30 minit berkenaan ialah Persatuan Pemaju Hartanah dan Perumahan Malaysia (Rehda), Persatuan Kontraktor Binaan Malaysia (MBAM), Dewan Perniagaan Melayu Islam Malaysia dan Dewan Perniagaan Islam Malaysia di Pejabat

Timbalan Perdana Menteri di Menara Parlimen, di sini.

Pengerusi Jawatankuasa YKN-Tabung Rakyat Palestin, Dr. Rozhan Othman ketika ditemui pemberita berkata, kutipan tabung itu akan disalurkan kepada Agensi Pelan Palestin Pertubuhan Bangsa-Bangsa Bersatu (UNRWA) yang menguruskan dana dari pelbagai negara untuk menguruskan klinik dan sekolah yang dibangunkan di negara berkenaan.

Katanya, tindakan Presiden Amerika Syarikat, Donald Trump awal tahun ini menghentikan sumbangan negara itu kepada dana UNRWA mungkin akan menyebabkan beberapa sekolah dan klinik yang diurus UNRWA terpaksa ditutup menjelang akhir tahun akibat kekurangan dana.

“Oleh sebab itu, Timbalan Perdana Menteri mengambil keputusan untuk kita mohon rakyat dan organisasi korporat negara kita untuk beri sumbangan kepada tabung yang kita tubuhkan.

“Turki pun dah mulakan inisiatif sama Ramadan lalu,” katanya.

Dr. Rozhan optimis tabung berkenaan mampu mengutip sehingga RM5 juta menjelang akhir tahun.

Prapelancaran tabung berkenaan diarahkan Dr. Wan Azizah pada 10 Julai lalu.

Orang ramai yang ingin mengemukakan bantuan bolehlah berbuat demikian menyalurkan wang ke Akaun Alliance Islamic Bank 16014001001300 (YKN-Tabung Rakyat Palestin). —BERNAMA



WAN AZIZAH WAN ISMAIL, dalam majlis pertemuan bersama para dermawan untuk mengutip tabung Yayasan Kebajikan Negara (YKN)-Tabung Rakyat Palestin di Bangunan Parlimen, Kuala Lumpur, semalam. —BERNAMA

HELPING PALESTINIANS

‘NATION TO CONTINUE HELPING THE NEEDY’

Financial constraints due to debts will not hamper govt's efforts, says DPM

AZURA ABAS
AND IRWAN SHAFRIZAN ISMAIL
PUTRAJAYA
cnews@nstp.com.my

MALAYSIA may face financial constraints due to its debts, but that will not prevent it from helping others in need of aid.

Deputy Prime Minister Datuk

Seri Dr. Wan Azizah Wan Ismail said this after presenting RM500,000 to the United Nations Relief and Works Agency for Palestinian Refugees in the Near East (UNRWA) to help Palestinian refugees here yesterday.

“We will not stop helping others although we are facing constraints due to debts. Although this (debt problem) is a domestic issue, which needs to be resolved,



Deputy Prime Minister Datuk Seri Dr. Wan Azizah Wan Ismail at the hand-over of contributions collected by the National Welfare Foundation-Palestine People's Fund in Putrajaya yesterday. —BERNAMA PIC

we still have other means to help others,” she said at the hand-over of contributions collected by the National Welfare Foundation-Palestine People's Fund campaign.

Since the campaign was launched in July, it had collected RM737,054.87 from the corporate sector and the public as of Thursday.

Dr. Wan Azizah said UNRWA was in dire need of financial aid to fund programmes and projects, especially those related to education and health.

She said UNRWA had been fac-

ing financial shortage since the United States cut its US\$300 million (RM1.26 billion) aid to the agency.

The National Welfare Foundation is working with other non-governmental organisations to provide support to UNRWA. The agency operates 711 schools and more than 150 clinics in the Palestinian Territories, with more than 500,000 children dependent on their schooling system.

In the past, the US provided nearly 30 per cent of the agency's total budget and had demanded reforms in the way it was run.

Since 2010, the average annual contribution from the US to UNRWA was reported to be more than US\$350 million, a quarter of the agency's budget. Last year, the US contributed about US\$360 million.

Dr. Wan Azizah said about RM100,000 each was given to MyCare and the Islamic Relief Malaysia to help fund humanitarian projects at the West Bank and Gaza. She believed the National Welfare Foundation-Palestine People's Fund campaign could collect up to RM1 million by the end of this year.

Berita Harian | 1.12.2018 | ms.4



Dr. Wan Azizah dan Saifuddin bersama majlis penyampaian sumbangan dana untuk Tabung Rakyat Palestin di Putrajaya, semalam.

Beban hutang negara tak sekat bantu Palestin: TPM

Putrajaya: Datuk Seri Dr. Wan Azizah Wan Ismail berkata, beban hutang negara tidak akan menghentikan usaha kerajaan memberi bantuan dan sumbangan kepada rakyat Palestin yang menderita.

Timbalan Perdana Menteri berkata, masih ada ruang boleh diusahakan dalam membantu rakyat di negara bergolak itu.

“Memang kita tidak henti memberi sumbangan. Walaupun seka-

belum mahu menolok orang.

“Kita masih mempunyai ruang yang boleh kita ketengahkan untuk menolong mereka kerana mereka memerlukan, situasi di Tebing Barat lebih parah daripada keadaan kita di Malaysia,” katanya.

Beliau berkata demikian selepas majlis penyampaian sumbangan dana untuk Tabung Rakyat Palestin di Kementerian Pembangunan Wanita, Keluarga dan Masya-

tua Setiausaha Kementerian Pembangunan Wanita, Keluarga dan Masyarakat, Datuk Dr. Rose Lena Lazemi.

Jumlah dana RM500,000

Selain itu, Dr. Wan Azizah berkata, RM500,000 dana dikumpul melalui kempen Yayasan Kebajikan Negara-Tabung Rakyat Palestin diserahkan kepada Agensi Kerja dan Bantuan Pertubuhan Bangsa Bersatu Untuk Palestin (UNRWA).

na berjaya dikumpul hasil sumbangan orang ramai dan syarikat korporat adalah RM737,054, sejak dilancarkan Julai lalu.

“Selain itu, melalui dana sama, kita turut menyerahkan sumbangan kepada beberapa pertubuhan bukan kerajaan (NGO) untuk membantu mangsa peperangan dan menjadi pelarian di Tebing Barat dan Gaza.

“Kita menyalurkan kutipan dana ini meningkat kepada RM1 juta

rajaan dalam proses membangunkan Peta Laluan Kesejahteraan Kanak-Kanak Kebangsaan (NCWR) bagi menangani isu kanak-kanak terban dan berlebihan berat badan atau obes.

Katanya, ia susulan laporan Children Without oleh Tabung Kanak-Kanak Pertubuhan Bangsa-Bangsa Bersatu (UNICEF) UNICEF, Februari lalu yang membangkitkan isu kanak-kanak terban dan obes dengan memfokuskan ke-

PERASMIAN 'BETTER BRIGHTER' ANJUNG KASIH YKN @HOSPITAL SERDANG

'Better Brighter Anjung Kasih YKN @ Hospital Serdang' merupakan Anjung Kasih yang pertama mendapat tajaan sepenuhnya daripada syarikat korporat iaitu Tenaga Nasional Berhad (TNB) telah dirasmikan oleh YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail, Timbalan Perdana Menteri, merangkap Menteri Pembangunan Wanita, Keluarga dan Masyarakat, selaku Pengerusi Lembaga Pemegang Amanah Yayasan Kebajikan Negara pada 28 September 2018.

Anjung Kasih YKN ialah rumah penginapan sementara yang disediakan kepada ahli keluarga yang mengiringi pesakit yang sedang mendapat rawatan di hospital kerajaan. Better Brighter Anjung Kasih YKN @ Hospital Serdang ini akan menyediakan perkhidmatan kaunseling kepada pesakit dan keluarga pesakit yang menghuni di Anjung Kasih ini.

Turut hadir YBhg. Tan Sri Leo Moggie, Pengerusi Tenaga Nasional Berhad (TNB), YBhg. Datuk Dr. Rose Lena Lazemi, Ketua Setiausaha, Kementerian Pembangunan Wanita, Keluarga dan Masyarakat, YBhg. Dato' Seri Dr. Chen Chaw Min, Ketua Setiausaha, Kementerian Kesihatan Malaysia, YBhg. Tan Sri Mohd Saleh Sulong, Ahli Lembaga Pemegang Amanah YKN dan YBhg. Dato' Haji Zulkiply Ramli, Ketua Pegawai Eksekutif, Yayasan Kebajikan Negara.

INFO TAMBAHAN:

Pengenalan

Rumah perantaraan YKN yang dinamakan 'Anjung Kasih' berpandukan teras pengukuhan jalinan keluarga dan ia mula diusahakan YKN dengan kerjasama dan sokongan Kementerian Kesihatan Malaysia pada tahun 2006.

OPENING OF 'BETTER BRIGHTER' ANJUNG KASIH YKN @ HOSPITAL SERDANG

'Better Brighter Anjung Kasih YKN @ Hospital Serdang' is the first Anjung Kasih fully sponsored by a corporate company, Tenaga Nasional Berhad (TNB) was officially launched by YAB Dato' Seri Dr. Wan Azizah Dr. Wan Ismail, Deputy Prime Minister and Minister of Women, Family and Community Development, as Chairman of the Board of Trustees of the National Welfare Foundation (NWF) on 28 September 2018.

Anjung Kasih is a half-way home that provides free temporary shelter for family members of patient undergoing treatment at the government hospital. The Better Brighter Anjung Kasih YKN @ Hospital Serdang will provide counselling services to the patient and family of members who are staying in Anjung Kasih.

Also present during the ceremony were YBhg. Tan Sri Leo Moggie, Chairman of Tenaga Nasional Berhad (TNB), YBhg. Datuk Dr. Rose Lena Lazemi, Secretary General, Ministry of Women, Family and Community Development, YBhg. Dato' Seri Dr. Chen Chaw Min, Secretary General, Ministry of Health Malaysia, YBhg. Tan Sri Mohd Saleh Sulong, Board of Trustees NWF and YBhg. Dato' Haji Zulkiply Ramli, Chief Executive Officer, the National Welfare Foundation.

ADDITIONAL INFO:

Introduction

A half-way home named as Anjung Kasih based on the 'Family-ties and Strong bond' was initiated by cooperation and support from Ministry of Health Malaysia since 2006.

Objektif

Menyediakan tempat tinggal penginapan sementara dan selesa kepada ahli keluarga atau pengiring pesakit yang sedang menerima rawatan di hospital dan membantu mengatasi kepadatan di wad.

Objective

To provide comfortable short-term accommodation for family members of patients who are warded at the hospital as well as assisting the hospital to overcome overcrowding in the wards.



Kerajaan sedia penginapan percuma kepada waris esakik Hospital Serdang

Waris ahli keluarga yang di sertakan dengan penginapan sementara ini akan menerima sebarang kos penginapan. Mereka akan ditempatkan di bilik-bilik yang telah disediakan untuk tujuan ini. Bilik-bilik ini akan dilengkapi dengan semua kemudahan yang diperlukan untuk penginapan sementara. Bilik-bilik ini akan dilengkapi dengan semua kemudahan yang diperlukan untuk penginapan sementara. Bilik-bilik ini akan dilengkapi dengan semua kemudahan yang diperlukan untuk penginapan sementara.

INAP TANPA BAYAR

'BETTER BRIGHTER' ANJUNG KASIH YKN



Dr Wan Azizah with relatives of inpatients staying at the Anjung Kasih In Serdang Hospital yesterday. Behind her is Serdang Hospital Director Dr Rohana Johan. — Picture by Bernama



STATISTIK ANJUNG KASIH YKN 2018
STATISTICS OF ANJUNG KASIH NWF 2018

BIL. NO.	PROJEK PROJECT	MULA OPERASI START OPERATION	KAPASITI CAPACITY	JUM. PENGHUNI TOTAL OF GUESTS
1.	Anjung Kasih YKN,Hospital Selayang, Selangor	3 Oktober 2006 <i>3 October 2006</i>	36 katil <i>36 beds</i>	3,824 <i>3,824</i>
2.	Anjung Kasih YKN, Hospital Tengku Ampuan Afzan, Kuantan, Pahang	7 Oktober 2009 <i>7 October 2009</i>	37 katil <i>37 beds</i>	9,061 <i>9,061</i>
3.	Anjung Kasih YKN, Hospital Miri, Sarawak	2 September 2013 <i>2 September 2013</i>	31 katil <i>31 beds</i>	6,909 <i>6,909</i>
4.	Anjung Kasih YKN, Hospital Umum Sarawak, Sarawak	16 Disember 2013 <i>16 December 2013</i>	104 katil <i>104 beds</i>	7,495 <i>7,495</i>
5.	Anjung Kasih YKN, Hospital Tuanku Ja'afar, Seremban Negeri Sembilan	4 Februari 2014 <i>4 February 2014</i>	75 katil <i>75 beds</i>	4,121 <i>4,121</i>
6.	Anjung Kasih YKN,Hospital Sibu, Sarawak	26 Februari 2014 <i>26 February 2014</i>	64 katil <i>64 beds</i>	5,720 <i>5,720</i>
7.	Hospital Sultan Hj. Ahmad Shah, Temerloh, Pahang	1 April 2014 <i>1 April 2014</i>	44 katil <i>44 beds</i>	6,308 <i>6,308</i>
8.	Anjung Kasih YKN,Hospital Raja Permaisuri Bainun Ipoh, Perak.	7 September 2015 <i>7 September 2015</i>	35 katil <i>35 beds</i>	3,101 <i>3,101</i>
9.	Better Brighter Anjung Kasih YKN, Hospital Serdang, Selangor	28 September 2018 <i>28 September 2018</i>	102 katil <i>102 beds</i>	117 <i>117</i>
JUMLAH KESELURUHAN TOTAL			528 Katil (207 Bilik) 528 Beds (207 rooms)	46,565 46,565

"MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT"



JABATAN KEBAJIKAN MASYARAKAT DEPARTMENT OF SOCIAL WELFARE



Laporan Aktiviti

Activity Report

MAJLIS PERHIMPUNAN BULANAN DAN AMANAT TAHUN BAHARU 2018 KETUA PENGARAH KEBAJIKAN MASYARAKAT (KPKM)

TARIKH: 30 JANUARI 2018

Majlis yang bertemakan 'Merakyatkan Perkhidmatan Awam' telah diadakan di Dewan Perdana Nur, KPWK.

Pada majlis ini, YBhg. Tuan Haji Mohd Fazari bin Mohd Salleh, Ketua Pengarah Kebajikan Masyarakat (KPKM) telah menyampaikan amanat beliau antaranya, enam (6) prinsip yang perlu diamalkan oleh penjawat awam dalam usaha merakyatkan perkhidmatan awam iaitu **KETERBUKAAN, TURUN PADANG, MUSYAWARAH, INSANIAH, KEKITAAN dan KERJASAMA ANTARA PERKHIDMATAN AWAM, SWASTA/NGO**. Selain itu, KPKM juga menyatakan bahawa **perkongsian matlamat boleh dicapai melalui DREAM: Dedication (Dedikasi), Responsibility (Tanggungjawab), Education (Pendidikan), Attitude (Sikap) dan Motivation (Sikap)**. KPKM turut menasihati dan mengingatkan bahawa *Complaining, Blaming, Excuses dan Gossips* merupakan empat (4) perkara yang boleh merosakkan sesebuah organisasi. "Raikan perbezaan, kukuhkan persamaan"

46th INTERNATIONAL EXHIBITION OF INVENTIONS OF GENEVA

TARIKH: 11-15 APRIL 2018

Pameran ini adalah pameran ciptaan terbesar yang melibatkan 1,000 ciptaan dan produk baru, 700 pameran dari 40 negara, 57,000 pengunjung dari semua 5 benua. JKM telah menyertai pameran ini buat kali kedua dengan

THE FIRST MONTHLY STAFF ASSEMBLY AND THE 2018 NEW YEAR MANDATE BY THE DIRECTOR GENERAL OF WELFARE DEPARTMENT

DATE: 30th JANUARY 2018

The 'People Centric Public Service' themed event, was held at the Dewan Perdana Nur.

*At this event, YBhg. Tuan Haji Mohd Fazari bin Mohd Salleh, Director General of Social Welfare Department Malaysia delivered his mandate incorporating the six (6) principles to be practiced by civil servants in promoting public service namely **OPENESS, ENGAGEMENT, DIALOGUE, HUMANITY, CO-OPERATION BETWEEN PUBLIC SERVICES, PRIVATE SECTORS & NGOs**. In addition, the Director of the Welfare Department also stated that goal sharing can be **achieved through DREAM: Dedication, Responsibility, Education, Attitude and Motivation**. The Director General of the Welfare Department also advises and reminds us that Complaining, Blaming, Excuses and Gossips are four (4) things that can damage an organization.*

"Celebrate the difference, strengthen the similarities"

46th INTERNATIONAL EXHIBITION OF INVENTIONS OF GENEVA

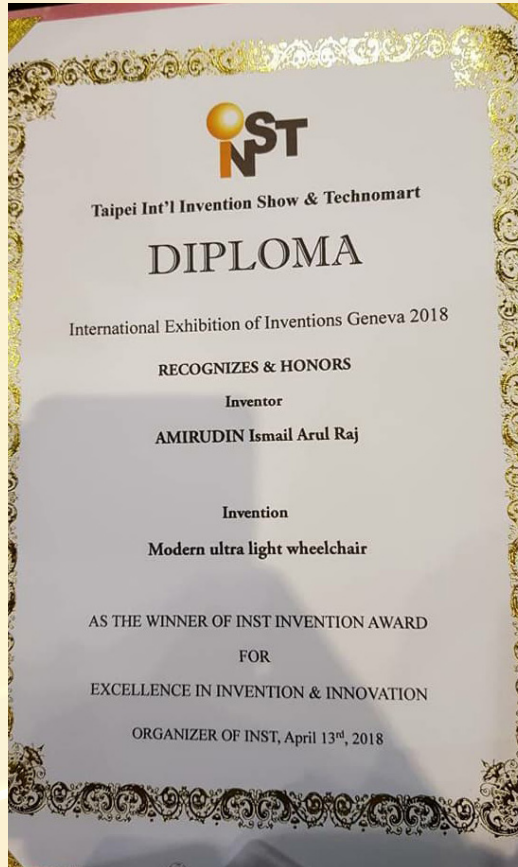
DATE: APRIL 11-15, 2018

The exhibition is the largest exhibition of inventions, featuring 1,000 new creations and products, 700 exhibitions from 40 countries, 57,000 visitors from all 5 continents. JKM participated in the exhibition for the second time by showcasing two (2)

MEMPERKUKUHKAN PEMBANGUNAN INKLUSIF DAN KESEJAHTERAAN RAKYAT

mempamerkan dua (2) produk inovasi iaitu Kerusi Roda F1 dan Ankle Power dicipta oleh warga kerja PLPP, Bangi dan Rumah Ehsan (RE), Dungun. Kedua-dua produk ini telah memenangi beberapa anugerah sempena pameran tersebut.

innovative products namely the F1 Wheelchair and Ankle Power created by PLPP, Bangi and Rumah Ehsan (RE) employees in Dungun. Both products have won several awards in conjunction with the exhibition.





Kementerian Pembangunan Wanita,
Keluarga dan Masyarakat

**KEMENTERIAN PEMBANGUNAN WANITA,
KELUARGA DAN MASYARAKAT**

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